



*Agenda*

*Town of Boiling Springs Board of Commissioners*

*February 5, 2013*

# Town of Boiling Springs

P.O. BOX 1014  
BOILING SPRINGS, NC 28017  
Telephone 704-434-2357  
Fax 704-434-2358  
www.boilingspringsnc.net

## AGENDA

### TOWN OF BOILING SPRINGS BOARD OF COMMISSIONERS

February 5, 2013

7 pm., Town Hall

- |  |    |
|--|----|
| <b>1. Call to Order – Max J. Hamrick, Mayor</b>          | -  |
| <b>2. Approval of Minutes</b>                            | 2  |
| January 8, 2013 Special Meeting                          |    |
| January 8, 2013 Closed Session                           |    |
| <b>3. Recognition of Citizens Present</b>                | -  |
| <b>4. Regular Business</b>                               | 5  |
| Presentation from the YMCA                               |    |
| Consider Report from Facilities Sub-Committee            |    |
| Consider Resolution in Support of Clean Water Trust Fund | 6  |
| Consider Budget Amendments                               | 8  |
| <b>5. Staff Reports</b>                                  | 10 |
| <b>6. Commissioners' Reports/Comments</b>                | 17 |
| <b>7. Mayor's Report/Comments</b>                        | 17 |

It is the desire of the Board to allow all citizens an opportunity to speak and to conduct business in an open, professional, and productive manner. Persons not specifically listed on the agenda but wishing to speak must register with the Town Clerk prior to the start of the meeting. These persons will be recognized by the Mayor during the "Recognition of Citizens Present" portion of the meeting. A maximum of three (3) minutes will be allowed unless otherwise approved by a majority of the Board. Groups are urged to choose one spokesperson. If you require additional time, you may ask to be placed on the agenda for the next regularly scheduled meeting of the Board. This policy was adopted in an effort to allow the Board members adequate notice of business to come before it as well as time to familiarize themselves with an issue.

**Town of Boiling Springs  
Board of Commissioners  
January 8, 2013  
Regular Meeting Minutes**

The Board of Commissioners of the Town of Boiling Springs met January 8, 2013 at the Boiling Springs Town Hall. Present were: Mayor Max J. Hamrick; Commissioners William Elliott, Darlene Gravett, John Glenn, James Beason, and Cliff Hamrick. Town Attorney John Schweppe, III was also present. Staff members present: Town Manager Tom Hart, Town Clerk Kimberly Greene, Finance Officer Rhonda Allen, Public Works Director Mike Gibert, and Police Chief Randy Page.

Others Present: Michael McSwain, Patrick Litton, and Paula Kempton.

**AGENDA ITEM I**

**Call to Order – Max J. Hamrick, Mayor**

Mayor Hamrick reported a change was made to the agenda adding an advertised Public Hearing for the closeout of a Community Development Block Grant. Commissioner Hamrick made the motion to approve the amended agenda. Commissioner Gravett seconded and the vote was unanimous.

**AGENDA ITEM II**

**Recognition of Citizens Present**

**AGENDA ITEM III**

**Approval of Minutes**

Commissioner Elliott made the motion to approve the minutes of the December 4, 2012 regular meeting as previously mailed. Commissioner Glenn seconded and the vote was unanimous.

**AGENDA ITEM IV**

**New Business**

**Public Hearing - Community Development Block Grant**

Mayor Hamrick recognized Paula Kempton from the Isothermal Planning and Development Commission (IPDC). Ms. Kempton reported the purpose of the public hearing is to receive comments from citizens concerning the closeout of the Community Development Block Grant ED project that was specifically the B&W Fiber Glass Inc. Sewer Expansion project. The Town completed the CDBG ED portion of the project and expended \$225,000 for the needed sewer expansion and improvements. B&W Fiber Glass Inc. met their obligation and created the 15 new jobs required by the CDBG portion. Mayor Hamrick opened the public hearing at 7:02 p.m. Rhonda Allen confirmed the Town received the final payment in December 2012. Ms. Kempton added that the project was monitored by Mr. Kenny Stagg of the N.C. Department of Commerce. There being no further comments, Mayor Hamrick closed the public hearing at 7:04 p.m. Commissioner Gravett made the motion to approve the closeout of the Community Development Block Grant ED project. Commissioner Elliott seconded and the vote was unanimous.

**AGENDA ITEM V**

**Regular Business**

**Budget Amendment**

Rhonda Allen reported the budget ordinance amendment is necessary to make certain changes in the Town's budget to allocate funds for the Town's recycling program.

