



**PROPOSED
ANNUAL BUDGET
FISCAL YEAR 2013-14**

BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of the Town of Boiling Springs, North Carolina, that the following fund revenues and departmental expenditures, together with certain restrictions and authorities are adopted:

Section I. General Fund

A. Revenues Anticipated:

Ad Valorem Taxes	\$ 786,600
Sales & Use Taxes	\$ 305,000
Franchise Taxes	\$ 187,000
State Powell Bill Allocation	\$ 127,400
Solid Waste Fees	\$ 213,000
Investment Income	\$ 6,800
Other Revenues	\$ 89,800
TOTAL:	\$ 1,715,600

B. Expenditures Authorized By Department:

Administration	\$ 439,975
Police	\$ 565,875
Fire Service	\$ 82,075
Street Lighting	\$ 43,800
Streets	\$ 127,400
Solid Waste	\$ 275,975
Recreation	\$ 180,500
TOTAL:	\$ 1,715,600

Section II. Water & Sewer Fund

A. Revenues Anticipated:

Water Charges	\$ \$845,000
Sewer Charges	\$ \$470,000
Lattimore Revenues	\$ \$42,600
Other Revenues	\$ \$72,100
TOTAL:	\$ \$1,429,700

B. Expenditures Authorized by Department:

Water & Sewer Administration	\$ \$181,450
Water Operations	\$ \$613,050
Sewer Operations	\$ \$592,600
Lattimore Operations	\$ \$42,600
TOTAL:	\$ \$1,429,700

Section III. Taxes, Rates, Fees, & Charges Established

The following taxes, rates, fees and charges are adopted:

<u>FY 2013-14 General Fund Schedule of Taxes, Fees, & Charges</u>	
Ad Valorem Tax Rate	\$0.29 per \$100 of valuation
Returned Check Fee	\$25 per check per occurrence
Document Copying Fee	\$0.25 per page
Admin Record Charge	Billed @ actual cost
Rezoning Application	\$250 due at time of filing
Zoning Compliance Permits	\$20 for each permit
Board of Adjustment Review	\$250 at time of filing
Final Subdivision Plat Review	\$50 + \$5 for each lot over 25
Annexation Petition	\$200 at time of filing
Street Closing Petition	\$500
Police Report Fee	\$3.00 + Copying fee for pages over 10
Fingerprinting Fee	\$5 resident and \$10 non-resident
Civil Citations Parking	\$20 per violation plus \$50 every 30 days after 30 day grace period
Civil Citations Fire Lane	\$50 per violation
Garbage Inside	\$8.50
Garbage Outside	\$13.00
Garbage Commercial	\$10.50
Recycling Inside	\$3.00
Recycling Outside	\$4.50
Business Privilege Licenses	As set in Chapter 110 & Schedule B of Town Code
Board Room Rental	\$15 per hour

FY 2013-14 Water & Sewer Rate Schedule		
Description	Inside	Outside
Minimum Water Rate 0-2000 gallons	\$17	\$20.85
Volumetric Water Rate 2000-15,000 gallons	\$4.90 per 1000	\$6.10 per 1000
Volumetric Water Rate over 15,000 gallons	\$5.80 per 1000	\$7.30 per 1000
Minimum Sewer Rate 0-2000 gallons	\$15.60	\$23.10
Volumetric Sewer Rate 2000-15,000 gallons	\$5.00 per 1000	\$6.10 per 1000
Volumetric Sewer Rate over 15,000 gallons	\$5.95 per 1000	\$7.30 per 1000
Sewer Only 0-2000 gallons	NA	\$25.85
Sewer Only 2000-15,000 gallons	NA	\$7.50 per 1000
Sewer Only over 1500 gallons	NA	\$8.75 per 1000

FY 2013-14 Water & Sewer Schedule of Fees & Charges		
Description	Inside	Outside
Water Deposit	\$60	\$75
Sewer Deposit	\$50	\$60
Water & Sewer Deposit	\$100	\$125
Water Tap ¾ inch	\$700	\$900
Water Tap 1 inch	\$900	\$1100
Water Tap 1.5 inch	\$1200	\$1400
Water Tap over 1.5 inch	At Cost	At Cost
Water/Sewer Tap Inspection	\$330	\$490
Meter Installation ¾ inch	\$370	\$470
Meter Installation 1 inch	\$490	\$590
Additional Road Bore Fee	\$400 (Irrigation Only)	\$400
Service Bill Monthly Late Fee	\$10	\$10
Water Reconnection (8:00AM-4:00PM / M-F)	\$25	\$25
Water Reconnection (After 4:00PM & Holidays)	\$50	\$50
Meter Testing Fee	\$100	\$100
Meter Tampering Fee (Possible Criminal Charges)	\$200	\$200

Section IV. Special Authorizations

The Budget Officer shall be authorized to reallocate fund appropriations within departments and funds to up to \$1000 dollars between departments within the same fund provided that it is reported to the Board of Commissioners at their next regular meeting and it does not increase or decrease the total budget for any fund.

Section V. Use of Budget and the Budget Ordinance

This Ordinance and the budget document shall be the basis for the financial plan of the Town of Boiling Springs for Fiscal Year 2013-2014. The Budget Officer shall administer the Budget and the Finance Officer shall establish records which are in agreement with the budget, this ordinance, and the statutes of the State of North Carolina.

Section VI. Distribution

Copies of this ordinance shall be furnished to the Budget Officer, Finance Officer, and Town Clerk of the Town of Boiling Springs so that they may keep this ordinance on file for their direction and disbursement of funds.

Motion Made by: Commissioner _____

Motion Seconded by: Commissioner _____

With ____ Commissioners voting "aye."

With ____ Commissioners voting "no."

Adopted this the ____ day of June, 2013.

