



Meeting Agenda Packet

Boiling Springs Town Council

May 3, 2016



## TOWN COUNCIL AGENDA

May 3, 2016 | 7:00 p.m.

Town Hall at 114 East College Ave

1. Mayor's Call to Order
2. Recognition of Citizens Present & Public Comment
3. Approval of Minutes
  - April 5, 2016 Regular Meeting*
  - April 28, 2016 Budget Workshop*
4. Regular Business
  - Ordinance Repealing Privilege License Tax (No. 160503.01)*
  - Review FY15/16 QTR3 Financials*
5. Staff Reports
6. Board Member Reports

*The Board desires all citizens have an opportunity to address the Board in an open and productive manner. Individuals not on the agenda but wishing to speak should register with the Town Clerk prior to the start of the meeting. During the Public Comment portion of the meeting speakers have three (3) minutes unless otherwise approved by the Board. Groups are urged to appoint a spokesperson. If you require*

**Town of Boiling Springs  
Board of Commissioners  
Regular Meeting Minutes  
April 5, 2016**

The Board of Commissioners of the Town of Boiling Springs met April 5, 2016 at the Boiling Springs Town Hall. Present were: Mayor Max J. Hamrick; Commissioners James Beason, Bill Ellis, Cliff Hamrick, Daniel Thomas, and Marty Thomas. Town Attorney John Schweppe, III was also present. Staff members present: Town Manager Tom Hart, Town Clerk Kimberly Greene, Public Works Director Mike Gibert, Finance Officer Rhonda Allen, Police Chief Nathan Phillips, and Officer Cody Nance.

Others Present: Darlene Gravett, Karen Bell, Susan Melton, Nancy Blalock, Shannon Hovis, Alan McWhirter, Shirley Lail

**AGENDA ITEM I**  
**Call to Order – Max J. Hamrick, Mayor**

**AGENDA ITEM II**  
**Recognition of Citizens Present & Public Comment**

**AGENDA ITEM III**  
**Approval of Minutes**

The clerk made an addition to the minutes dated March 1, 2016 prior to the meeting - Agenda Item V. Offer to Purchase Property - Commissioner Daniel Thomas made the motion to accept the bid from Jim Beason in the amount of \$3,750 (*starting the upset bid process per NCGS 160A-269*). Commissioner Beason made the motion to approve the minutes of the March 1, 2016 regular meeting as corrected. Commissioner Ellis seconded and the vote was unanimous.

**AGENDA ITEM IV**  
**Regular Business**  
**Library Report**

Mayor Hamrick recognized Library Media Specialist Karen Bell. Ms. Bell gave a presentation on library attendance and activities. The library offers activities such as art classes, senior computer classes, author book signings, community book clubs, pre-school story time, a six week summer reading program and a story walk.

Ms. Bell introduced Susan Melton with the Friends of the Library. Ms. Melton talked about the library and the advantages of the proposed merger with the Cleveland County Library System. They would be able to apply for grants that are attached to the American Library Association (ALA), the NC Public Library Association, and the LSTA (Library Services and Technology Act) funding, and become an American Library Association (ALA) Affiliate. Ms. Melton stated the Friends Group support the merger and encouraged the Board to support the library becoming the Western Branch of the Cleveland County Library System.

Commissioner Hamrick made the motion to request a feasibility study be conducted examining a possible merge of the Boiling Springs Library into the Cleveland County Library System. Commissioner Marty Thomas seconded and the vote was unanimous.

**FY 15/16 Budget Amendment (Replacement Truck)**

Mike Gibert reported the new truck will cost less than the one being replaced. A budget amendment is necessary to make certain changes in the Town's budget to replace the public works truck destroyed by fire.

<u>Section 1.</u>	Revenues	
	Profit/(loss) on sale of assets (insurance)	<u>Increase</u> \$ 30,780
<u>Section 2.</u>	Expenditures	
	Capital equipment – W/S Administration	<u>Increase</u> \$ 30,780

Commissioner Beason made the motion to approve Budget Ordinance Amendment #160405.1. Commissioner Hamrick seconded and the vote was unanimous. A copy of the Amendment is hereby incorporated into and made a part of the minutes of the meeting.