Max J. Hamrick
Mayor

Attest:

Kim Greene
Clerk

BUDGET MESSAGE

*Honorable Mayor
Commissioners
Town of Boiling Springs, North Carolina*

In accordance with the Local Government Budget and Fiscal Control Act and N.C.G.S. 159-11, the proposed Annual Budget for Fiscal Year 2013-14 is submitted for your consideration. This budget is inclusive of all financial obligations, all municipal services remain funded, revenues are projected conservatively, and expenditures are projected realistically. The highlights of the proposed budget are as follows:

GENERAL FUND REVENUES

The ad valorem tax rate is recommended to remain at \$0.29 per \$100 valuation and fees and charges remain nearly identical. An adjustment was made changing the per page copy fee from 10 cents to 25 cents to cover the actual cost of making copies. This \$0.29 tax rate will be applied to this year's estimated total tax base of \$273,538,000. This new valuation reflects a growth rate of 1% from the previous fiscal year. This year, each cent of the tax rate yields \$26,537.

The projected modest increase in property tax collections is complemented by few other revenue improvements. The sales tax distribution from the State is projected to increase by \$29,300 or 11% from last year's projection. This projection is driven by a more realistic forecast and a conservative forecast of continued slow growth to the state's economy. Other major sources of revenue are generally static.

GENERAL FUND EXPENSES

There are very few changes to the General Fund expenditures from the previous Fiscal Year. The previous year's budget included a 3% Merit Increase for employees. This year's Budget includes a 1% cost of living adjustment for all employees. CPI growth slowed to 1.7% growth in 2012, the recommended COLA is more geared towards keeping the Town's pay rates competitive with similar municipalities than compensating employees for rising consumer prices. The budget also allows supervisors to award up to an additional 2% for merit increases to the salaries of eligible employees. No new positions are being proposed. Health Insurance rates dropped 9%, these savings have been applied to various departmental expenses.

POWELL BILL FUND

Powell Bill revenues are expected to remain the same. The street maintenance schedule includes \$122,000 for resurfacing and stormwater improvements on Oak Avenue, Clinton Street, Spring Street, Lyman Street, & Brooks Avenue. There is currently \$751,600 in Powell Bill Reserves. This year's projects do not require an appropriation from reserves.

WATER / SEWER FUND

The Water Sewer Fund remains by-in-large unchanged. Modest increases in water usage attributed to community growth accounts for revenue increases. Revenues show a 3% decline from the previous year because a smaller appropriation is being made from reserves. When the appropriations are removed the fund shows no percentage change. This year's budget includes a \$20,000 appropriation from reserves, compared to an \$80,000 appropriation the previous year. The Town has \$939,200 in Water & Sewer Fund reserves. This appropriation primarily funds improvements to sewer infrastructure identified in the Town's Capital Improvement Plan including replacing lines that flow to the Lyman Street pump station. Capital improvements to water infrastructure include continued phased replacement of fire hydrants and water meters as well as the replacement of several lines. The current water and sewer rates adequately cover operating expenses but there is concern that the current revenues may not allow for adequate reinvestment and expansion in water and sewer infrastructure. There are several high dollar improvements looming including painting the water tower, replacing the Lyman Street pump station, and expanding sewer service to areas with failing septic systems. Staff will partner with various outside agencies to conduct a water rate study to guide future decision making.

PUBLIC HEARING

The proposed FY2013-14 Annual Budget is available for inspection in the Town Clerk's Office prior the Public Hearing that will be held before its adoption. Accordingly, the Public Hearing date before the Board of Commissioners is scheduled for June 25, 2013 at 7:00 PM. The Budget Ordinance, scheduled for adoption on June 25, 2013, must be adopted before July 1, 2013.

Respectfully Submitted,

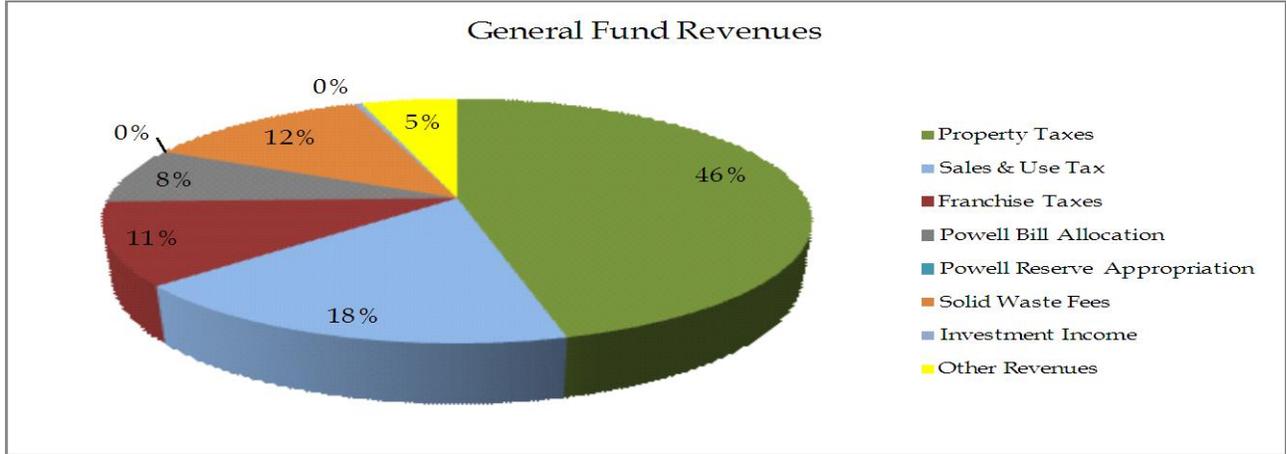
Tom Hart
Town Manager

BUDGET COMPARISON

FUND	BUDGETED FY 12-13	PROPOSED FY 13-14	PERCENT CHANGE
General Fund	\$ 1,865,138	\$ 1,715,600	-6%
Water & Sewer Fund	\$1,477,691	\$1,429,700	-3%
Total All Funds	\$3,337,129.00	\$3,177,100.00	-5%