**Declare Police Vehicle Surplus**

Chief Phillips requested approval to sale the following vehicle:

2005 Ford Crown Vic. – VIN# 2FAHP71W45X125835

The vehicle will be placed on the internet auction site GovDeals.com. Commissioner Beason made the motion to approve Resolution #160405.01 Authorizing the Sale of Surplus Personal Property. Commissioner Ellis seconded and the vote was unanimous. A copy of the Resolution is hereby incorporated into and made a part of the minutes of the meeting.

**AGENDA ITEM V**

**Staff Reports**

**Mike Gibert, Public Works Director, reported the following:**

Mike Gibert reported on the roof leaking at the museum. It has been patched several times but continues to leak. Bids were received from the following contractors:

Denis Thurman Construction, Inc.	\$7,896.00
Max Baxter Roofing	\$9,500.00

Commissioner Hamrick made the motion to accept the low bid of \$7,896 from Denis Thurman Construction, Inc. using contingency funds. Commissioner Marty Thomas seconded and the vote was unanimous.

Mr. Gibert updated the Board on the Poplar Branch Pump Station. The pumps have been installed in the well, the building is now blocked up, and they are close to starting work with the electrician. The force main and gravity have been run to the old pump station near the tie in. The substantial completion date is April 13, 2016 and the final completion date May 13, 2016.

Mr. Gibert also reported Wastewater Department employees Wesley Russ and Matthew Jones recently received their Grade 1 Biological Wastewater Certification.

The Wastewater Department recently had a good land application inspection at the wastewater plant and met state requirements.

**Tom Hart, Town Manager, reported the following:**

Commissioner Daniel Thomas made the motion to conduct a Budget Workshop on Thursday, April 28, 2016 at 7:00 p.m. Commissioner Marty Thomas seconded and the vote was unanimous.

Mr. Hart reported a Notice of Violation was issued to Mr. George D. Pearson for 124 Bethel Avenue by Cleveland County Solid Waste Enforcement.

Mr. Hart updated the Board on the old Town Hall building. Mr. Hart is currently working with Gardner-Webb on a memo of understanding to get an overview of how the exchange will work.

**AGENDA ITEM VI**

**Commissioner's Report/Comments**

Commissioner Daniel Thomas stated he is a teacher at Crest High School and that it is obvious literacy skills are a great divide in who succeeds and who doesn't. He said he appreciates what the Friends of the Library are doing and looks forward to helping.

Commissioner Beason reported Mr. Brandon Workman was named the new Fire Chief.

Commissioner Marty Thomas reported the curbs and guttering need cleaning.

**AGENDA ITEM VII**

**Mayor's Report/Comments**

Mayor Hamrick inquired if there had been anymore dialogue with NC DOT regarding North Main Street. Mr. Hart reported there had not since the last update given to the Board. He stated the public

works department would like to replace either the water line on North Main or at the very least replace the water taps along North Main. They are trying to coordinate the project prior to DOT digging to avoid paying for asphalt twice. Mr. Hart discussed traffic flow and parking issues. The Mayor reported he was contacted by a business owner who is concerned that there is not a left turn signal at the traffic light.

There being no further business to come before the Board, Mayor Hamrick declared the meeting adjourned at 7:46 p.m.

Max J. Hamrick, Mayor

Kimberly Greene, Town Clerk

**Town of Boiling Springs  
Board of Commissioners  
Budget Workshop Meeting Minutes  
April 28, 2016**

The Board of Commissioners of the Town of Boiling Springs met April 28, 2016 at the Boiling Springs Town Hall. Present were: Mayor Max J. Hamrick; Commissioners Cliff Hamrick, James Beason, Marty Thomas, Danial Thomas, and Bill Ellis. Staff members present: Town Manager Tom Hart, Town Clerk Kimberly Greene, Finance Officer Rhonda Allen, Public Works Director Mike Gibert, and Police Chief Nathan Phillips.

Mr. Hart reviewed the proposed Fiscal Year 2016-17 Budget.

The proposed budget includes a revenue-neutral property tax rate of \$0.33 per \$100 valuation.

General Fund Revenues

- The Cleveland County property revaluation resulted in a 1.7% reduction in the Town's tax base. A \$0.01 tax increase is proposed.

General Fund Expenses

- Health care insurance costs have reduced 3%.
- A merit system awarding employees up to 3% is proposed.

Powell Bill Fund

- Powell Bill revenues are expected to remain the same. Some routine resurfacing and repair is also scheduled for various areas in Town.
- The budget includes funding for a formal assessment of the Town's street system and development of a resurfacing schedule.

Water/Sewer Fund

- Water and sewer rates remain unchanged.
- Planned projects: (1) Funding for the first phase of the 2018 CIP. (2) Funding for mapping of the existing water and sewer systems. (3) Fire hydrants improvements. (4) Touch up painting on the water tower. (5) An additional full-time position in the Sewer Department which had been reduced to three full and one part time position in the 15/16 Budget.

Police Department

- The budget includes a Chevrolet Tahoe for patrol which has proven to be low maintenance and fuel efficient.
- Five of the six radar units will be removed from the states approved list in July 2017. This year's budget replaces 2 units with the remaining three scheduled for replacement next fiscal year.

Fire Protection

The Town contracts with Boiling Springs Fire & Rescue for fire protection services. The contract provides the fire department with the equivalent of \$0.05 of the Town's property tax rate.

Streets

The budget includes the continued purchase of LED retrofits to the holiday lights and the relocation of electrical service from several old utility poles onto newly installed poles along E. College and N. Main.

Recreation

Improvements have been made to the Town Park over the last couple of years however further improvement is needed to meet community expectations. The budget allocates \$15,000 for the creation of a Park Master Plan for the redeveloping and revitalizing of the Town Park.

Lattimore Sewer Operations

The phone and utility expenses related to operating the Lattimore system are reimbursed by the Town of Lattimore.

Mr. Hart shared salary survey data with the Board which indicate overall that Boiling Springs' employees earn 89% of the average compensation for their respective positions. They discussed attracting and retaining a quality workforce.

There being no further business to come before the Board, Mayor Hamrick declared the meeting adjourned at 8:40 p.m.

Max J. Hamrick, Mayor

Kimberly Greene, Town Clerk



## **Regular Business**

**April 5, 2016**

### **Ordinance Repealing Privilege License Tax**

House Bill 1050 repealed the legislation enabling collection of local privilege license taxes. Since July 2015 local governments no longer have authority to levy privilege license taxes. Repealing outdated ordinances is a best practice recommended by the UNC School of Government. Accordingly, staff recommend repealing Town Code Chapter 110: Privilege License Taxes.

### **FY15/16 3<sup>rd</sup> Quarter Financial Report**

Finances are strong. Expenses are tracking very well near 75% due to amendments made in the 2<sup>nd</sup> quarter. All departments are projected to come in under budget and revenues are projected to outpace expenses budget wide.



*"The Crossroads of Opportunity"*

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# TOWN OF BOILING SPRINGS

**Town of Boiling Springs, North Carolina  
Ordinance to Repeal Chapter 110: Privilege License Taxes  
of the Town of Boiling Springs Code of Ordinances  
Ordinance No. 160503.01**

**WHEREAS**, Effective July 1, 2015, the North Carolina General Assembly has repealed § 160A-211 of the North Carolina General Statutes, which allowed a city to levy privilege license taxes on all trades, occupations, professions, businesses and franchises physically located within the city; and

**WHEREAS**, S.L. 2014-3/House Bill 1050 states that beginning on July 1, 2015, local governments will no longer have the authority to levy a privilege license tax; and

**WHEREAS**, it is necessary to amend Title XI of the Boiling Springs Code of Ordinances "Business Regulations" to eliminate Chapter 110 "Privilege License Taxes"; and

**WHEREAS**, that Chapter 110 "Privilege License Taxes" is hereby amended to read as follows:

**CHAPTER 110 "RESERVED"**

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the Town of Boiling Springs, North Carolina assembled in Regular Session this 3<sup>rd</sup> day of May 2016.