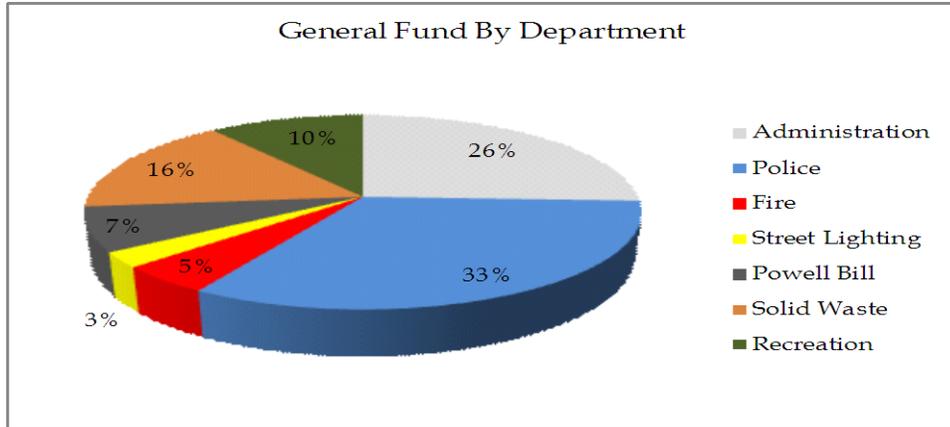
Generally speaking, both funds have actually shown approximately 0-1% growth due to minor increases in revenue that are attributable to the Town's modest growth. The above are skewed by appropriating smaller amounts from reserves this year than the previous year.

GENERAL FUND REVENUES



Description	FY 11-12	FY 11-12	FY 12-13	FY 12-13	FY 13-14	%Change
	Budget	Actual	Budget	Actual	Recommended	
Property Taxes - Prior Years	14,000	17,313	15,000	15,814	16,000	7%
Deferred Revenue					-	
Property Taxes - Penalties/Interest	2,400	4,192	2,400	2,939	3,000	25%
Property Tax Discounts	(2,000)	(2,186)	(2,400)	(2,159)	(2,000)	-17%
Property Taxes - Current Year	753,040	771,473	762,323	738,432	769,600	1%
Court Costs, Fee and Charges	5,000	3,694	4,000	1,042	2,000	-50%
Privilege Licenses	2,000	2,171	2,000	2,394	2,200	10%
Library Donations	10,000	10,001	10,000	7,502	10,000	0%
Powell Bill Allocation	123,717	127,766	126,823	130,671	127,400	0%
Solid Waste Disposal Tax	2,800	3,129	3,000	2,274	3,000	0%
Utilities Franchise Tax	179,300	190,258	186,400	148,286	187,000	0%
Local Option Sales and Use Taxes	270,300	304,167	275,700	227,675	305,000	11%
NCDOT Pedestrian Planning Grant			-		-	
Recycling Charges			30,000	19,843	45,000	50%
Investment Income - General Fund	10,000	9,396	9,000	3,968	5,300	-41%
Investment Income - Powell Bill	4,000	3,915	3,000	1,438	1,500	-50%
Investment Income - Library		5		2	-	
Profit/(Loss) on Sale of Fixed Assets	18,000	23,288			-	
Governor's Highway Safety Program		3,053	-		-	
Governor's Crime Commission			-		-	
DEAO Grant			25,000	22,500		
Solid Waste Charges	166,000	166,754	166,800	127,914	168,000	1%
Cleveland County Recreation Grant	67,369	66,970	66,140	24,517	67,600	2%
Zoning Charges	600	890	200	940	1,000	400%
Miscellaneous Revenue	4,000	5,629	3,500	3,032	4,000	14%
Powell Bill Reserve Appropriation	100,000	100,000	135,000			-100%
Reserve Appropriation	47,870	47,870	41,252			-100%
Total	1,778,396	1,859,747	1,865,138	1,479,024	1,715,600	-8%

GENERAL FUND EXPENSES



ADMINISTRATION

<u>Administration</u>	FY 11-12	FY 11-12	FY 12-13	FY 12-13	FY 13-14	<u>%Change</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	
Salary and Wages	167,149	166,474	157,702	114,006	166,500	6%
Governing Body Salaries	8,400	8,400	8,400	6,300	8,400	0%
401k	8,392	8,357	8,685	5,698	8,400	-3%
Payroll Tax	13,430	12,921	13,288	8,991	14,100	6%
Retirement	11,892	11,813	11,707	7,684	11,300	-3%
Group Insurance	16,920	17,020	16,020	12,989	14,475	-10%
Professional Services	16,500	14,584	16,000	11,408	14,000	-13%
Maintenance to Building and Grounds	3,500	3,550	3,000	1,702	3,000	0%
Maintenance/Repair Vehicle						
Supplies and Materials	5,200	5,130	5,000	4,922	8,000	60%
Training	2,900	948	3,000	2,387	3,500	17%
Travel						
Telephone	3,300	3,228	3,000	2,651	3,500	17%
Utilities	12,000	9,857	12,000	8,694	12,000	0%
Postage	1,800	1,403	1,800	800	1,100	-39%
Maintenance to Equipment	1,000	862	1,000	2,709	2,700	170%
Gasoline						
Advertising	1,200	1,171	1,000	725	1,000	0%
Dues and Subscriptions	13,800	14,196	13,500	15,125	15,200	13%
Property Tax Collection	15,500	15,380	15,600	14,778	15,800	1%
Contracted Services	18,900	18,883	18,500	9,198	16,000	-14%
Insurance and Bonds	46,700	40,978	50,000	42,778	45,000	-10%
Depreciation						
Add to Reserves (Building Payment)	61,606				45,000	
Contingency	8,800		20,000		20,000	0%
Miscellaneous	16,200	14,535	22,000	10,648	9,000	-59%
Capital Outlay						
Non-capital equipment purchases	600	559	500	865	2,000	300%
Total	455,689	370,251	401,702	285,058	439,975	10%

Administration Personnel (3.25)

		Yrs Service	FY 12-13	Proposed	FY 13-14	Merit
<u>Administration</u>	<u>Date Hired</u>	<u>6/30/2013</u>	<u>Salary</u>	<u>COLA</u>	<u>Salary</u>	<u>Increase</u>
Town Manager	7/2/2013	0	57,000.00	570.00	57,570.00	1,151.40
Town Clerk	1/17/1990	23	39,922.80	399.23	40,322.03	806.44
Finance Officer	7/26/2004	8	50,027.10	500.27	50,527.37	1,010.55
Public Works Director	6/17/2006	7	13,176.28	131.76	13,308.04	266.16
			160,126.18	1,601.26	161,727.44	3,234.55

Administration Notes

Administration shows expenses growing by 9% however expenses in the department have actually declined by 2%. A \$45,000 addition to reserves is included in the Administration budget in anticipation of a building payment in future years. Savings in contracted services and professional services have been realized by pushing some software expense to the Water & Sewer Fund and by decreasing the use of Benchmark Company for code enforcement.

POLICE DEPARTMENT

	FY 11-12	FY 11-12	FY 12-13	FY 12-13	FY 13-14	
<u>Police Department</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	<u>%Change</u>
Salary and Wages	246,309	245,383	282,254	197,453	290,300	3%
Part-time/Reserve Wages	34,000	33,229	20,000	10,560	25,000	25%
Separation allowance	15,320	15,316	11,935	9,931	8,000	-33%
Retirement	17,340	16,121	19,109	12,723	19,700	3%
401k	12,315	11,427	13,800	9,396	14,600	6%
Payroll Tax	23,075	22,380	23,122	16,688	27,100	17%
Group Insurance	45,119	45,133	48,060	39,391	43,425	-10%
Uniforms	6,000	3,975	6,000	2,713	5,300	-12%
GHSP grant expenses						
LLEBG expenses						
Maintenance to Building and Grounds	1,000	125	2,000	1,675	1,000	-50%
Maintenance/Repair Vehicle	16,100	15,599	15,000	8,903	15,000	0%
Supplies and Materials	4,000	3,379	4,000	1,587	4,000	0%
Training	1,500	629	1,000	244	1,000	0%
Travel						
Telephone	7,000	3,936	4,000	4,344	6,500	63%
Utilities	7,200	5,350	6,500	4,959	6,000	-8%
Maintenance to Equipment	4,000	953	4,000	618	2,000	-50%
Gasoline	36,000	34,151	40,500	24,988	40,000	-1%
Contracted Services	23,400	23,342	17,000	17,112	17,500	3%
Miscellaneous	500	300	500	300	750	50%
Capital Outlay	51,000	45,235	22,600	22,594	30,700	36%
Non-capital equipment purchases	14,600	14,182	3,900	6,982	8,000	105%
Total	565,778	540,145	545,280	393,161	565,875	4%

Police Personnel (9)

		Yrs Service	FY 12-13	Proposed	FY 13-14	Merit	
<u>Police</u>	<u>Date Hired</u>	<u>6/30/2013</u>	<u>Salary</u>	<u>COLA</u>	<u>Salary</u>	<u>Increase</u>	<u>Holiday</u>
Chief	12/5/1988	24	45,114.00	451.14	49,000.00	980.00	-
Lieutenant	5/3/1999	14	33,607.83	336.08	36,000.00	720.00	-
Investigator	10/9/2003	9	30,705.95	307.06	31,013.01	620.26	-
Patrol Officer	7/24/2007	5	26,885.04	268.85	27,153.89	543.08	913.09
Patrol Officer	5/14/2012	1	25,869.48	258.69	26,128.17	522.56	878.60
Patrol Officer	3/10/2010	3	25,869.48	258.69	26,128.17	522.56	878.60
Patrol Officer	7/22/2011	1	25,880.40	258.80	26,139.20	522.78	878.97
Patrol Officer	7/1/2012	0	25,116.00	251.16	25,367.16	507.34	853.01
Patrol Sergeant	8/1/2012	0	28,392.00	283.92	28,675.92	1,500.00	994.81
			267,440.18	2,674.40	275,605.53	6,438.59	5,397.06

Police Vehicles

2013 Chevrolet Tahoe (Unmarked - Investigator)	2009 Dodge Charger (Marked Patrol)
2012 Dodge Charger (Slick-top - Patrol Sergeant)	2007 Dodge Charger (Unmarked - Chief's Vehicle)
2012 Dodge Charger (Marked Patrol)	2006 Dodge Charger (Marked - Reserve Vehicle)
2011 Dodge Charger (Unmarked - Lieutenant)	2005 Ford Crown Victoria (Marked - Reserve Vehicle)
2011 Dodge Charger (Marked Patrol)	2004 Ford Crown Victoria (Marked - Reserve Vehicle)
2010 Dodge Charger (Marked Patrol)	1984 Chevrolet Blazer (Marked - Utility Vehicle)
2009 Dodge Charge (Marked Patrol)	

Police Notes

The Police budget has grown to allow for more part-time Officers on the weekend day shifts. This will not only improve Officer safety but will provide a higher level of service to residents. Another notable increase to the Police budget is an increase to Capital Equipment to accommodate the purchase of an SUV rather than a sedan. The primary driver behind this request is improving the department's patrol capabilities during inclement weather. The Department is recommending the purchase of a Chevy Tahoe based on its reputation as a good public safety vehicle and a fleet study indicating the Tahoe has the lowest life cycle cost of any police vehicle.

FIRE PROTECTION

	FY 11-12	FY 11-12	FY 12-13	FY 12-13	FY 13-14	
<u>Fire Department</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	<u>%Change</u>
Contracted Services	80,310	80,310	81,300	60,975	82,075	1%
Total	80,310	80,310	81,300	60,975	82,075	1%

Fire Protection Notes

The Town Contract with Boiling Springs Fire & Rescue for fire protection services. The contract provides the Fire Department with \$0.03 of the Town’s property valuation.