**ADOPTED** this the 3<sup>rd</sup> day of May 2016.

**ATTEST:**

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Kim Greene, Town Clerk

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Max J. Hamrick, Mayor

Town of Boiling Springs  
Statement of Revenue and Expenses to Budget - General Fund  
As of 3/31/2016

Revenue:

Ad valorem taxes:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
FY 2015-2016	854,445.96	867,000	874,559.44	(7,559.44)	98.6%
Prior years	8,028.33	10,000	12,859.36	(2,859.36)	80.3%
Tax penalties (less discounts)	(93.17)	1,000	835.38	164.62	-9.3%
<b>Total taxes</b>	<b>862,381.12</b>	<b>878,000</b>	<b>888,254.18</b>	<b>(10,254.18)</b>	<b>98.2%</b>
Other income:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Court costs-fees-charges	390.50	2,000	396.00	1,604.00	19.5%
Library donations	8,249.00	10,000	11,000.00	(1,000.00)	82.5%
Powell Bill funds	133,171.32	130,000	133,171.32	(3,171.32)	102.4%
Solid waste disposal tax	2,251.02	3,000	2,954.26	45.74	75.0%
Utilities tax	163,600.93	229,000	231,690.28	(2,690.28)	71.4%
Local option sales tax	254,392.22	327,000	333,554.32	(6,554.32)	77.8%
Recycling	35,250.00	46,500	46,650.00	(150.00)	75.8%
Solid waste	123,832.20	162,500	163,992.40	(1,492.40)	76.2%
Investment earnings	1,425.59	2,000	1,953.30	46.70	71.3%
Powell Bill investment earnings	1,014.50	1,300	1,364.50	(64.50)	78.0%
Profit/(loss) on sale of assets				-	0.0%
Zoning	700.00	1,500	790.00	710.00	46.7%
Cleveland Co recreation grant	40,563.63	71,000	69,367.26	1,632.74	57.1%
Miscellaneous income	8,511.37	10,000	9,196.37	803.63	85.1%
Transfer from fund balance	21,000.00	21,000	21,000.00	-	100.0%
Transfer from Powell Bill reserve				-	0.0%
<b>Total other income</b>	<b>794,352.28</b>	<b>1,016,800</b>	<b>1,027,080.01</b>	<b>(10,280.01)</b>	<b>78.1%</b>
<b>Total revenue</b>	<b>1,656,733.40</b>	<b>1,894,800</b>	<b>1,915,334.19</b>	<b>(20,534.19)</b>	<b>101.1%</b>

Expenses:

Administration:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	121,741.44	161,600	161,124.16	475.84	75.3%
Commissioners' salaries	6,300.00	8,400	8,400.00	-	75.0%
401(k)	6,149.00	7,900	8,105.00	(205.00)	77.8%
Payroll taxes	9,711.12	13,100	12,935.80	164.20	74.1%
Retirement	8,419.85	11,300	11,274.82	25.18	74.5%
Group insurance	15,327.63	20,350	20,436.84	(86.84)	75.3%
Maintenance & repairs-building	1,610.36	3,000	1,914.72	1,085.28	53.7%
Departmental supplies	8,553.15	10,500	10,466.96	33.04	81.5%
Training	836.13	3,000	1,512.26	1,487.74	27.9%
Telephone	5,983.17	7,500	7,478.98	21.02	79.8%
Utilities	8,879.04	11,100	11,012.86	87.14	80.0%
Postage	800.00	1,000	800.00	200.00	80.0%
Maintenance & repairs-equipment	638.43	1,500	1,246.86	253.14	42.6%
Advertising	1,488.32	1,800	1,791.44	8.56	82.7%
Dues & subscriptions	15,398.45	16,000	15,398.45	601.55	96.2%
Professional services	16,011.90	18,000	17,786.90	213.10	89.0%
Property tax collection	18,266.24	18,600	18,305.89	294.11	98.2%
Contracted services	9,433.47	18,800	13,371.84	5,428.16	50.2%
Insurance & bonds	60,488.00	62,000	60,488.00	1,512.00	97.6%
Contingency		7,000	-	7,000.00	0.0%
Miscellaneous	2,220.81	5,000	4,381.62	618.38	44.4%
Capital outlay		8,000	-	8,000.00	0.0%
Noncapital equipment	38,742.14	33,800	38,742.14	(4,942.14)	114.6%
Capital reserve				-	0.0%
Debt service	31,890.95	63,500	63,455.44	44.56	50.2%
<b>Total Administration</b>	<b>388,889.60</b>	<b>512,750</b>	<b>490,430.98</b>	<b>22,319.02</b>	<b>75.8%</b>