STREET LIGHTING

	FY 11-12	FY 11-12	FY 12-13	FY 12-13	FY 13-14	
<u>Street Lighting Department</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	<u>%Change</u>
Supplies and Materials	500	-	500		500	0%
Street Lighting	43,000	40,734	42,300	28,845	42,300	0%
Street Name Signs	1,000	738	1,000	1,023	1,000	
Total	44,500	41,473	43,800	29,868	43,800	0%

POWELL BILL

	FY 11-12	FY 11-12	FY 12-13	FY 12-13	FY 13-14	
<u>Powell Bill (Streets)</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	<u>%Change</u>
Part-time Wages	500					
Part-time Benefits (FICA)	40					
Professional Services	3,000	149	4,000	98	2,500	-38%
Maintenance/Repair Streets		107			1,900	
Maintenance/Repair Vehicle						
Supplies and Materials	2,000	90	1,000	301	2,000	100%
Maintenance to Equipment	500	26	500			
Gasoline	500					
Contracted Services	219,777	199,229	260,000	236,233	119,500	-54%
Insurance and Bonds	1,400	1,365	1,500	1,429	1,500	0%
Capital Outlay						
Total	227,717	200,966	267,000	238,062	127,400	-52%

Powel Bill Notes

The street maintenance schedule includes \$122,000 for resurfacing and stormwater improvements on Oak Avenue, Clinton Street, Spring Street, Lyman Street, & Brooks Avenue. There is currently \$751,600 in Powell Bill Reserves. No an appropriation from reserves is required this year in comparison to last year's \$135,000 appropriation from reserves. Next year's projects on the street maintenance schedule will require a contribution from reserves.

SOLID WASTE

	FY 11-12	FY 11-12	FY 12-13	FY 12-13	FY 13-14	
<u>Solid Waste</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	<u>%Change</u>
Salary and Wages	53,616	51,651	78,125	54,583	78,300	0%
Part-time Wages	2,000					
401k	2,681	1,487	3,906	2,646	4,000	2%
Paryoll Tax	4,255	3,932	5,977	4,176	6,700	12%
Retirement	3,791	2,103	5,266	3,563	5,300	1%
Group Insurance	11,280	8,510	16,020	13,427	14,475	-10%
Uniforms	2,100	2,004	2,000	2,009	2,500	25%
Maintenance to Building and Grounds		828			2,000	
Maintenance/Repair Vehicle	15,000	14,269	14,000	7,530	14,000	0%
Supplies and Materials	7,300	7,035	53,670	53,392	7,500	-86%
Telephone	900	816	800	956	1,200	50%
Utilities	700	547	500	703	1,000	100%
Maintenance to Equipment	4,600	4,431	5,000	794	5,000	0%
Gasoline	20,000	19,737	20,000	16,268	27,000	35%
Contracted Services	49,000	45,537	79,000	49,734	77,000	-3%
Capital Outlay	41,570	41,549	38,500	38,300		-100%
Non-capital equipment purchases	400	371	1,000			-100%
Debt Service - Principal and Interest			30,000	29,835	30,000	0%
Capital reserve - trash truck						
Total	219,193	204,806	353,764	277,916	275,975	-22%

Solid Waste Personnel (3)

		Yrs Service	FY 12-13	Proposed	FY 13-14	Merit
<u>Solid Waste</u>	<u>Date Hired</u>	<u>6/30/2013</u>	<u>Salary</u>	<u>COLA</u>	<u>Salary</u>	<u>Increase</u>
Truck Operator	1/24/2002	11	29,723.20	297.23	30,020.43	600.41
SW Worker	2/9/2010	3	22,276.80	222.77	22,499.57	449.99
SW Worker	11/28/2011	1	23,025.60	230.26	23,255.86	465.12
			75,025.60	750.26	75,775.86	1,515.52

Solid Waste Vehicles

2012 Lodal Garbage Truck	2004 Lodal Garbage Truck
2011 Ford F350 Dump Truck	1999 International Dump Truck

Solid Waste Notes

Expenses are reduced in Solid Waste compared to the previous year when a leaf vacuum was purchased. Maintenance of Building and Grounds has been increased to improve the appearance of the Public Works yard in anticipation of the new Town Hall.

RECREATION

	FY 11-12	FY 11-12	FY 12-13	FY 12-13	FY 13-14	
<u>Recreation</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	<u>%Change</u>
Salary and Wages	60,734	60,743	63,282	44,573	63,900	1%
Part-time Wages	2,000					
401k	3,037	3,058	3,164	2,228	3,200	1%
Payroll Tax	4,799	4,553	4,841	3,369	5,400	12%
Retirement	4,294	4,324	4,265	3,004	4,400	3%
Group Insurance	5,640	5,673	5,340	4,521	4,825	-10%
Uniforms	1,100	1,155	1,200	798	1,200	0%
Maintenance to Buildings and Grounds	2,700	2,628	2,000	39	3,000	50%
Maintenance/Repair Vehicle	1,000	165	1,000	2,799	1,000	0%
Supplies and Materials	2,800	2,081	4,000	1,115	6,125	53%
Telephone	1,200	1,099	1,200	708	1,200	0%
Utilities	1,200	1,098	1,000	762	1,200	20%
Maintenance to Equipment	1,000	946	1,000	1,198	1,200	20%
Gasoline	5,700	5,706	5,000	4,301	5,500	10%
Greenway Request	2,000	144	1,500	410	1,500	0%
Contracted Services - YMCA	48,405	48,377	47,000	36,283	49,350	5%
Contracted Services	17,600	17,100	5,000			-100%
Library Expenses	20,000	20,000	20,000	15,000	20,000	0%
Museum Expenses			500	61	500	0%
Miscellaneous					7,000	
Capital Outlay						
Non-capital equipment purchase			1,000			-100%
Total	185,209	178,850	172,292	121,167	180,500	5%

Recreation Personnel (2)

		Yrs Service	FY 12-13	Proposed	FY 13-14	Merit
<u>Recreation</u>	<u>Date Hired</u>	<u>6/30/2013</u>	<u>Salary</u>	<u>COLA</u>	<u>Salary</u>	<u>Increase</u>
Park Ranger	8/2/2001	11	36,628.80	366.29	36,995.09	739.90
Recreation Worker	4/21/2007	6	24,423.36	244.23	24,667.59	493.35
			61,052.16	610.52	61,662.68	1,233.25

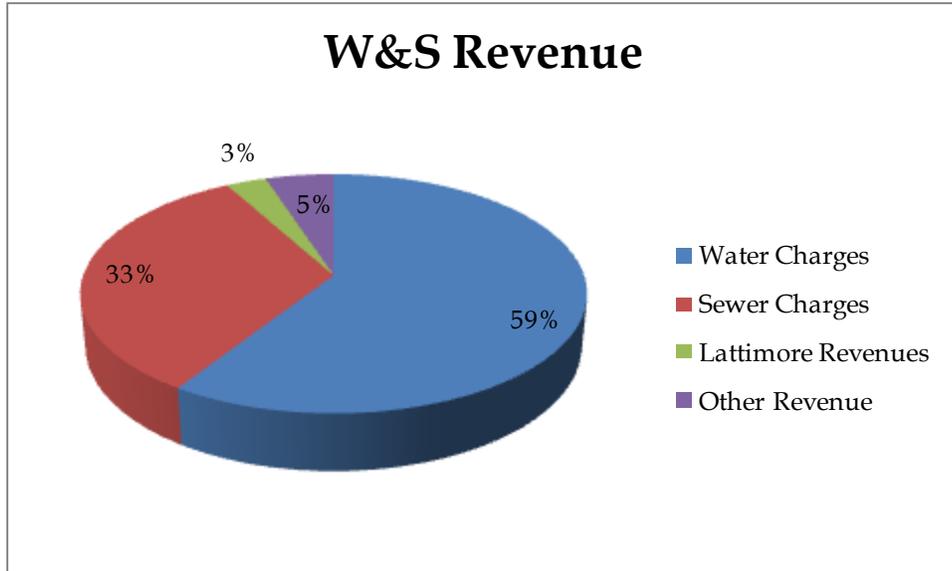
Recreation Vehicles

2006 Chevy Pickup (Park Ranger Vehicle)	2005 Chevy Pickup (Maintenance Vehicle)
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Recreation Notes

Recreation has some modest growth. The \$6,000 expense of the Crossroads Festival has been moved to this department from Administration and supplies as well as grounds maintenance have received modest bumps in funding to make improvements to the park.

WATER / SEWER REVENUES



<u>W/S Revenues</u>	FY 11-12	FY 11-12	FY 12-13	3/31/2013	FY 13-14	<u>% Change</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	
Rural Center Grant						
Web pay service charges		\$ 882.63		\$ 786.64		
Late and Reconnect Fees	\$ 26,000	\$ 27,246.39	\$ 26,000	\$ 22,382.80	\$ 26,000	0%
New Connection Fees	\$ 2,100	\$ 4,050.00	\$ 2,100	\$ 2,260.00	\$ 2,500	19%
Water Charges	\$ 842,000	\$ 847,985.62	\$ 843,200	\$ 660,937.29	\$ 845,000	0%
Wastewater Charges	\$ 457,000	\$ 479,895.32	\$ 462,000	\$ 368,319.77	\$ 470,000	2%
Lattimore Charges	\$ 30,000	\$ 29,975.51	\$ 30,000	\$ 24,979.10	\$ 30,000	0%
Lattimore Reimburse					\$ 12,600	
Investment Income	\$ 8,000	\$ 3,812.11	\$ 8,000	\$ 1,901.23	\$ 2,600	-68%
Profit/(Loss) on Sale of Fixed Assets		\$ 7,409.25				
Miscellaneous Revenue	\$ 20,200	\$ 21,941.54	\$ 25,900	\$ 18,522.85	\$ 21,000	-19%
Reserve Appropriation		\$ 26,025.00	\$ 80,491		\$ 20,000	-75%
Total	\$ 1,385,300	\$ 1,449,223.37	\$ 1,477,691	\$ 1,100,089.68	\$ 1,429,700	-3%

WATER / SEWER EXPENDITURES

W&S ADMINISTRATION

<u>W&S Administration</u>	<u>FY 11-12</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>3/31/2013</u>	<u>FY 13-14</u>	<u>% Change</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	
Salary and Wages	\$ 70,638	\$ 70,632.70	\$ 73,980	\$ 51,814.37	\$ 72,000	-3%
401k	\$ 3,532	\$ 3,503.00	\$ 3,700	\$ 2,590.00	\$ 3,600	-3%
Payroll Tax	\$ 5,404	\$ 5,248.16	\$ 5,659	\$ 3,879.59	\$ 5,900	4%
Retirement	\$ 4,994	\$ 4,955.20	\$ 4,986	\$ 3,492.40	\$ 5,100	2%
Group Insurance	\$ 11,280	\$ 11,346.96	\$ 10,680		\$ 9,650	-10%
Professional Services	\$ 14,000	\$ 5,171.00	\$ 14,000	\$ 5,285.00	\$ 14,000	0%
Maintenance to Buildings and Grounds	\$ 500		\$ 500		\$ 500	0%
Supplies and Materials	\$ 5,000	\$ 5,316.40	\$ 5,000	\$ 3,895.48	\$ 5,000	0%
Training				\$ 350.00		
Travel						
Telephone	\$ 1,500	\$ 1,542.16	\$ 1,500	\$ 868.28	\$ 1,500	0%
Utilities	\$ 7,600	\$ 5,611.70	\$ 7,000	\$ 4,834.78	\$ 6,000	-14%
Postage	\$ 8,000	\$ 7,966.74	\$ 8,000	\$ 6,528.00	\$ 8,000	0%
Maintenance to Equipment	\$ 2,000	\$ 1,779.47	\$ 2,000	\$ 2,680.63	\$ 2,000	0%
Advertising	\$ 300	\$ 362.82	\$ 400	\$ 137.50	\$ 400	0%
Dues and Subscriptions	\$ 7,000	\$ 6,018.87	\$ 7,000	\$ 4,965.16	\$ 7,000	0%
Contracted Services	\$ 5,000	\$ 3,000.00	\$ 8,000	\$ 4,862.50	\$ 7,000	-13%
Insurance and Bonds	\$ 25,000	\$ 25,953.00	\$ 26,000	\$ 27,085.00	\$ 27,000	4%
Depreciation						
Bad debt expense						
Contingency						
Miscellaneous						
Capital Outlay	\$ 500		\$ 12,000	\$ 11,209.75	\$ 6,800	-43%
Non-capital equipment purchases						
Capital Reserve						
Transfer to Capital Project						
Total	\$ 172,248	\$ 158,408.18	\$ 190,405	\$ 134,478.44	\$ 181,450	-5%