Police:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	213,151.98	306,900	295,967.60	10,932.40	69.5%
401(k)	11,052.00	15,900	14,984.00	916.00	69.5%
Payroll taxes	17,525.66	28,400	23,627.28	4,772.72	61.7%
Group insurance	42,100.32	61,050	56,951.52	4,098.48	69.0%
Reserve wages	14,069.70	19,400	11,951.56	7,448.44	72.5%
Separation allowance	1,872.88	8,000	6,555.08	1,444.92	23.4%
LEO retirement	16,107.12	23,100	21,837.06	1,262.94	69.7%
Uniforms	2,289.08	4,100	2,349.11	1,750.89	55.8%
Maintenance & repairs-building	1,130.64	1,500	1,355.64	144.36	75.4%
Maintenance & repairs-vehicles	7,523.26	20,000	10,051.44	9,948.56	37.6%
Departmental supplies	4,343.34	6,200	6,108.83	91.17	70.1%
Training	648.48	1,000	563.48	436.52	64.8%
Telephone	5,855.30	7,500	7,418.86	81.14	78.1%
Utilities	6,374.68	8,500	8,412.14	87.86	75.0%
Maintenance & repairs-equipment	713.00	1,500	1,236.00	264.00	47.5%
Gasoline	10,844.79	20,200	15,752.44	4,447.56	53.7%
Contracted services	25,779.04	22,000	25,779.04	(3,779.04)	117.2%
Miscellaneous	300.00	750	600.00	150.00	40.0%
Capital outlay	38,186.25	38,600	38,186.25	413.75	98.9%
Equipment (non-capital)	13,723.45	14,240	13,723.45	516.55	96.4%
<b>Total Police</b>	<b>433,590.97</b>	<b>608,840</b>	<b>563,410.78</b>	<b>45,429.22</b>	<b>71.2%</b>
Fire:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Contracted services	102,900.00	137,200	137,200.00	-	75.0%
<b>Total Fire</b>	<b>102,900.00</b>	<b>137,200</b>	<b>137,200.00</b>	<b>-</b>	<b>75.0%</b>
Street lighting:	<u>12/31/2015</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Departmental supplies	1,193.00	3,000	1,193.00	1,807.00	39.8%
Street lighting	31,255.53	44,500	44,500.00	-	70.2%
Street signs	862.12	1,000	862.12	137.88	86.2%
<b>Total Street Lighting</b>	<b>33,310.65</b>	<b>48,500.00</b>	<b>46,555.12</b>	<b>1,944.88</b>	<b>68.7%</b>
Powell Bill:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Maintenance & repairs-streets		2,000		2,000.00	0.0%
Departmental supplies	376.30	3,500	752.60	2,747.40	10.8%
Professional services	198.75	500	198.75	301.25	39.8%
Contracted services	9,163.50	42,000	9,163.50	32,836.50	21.8%
Insurance & bonds	2,019.00	2,000	2,016.00	(16.00)	101.0%
Capital reserve		80,000	80,000.00	-	0.0%
<b>Total Powell Bill</b>	<b>11,757.55</b>	<b>130,000.00</b>	<b>92,130.85</b>	<b>37,869.15</b>	<b>9.0%</b>
Sanitation:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	55,276.10	72,600	72,102.66	497.34	76.1%
401(k)	2,381.00	3,700	2,994.00	706.00	64.4%
Payroll taxes	8,527.76	9,900	9,853.24	46.76	86.1%
Retirement	3,272.03	5,300	4,126.30	1,173.70	61.7%
Group insurance	14,749.14	20,350	19,855.15	494.85	72.5%
Uniforms	2,356.47	3,500	2,845.54	654.46	67.3%
Maintenance & repairs-building	62.50	500	125.00	375.00	12.5%
Maintenance & repairs-vehicles	13,197.54	12,000	11,622.98	377.02	110.0%
Departmental supplies	2,516.37	5,000	4,733.70	266.30	50.3%
Telephone	497.05	1,000	664.78	335.22	49.7%
Utilities	527.69	1,000	633.36	366.64	52.8%
Maintenance & repairs-equipment	3,423.47	4,300	4,270.53	29.47	79.6%
Gasoline	8,700.48	13,500	12,603.22	896.78	64.4%
Contracted services	67,398.71	89,000	88,972.84	27.16	75.7%
Capital outlay			-	-	0.0%
Equipment (non-capital)	6,422.70		6,422.70	(6,422.70)	0.0%
Debt service	29,834.75	30,000	29,834.75	165.25	99.4%
Capital reserve-trash truck			-	-	0.0%
<b>Total Sanitation</b>	<b>219,143.76</b>	<b>271,650.00</b>	<b>271,660.75</b>	<b>(10.75)</b>	<b>80.7%</b>