W&S Admin Personnel (2)

<u>W/S Admin</u>	<u>Date Hired</u>	<u>Yrs Service</u> <u>6/30/2013</u>	<u>FY 12-13</u> <u>Salary</u>	<u>Proposed</u> <u>COLA</u>	<u>FY 13-14</u> <u>Salary</u>	<u>Merit</u> <u>Increase</u>
Public Works Director	6/17/2006	7	39,528.83	395.29	39,924.11	798.48
Billing Clerk	4/30/2001	12	30,283.77	302.84	30,586.61	611.73
			69,812.60	698.13	70,510.72	1,410.21

W&S Admin Vehicles

2008 Ford Ranger (PW Director's Vehicle)	
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WATER OPERATIONS

	<u>FY 11-12</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>3/31/2013</u>	<u>FY 13-14</u>	
<u>Water Operations</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	<u>% Change</u>
Salary and Wages	\$ 56,280	\$ 56,488.05	\$ 58,525	\$ 41,515.60	\$ 57,400	-2%
Part-time Wages						
401k	\$ 2,814	\$ 2,814.00	\$ 2,926	\$ 2,079.00	\$ 2,900	-1%
Payroll Tax	\$ 4,305	\$ 4,305.42	\$ 4,477	\$ 3,175.87	\$ 4,900	9%
Retirement	\$ 3,979	\$ 3,979.08	\$ 3,945	\$ 2,798.23	\$ 4,100	4%
Group Insurance	\$ 11,280	\$ 11,346.96	\$ 10,680	\$ 8,958.20	\$ 9,650	-10%
Uniforms	\$ 2,600	\$ 2,904.31	\$ 2,300	\$ 2,253.15	\$ 2,700	17%
Maintenance to Building and Grounds	\$ 400	\$ 3,269.16	\$ 400		\$ 4,500	1025%
Maintenance/Repair Vehicle	\$ 1,500	\$ 835.75	\$ 1,500	\$ 1,027.70	\$ 2,000	33%
Supplies and Materials	\$ 16,200	\$ 19,957.39	\$ 15,000	\$ 11,834.66	\$ 16,000	7%
Water Purchases - City of Shelby	\$ 338,000	\$ 311,624.88	\$ 330,000	\$ 244,845.60	\$ 330,000	0%
Training	\$ 500		\$ 500		\$ 500	0%
Telephone	\$ 2,000	\$ 2,040.15	\$ 2,300	\$ 1,394.66	\$ 2,000	-13%
Utilities	\$ 3,000	\$ 2,211.73	\$ 2,600	\$ 2,114.20	\$ 2,600	0%
Maintenance to Equipment	\$ 4,200	\$ 7,865.04	\$ 4,200	\$ 4,839.85	\$ 4,200	0%
Gasoline	\$ 6,500	\$ 9,440.12	\$ 7,500	\$ 7,024.51	\$ 11,000	47%
Contracted Services	\$ 16,000	\$ 14,106.86	\$ 16,000	\$ 3,275.00	\$ 15,000	-6%
Capital Outlay - Equipment	\$ 45,000	\$ 25,544.85				
Non-capital equipment purchases		\$ 8,050.85	\$ 500	\$ 1,832.31		-100%
Capital Outlay - Lines	\$ 65,000		\$ 117,000	\$ 42,000.00	\$ 55,000	-53%
Capital Reserve - Water Tank outside						
Water Debt Service (Principal and Interest)	\$ 88,542	\$ 88,541.82	\$ 88,542	\$ 44,270.91	\$ 88,600	0%
Total	\$ 668,100	\$ 575,326.42	\$ 668,895	\$ 425,239.45	\$ 613,050	-8%

Water Operations Personnel (2)

		<u>Yrs Service</u>	<u>FY 12-13</u>	<u>Proposed</u>	<u>FY 13-14</u>	<u>Merit</u>
<u>Water Operations</u>	<u>Date Hired</u>	<u>6/30/2013</u>	<u>Salary</u>	<u>COLA</u>	<u>Salary</u>	<u>Increase</u>
Utilities Maint Worker	11/4/2002	10	27,747.20	277.47	28,024.67	560.49
Utilities Maint Worker	2/4/1993	20	27,955.20	279.55	28,234.75	564.70
			55,702.40	557.02	56,259.42	1,125.19

Water Operations Vehicles

2011 Ford F250 (Utility Truck)	2001 Ford Ranger (Spare Truck)
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Water Operations Notes

Water Operations remains largely the same. Capital Outlay's have been reduced from \$117,000 to \$55,000. Maintenance to Building and Grounds has been increased to pay for an underground electric service at the Public Works facility.