Parks & recreation:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	51,585.61	67,800	66,771.22	1,028.78	76.1%
401(k)	2,580.00	3,400	3,338.00	62.00	75.9%
Payroll taxes	3,946.17	5,600	5,107.82	492.18	70.5%
Retirement	3,545.63	4,800	4,601.52	198.48	73.9%
Group insurance	5,124.51	6,800	6,832.68	(32.68)	75.4%
Uniforms	833.70	1,200	936.98	263.02	69.5%
Maintenance & repairs-building	388.57	1,000	777.14	222.86	38.9%
Maintenance & repairs-vehicles	1,758.65	2,000	978.08	1,021.92	87.9%
Departmental supplies	448.47	2,000	681.40	1,318.60	22.4%
Telephone	813.64	1,000	935.34	64.66	81.4%
Utilities	1,203.94	1,600	1,588.24	11.76	75.2%
Maintenance & repairs-equipment	673.57	1,500	708.94	791.06	44.9%
Gasoline	1,370.56	4,100	2,036.96	2,063.04	33.4%
YMCA	40,752.00	54,390	54,336.00	54.00	74.9%
Miscellaneous	2,617.43	5,000	4,929.86	70.14	52.3%
Greenway requests	877.72	2,500	877.72	1,622.28	35.1%
Library expenses	15,000.00	20,020	20,000.00	20.00	74.9%
Museum expenses	291.28	250	291.28	(41.28)	116.5%
Capital outlay			-	-	0.0%
Equipment (non-capital)	871.50	900	871.50	28.50	0.0%
<b>Total Parks &amp; Recreation</b>	<b>134,682.95</b>	<b>185,860</b>	<b>176,600.68</b>	<b>9,259.32</b>	<b>72.5%</b>
<b>Total Expenses</b>	<b>1,324,275.48</b>	<b>1,894,800</b>	<b>1,777,989.16</b>	<b>116,810.84</b>	<b>69.9%</b>
<b>Net income/(loss)</b>	<b>332,457.92</b>	<b>-</b>	<b>137,345.03</b>	<b>(137,345.03)</b>	

Town of Boiling Springs  
Statement of Revenue and Expenses to Budget - Water-Sewer Fund  
As of 3/31/2016

Revenue:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Reconnections	28,507.50	30,000	37,340.00	(7,340.00)	95.0%
Taps & connections	1,970.00	5,000	2,060.00	2,940.00	39.4%
Water charges	625,284.63	835,000	838,712.84	(3,712.84)	74.9%
Sewer charges	404,173.72	500,000	502,913.06	(2,913.06)	80.8%
Lattimore sewer charges	20,372.82	35,000	35,380.68	(380.68)	58.2%
Investment earnings	1,452.06	1,800	1,966.16	(166.16)	80.7%
Lattimore reimbursement	10,394.92	12,600	19,870.14	(7,270.14)	82.5%
Profit/(loss) on sale of assets	30,787.56	30,780	30,787.56	(7.56)	0.0%
Transfer from retained earnings			-	-	0.0%
Miscellaneous income	18,313.57	20,000	23,318.04	(3,318.04)	91.6%
<b>Total revenue</b>	<b>1,141,256.78</b>	<b>1,470,180</b>	<b>1,492,348.48</b>	<b>(22,168.48)</b>	<b>77.6%</b>
<b>Expenses:</b>					
<b>Water-Sewer Administration:</b>	<b><u>3/31/2016</u></b>	<b><u>Budget</u></b>	<b><u>Projected</u></b>	<b><u>Remaining</u></b>	<b><u>% Spent</u></b>
Salary & wages	74,417.10	88,100	85,110.14	2,989.86	84.5%
401(k)	3,190.50	4,700	3,851.00	849.00	67.9%
Payroll taxes	5,657.59	7,600	6,510.93	1,089.07	74.4%
Retirement	4,477.65	6,700	5,316.46	1,383.54	66.8%
Group insurance	9,650.73	13,600	13,624.56	(24.56)	71.0%
Maintenance & repairs-building	1,069.52	1,300	1,294.52	5.48	82.3%
Departmental supplies	7,952.99	8,200	8,127.60	72.40	97.0%
Training	43.70	500	43.70	456.30	8.7%
Telephone	3,416.03	4,500	4,483.78	16.22	75.9%
Utilities	5,541.39	6,600	6,523.20	76.80	84.0%
Postage	7,592.95	9,500	9,494.10	5.90	79.9%
Maintenance & repairs-equipment	5,061.36	2,000	982.47	1,017.53	253.1%
Advertising	198.28	450	332.56	117.44	44.1%
Dues & subscriptions	4,040.93	6,500	4,231.35	2,268.65	62.2%
Professional services	5,000.00	9,500	5,500.00	4,000.00	52.6%
Contracted services	8,836.00	16,000	10,484.00	5,516.00	55.2%
Insurance & bonds	38,365.00	37,000	38,365.00	(1,365.00)	103.7%
Contingency			-	-	0.0%
Capital outlay		46,780	45,780.00	1,000.00	0.0%
Equipment (non-capital)	18,652.67	31,500	18,652.67	12,847.33	59.2%
Transfer to capital project fund		15,000	15,000.00	-	0.0%
Debt service	17,172.06	34,200	34,168.00	32.00	50.2%
<b>Total Water-Sewer Administration</b>	<b>203,164.39</b>	<b>350,230</b>	<b>317,876.04</b>	<b>32,353.96</b>	<b>58.0%</b>

Water Line:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	50,204.61	66,000	65,795.74	204.26	76.1%
401(k)	2,508.00	3,300	3,284.00	16.00	76.0%
Payroll taxes	3,840.66	5,500	5,033.42	466.58	69.8%
Retirement	3,483.38	4,700	4,599.22	100.78	74.1%
Group insurance	10,218.42	13,600	13,624.56	(24.56)	75.1%
Uniforms	1,921.72	3,200	2,550.16	649.84	60.1%
Maintenance & repairs-building			-	-	0.0%
Maintenance & repairs-vehicles	2,011.38	2,000	2,106.38	(106.38)	100.6%
Departmental supplies	12,293.44	18,000	16,075.28	1,924.72	68.3%
Water purchases-City of Shelby	261,661.92	352,300	352,243.82	56.18	74.3%
Training	676.79	500	676.79	(176.79)	135.4%
Telephone	1,153.40	2,000	1,537.80	462.20	57.7%
Utilities	1,760.45	2,600	1,960.88	639.12	67.7%
Maintenance & repairs-equipment	4,233.47	4,600	4,547.26	52.74	92.0%
Gasoline	4,117.31	6,700	6,103.04	596.96	61.5%
Contracted services	4,195.00	13,400	25,195.00	(11,795.00)	31.3%
Capital outlay			-	-	0.0%
Equipment (non-capital)		5,000	5,000.00	-	0.0%
Capital outlay-water lines	7,354.24	76,000	55,354.24	20,645.76	9.7%
Capital reserve-water tank maint			-	-	0.0%
Water debt service	44,270.91	88,600	88,541.82	58.18	50.0%
<b>Total Water Line</b>	<b>415,905.10</b>	<b>668,000</b>	<b>654,229.41</b>	<b>13,770.59</b>	<b>62.3%</b>