SEWER OPERATIONS

<u>Sewer Operations</u>	FY 11-12	FY 11-12	FY 12-13	3/31/2013	FY 13-14	<u>% Change</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	
Salary and Wages	\$ 108,530	\$ 88,233.92	\$ 105,793	\$ 66,614.84	\$ 96,800	-9%
Part-time Wages						
401k	\$ 5,426	\$ 4,214.98	\$ 5,190	\$ 2,085.00	\$ 4,900	-6%
Payroll Tax	\$ 8,302	\$ 6,350.26	\$ 7,908	\$ 5,096.06	\$ 8,200	4%
Retirement	\$ 7,673	\$ 6,022.33	\$ 7,004	\$ 2,811.00	\$ 6,800	-3%
Group Insurance	\$ 22,560	\$ 17,342.37	\$ 21,360	\$ 17,929.88	\$ 19,300	-10%
Uniforms	\$ 3,500	\$ 2,894.60	\$ 3,500	\$ 3,009.81	\$ 3,500	0%
Maintenance to Buildings and Grounds	\$ 400	\$ 1,695.00	\$ 1,200	\$ 169.97	\$ 3,000	150%
Maintenance/Repair Vehicle	\$ 3,000	\$ 4,260.62	\$ 3,000	\$ 4,111.45	\$ 3,600	20%
Supplies and Materials	\$ 19,000	\$ 16,647.20	\$ 14,000	\$ 15,452.19	\$ 17,000	21%
Maintenance to Sewer System	\$ 7,500	\$ 3,095.65	\$ 25,000	\$ 8,308.20	\$ 23,000	-8%
Training	\$ 2,000	\$ 68.74	\$ 1,000	\$ 421.00	\$ 1,000	0%
Travel						
Telephone	\$ 5,200	\$ 5,252.98	\$ 5,200	\$ 3,659.66	\$ 5,200	0%
Utilities	\$ 52,000	\$ 57,089.96	\$ 61,000	\$ 45,695.47	\$ 60,000	-2%
Maintenance to Equipment	\$ 11,000	\$ 4,473.55	\$ 10,000	\$ 3,451.51	\$ 10,000	0%
Gasoline	\$ 6,900	\$ 4,609.76	\$ 6,100	\$ 4,746.82	\$ 6,800	11%
Contracted Services	\$ 25,000	\$ 11,638.38	\$ 20,000	\$ 11,501.48	\$ 20,000	0%
Capital Outlay - Equipment	\$ 25,000	\$ 5,242.00	\$ 49,500	\$ 5,328.80	\$ 36,000	-27%
Non-capital equipment purchase		\$ 4,097.36	\$ 3,500	\$ 9,142.05	\$ 4,000	14%
Capital Outlay - Infrastructure	\$ 30,000		\$ 50,000	\$ 49,860.00	\$ 100,000	100%
Sewer Debt Service (Principal and Interest)	\$ 172,000	\$ 171,059.98	\$ 171,100	\$ 167,261.34	\$ 163,500	-4%
Total	\$ 514,991	\$ 414,289.64	\$ 571,355	\$ 426,656.53	\$ 592,600	4%

Sewer Operations Personnel (3.5)

<u>Sewer Operations</u>	<u>Date Hired</u>	<u>Yrs Service</u> <u>6/30/2013</u>	<u>FY 12-13</u> <u>Salary</u>	<u>Proposed</u> <u>COLA</u>	<u>FY 13-14</u> <u>Salary</u>	<u>Merit</u> <u>Increase</u>
Backup ORC	7/23/2007	5	28,059.20	280.59	28,339.79	566.80
WWRF ORC	8/10/1987	25	40,705.60	407.06	41,112.66	822.25
WW Operator	4/30/2012	1	20,352.80	203.53	23,000.00	460.00
WW Operator	6/25/2012	1	21,424.00	214.24	23,000.00	460.00
			110,541.60	1,105.42	115,452.45	2,309.05

Sewer Operations Vehicles

2008 Ford Truck (Maint Vehicle)	2005 Dodge Pickup (Maint Vehicle)
2007 Ford F150 (ORC Vehicle)	1989 Ford (Septic Pump Truck)

Sewer Operations Notes

Capital Outlay for Sewer Operations is double what it was in the previous year to address several projects identified in the Capital Improvement Plan. Maintenance of Building and Grounds has also been increased to build rain/sun shelters over several pieces of equipment at the Waste Water Plant.

LATTIMORE SEWER OPERATIONS

	<u>FY 11-12</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>3/31/2013</u>	<u>FY 13-14</u>	
<u>Lattimore Sewer Operations</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Recommended</u>	<u>% Change</u>
Salary and Wages	\$ 10,158	\$ 11,739.76	\$ 20,176	\$ 15,681.07	\$ 21,000	4%
401k	\$ 508	\$ 572.50	\$ 1,000	\$ 784.00	\$ 1,100	10%
Payroll Tax	\$ 777	\$ 1,322.72	\$ 1,550	\$ 1,199.61	\$ 1,800	16%
Retirement	\$ 718	\$ 808.18	\$ 1,360	\$ 1,056.90	\$ 1,500	10%
Maintenance to Buildings and Grounds	\$ 700					
Supplies and Materials		\$ 20.64	\$ 50	\$ 84.28		-100%
Maintenance to Sewer System	\$ 2,000	\$ 1,623.30	\$ 4,700		\$ 1,000	-79%
Telephone	\$ 4,200	\$ 4,183.43	\$ 4,200	\$ 3,112.62	\$ 4,200	0%
Utilities	\$ 6,000	\$ 5,981.39	\$ 7,900	\$ 5,178.28	\$ 6,000	-24%
Maintenance to Equipment	\$ 2,000	\$ 1,296.05	\$ 1,800		\$ 1,500	-17%
Gasoline						
Capital Outlay - Sewer	\$ 2,900	\$ 4,212.46	\$ 4,300		\$ 4,500	5%
Total	\$ 29,961	\$ 31,760.43	\$ 47,036	\$ 27,096.76	\$ 42,600	-9%

Personnel (.5)

Lattimore Operations pays 50% of the Waste Water ORC's salary and related expenses to cover the cost of providing water reclamation.

Lattimore Notes

Under a new informal agreement with the Mayor of Lattimore the phone and utility expenses related to operating the Lattimore system are going to be directly reimbursed by the Town of Lattimore. The Mayor of Lattimore and the Boiling Springs staff have been working to amend the interlocal agreement between the Town of Boiling Springs and Lattimore to make the agreement more equitable to both parties so that Boiling Springs' residents are not subsidizing the Lattimore sewer system.