Sewer Line:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	55,085.82	71,800	71,623.04	176.96	76.7%
Part-time wages	10,125.50	13,200	13,211.00	(11.00)	76.7%
401(k)	2,754.00	3,900	3,301.00	599.00	70.6%
Payroll taxes	4,214.07	6,200	6,489.84	(289.84)	68.0%
Retirement	3,894.57	5,000	4,629.48	370.52	77.9%
Group insurance	15,328.43	20,350	20,438.44	(88.44)	75.3%
Uniforms	2,154.05	5,000	2,860.06	2,139.94	43.1%
Maintenance & repairs-building	7.35	2,000	14.70	1,985.30	0.4%
Maintenance & repairs-vehicles	13,304.52	14,000	13,608.68	391.32	95.0%
Departmental supplies	16,531.12	23,000	18,640.04	4,359.96	71.9%
Sewer line maintenance	6,225.00	10,000	16,225.00	(6,225.00)	62.3%
Training	1,156.52	4,000	1,256.55	2,743.45	28.9%
Telephone	5,637.18	8,500	8,496.22	3.78	66.3%
Utilities	44,958.97	61,400	61,410.20	(10.20)	73.2%
Maintenance & repairs-equipment	10,982.48	20,000	12,907.06	7,092.94	54.9%
Gasoline	3,083.24	4,400	3,667.00	733.00	70.1%
Contracted services	20,152.72	20,500	20,464.72	35.28	98.3%
Capital outlay	29,595.00	30,000	30,000.00	-	98.7%
Equipment (non-capital)	4,290.57	5,000	4,290.57	709.43	85.8%
Capital outlay-sewer lines			-	-	0.0%
Debt service	76,057.44	76,100	76,057.44	42.56	99.9%
<b>Total Sewer Line</b>	<b>325,538.54</b>	<b>404,350</b>	<b>389,591.04</b>	<b>14,758.96</b>	<b>80.5%</b>

Lattimore Sewer Line:	<u>3/31/2016</u>	<u>Budget</u>	<u>Projected</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	15,261.83	20,100	19,389.68	710.32	75.9%
401(k)	763.00	1,100	687.00	413.00	69.4%
Payroll taxes	1,167.53	1,700	1,483.32	216.68	68.7%
Retirement	1,079.01	1,500	939.72	560.28	71.9%
Maintenance & repairs-building			-	-	0.0%
Departmental supplies	17.00	6,000	34.00	5,966.00	0.3%
Sewer line maintenance		1,000	-	1,000.00	0.0%
Telephone	2,243.68	4,200	2,982.78	1,217.22	53.4%
Utilities	5,062.66	6,000	6,402.92	(402.92)	84.4%
Maintenance & repairs-equipment	2,041.22	1,500	2,541.22	(1,041.22)	136.1%
Equipment (non-capital)		4,500	-	4,500.00	0.0%
Capital outlay-sewer lines	4,250.00		4,250.00	(4,250.00)	0.0%
<b>Total Lattimore Sewer Line</b>	<b>31,885.93</b>	<b>47,600</b>	<b>38,710.64</b>	<b>8,889.36</b>	<b>67.0%</b>
<b>Total Expenses</b>	<b>976,493.96</b>	<b>1,470,180</b>	<b>1,400,407.13</b>	<b>69,772.87</b>	<b>66.4%</b>
<b>Net income/(loss)</b>	<b>164,762.82</b>	<b>-</b>	<b>91,941.35</b>	<b>(91,941.35)</b>	



## Staff Reports

May 3, 2016

Police Chief Nathan Phillips

Public Works Director Mike Gibert

Finance Director Rhonda Allen

Town Clerk Kim Greene

Town Attorney John Schweppe III

Town Manager Tom Hart



## Council Member Reports

May 3, 2016

Councilman Marty L. Thomas

Councilman James L. Beason

Councilman Bill Ellis

Councilman Clifford E. Hamrick III

Councilman Daniel Thomas

Mayor Max J. Hamrick