Section 1.	Revenues	
	Recycling fees	<u>Increase</u> \$30,000
Section 2.	Expenditures	
	Contract services – Sanitation	<u>Increase</u> \$30,000

Commissioner Hamrick made the motion to approve Budget Ordinance Amendment #130108.1. Commissioner Beason seconded and the vote was unanimous. A copy of the Ordinance is on file in the office of the Clerk.

## **AGENDA ITEM VI**

### **Staff Reports**

#### **Randy Page, Police Chief, reported the following:**

Chief Page commended Officer Samantha Davis and Officer Lindsey Wilkinson for the amazing job they did collecting toys and monetary donations from the community for local families in need. The officers distributed food and gifts to four local families during the Christmas Holiday.

The Chief reported on activities in the community.

#### **Mike Gibert, Public Works Director, reported the following:**

The Public Works Department has delivered 875 recycling roll-out carts since the program began.

The Lyman Street Pump Station required pumping over the Christmas Holiday after a heavy rain event (2.8") that occurred during a short period of time. Mike Gibert reported two areas near Ingles are contributing to the infiltration issue and that he would be getting prices to replace the lines.

#### **Rhonda Allen, Finance Officer, reported the following:**

The Town received the second half of the Powell Bill allocation from the N.C. Department of Transportation in the amount of \$65,335.

#### **Tom Hart, Town Manager, reported the following:**

Mr. Hart discussed the B&W Fiber Glass Sewer Project and how to proceed with their discharges. B&W Fiber Glass provided the Town the MSDS sheets on the chemicals being discharged but they do not state the quantities of the chemicals being discharged. Mr. Hart plans to consult with NCDENR and a chemical engineer familiar with the chemicals. He discussed issuing B&W Fiber Glass a permit that would specify the chemicals allowed to be discharged and the allowable limits. The costs incurred for the permit and any required testing would be passed on to B&W Fiber Glass. Mayor Hamrick inquired about being permitted for domestic waste. Mr. Gibert is in the process of renewing the permit for the waste water treatment plant due on March 1, 2013. The chemical information is needed for the renewal. NCDENR will not consider B&W Fiber Glass a significant industrial user if their discharge is less than 25,000 gallons per day.

Mr. Hart reported on the Lattimore Sewer Agreement. The Town of Lattimore recently paid for capital repairs on two pump stations.

## **AGENDA ITEM VII**

### **Commissioner's Report/Comments**

Commissioner Gravett inquired about Duke Energy moving the power lines on S. Main Street. Mr. Hart is waiting for an estimate from Duke Energy.

Mr. Gibert added that he saw Duke Energy earlier in the day marking trees behind the Public Works building for the estimate. Commissioner Glenn was concerned about obstructing future construction on the property. Commissioner Beason inquired about converting to underground lines.

Commissioner Gravett also inquired about the vacant property for sale beside the Family Dollar Store being built on N. Main Street.

Commissioner Elliott inquired about trimming the Bradford Pear trees along S. Main Street. Town staff recently trimmed the trees using a lift provided by Gardner-Webb University. Mr. Hart stated the trees were creating parking issues and obstructing the sidewalk.

## **AGENDA ITEM VIII**

### **Mayor's Report/Comments**

## **AGENDA ITEM IX**

### **Closed Session**

Mayor Hamrick requested the Board enter into closed session pursuant to N.C.G.S. 143-318-11(a)(6) to discuss personnel.

Commissioner Hamrick made the motion to enter into closed session at 7:32 p.m. Commissioner Glenn seconded and the vote was unanimous.

The meeting reconvened at 7:41 p.m.

Closed session minutes are on file in the office of the Clerk.

There being no further business to come before the Board, Mayor Hamrick declared the meeting adjourned.

Max J. Hamrick, Mayor

Kimberly Greene, Town Clerk

**Meeting Date: February 5, 2013**

**Subject: Regular Business**

- **YMCA Presentation**

Shannon Hovis, Executive Director of the Ruby Hunt YMCA, will make a report to the Board on the services being provided to Town residents as part of the 10 year Recreation Services Agreement between the Town & YMCA signed in 2007.

- **Facilities Report**

The Facilities Sub-Committee will present their final report to the Board. The report reviews existing facilities and makes recommendations for future growth and development.

- **Clean Water Trust Fund Resolution**

With a new Governor in Raleigh, the Clean Water Management Trust Fund is making a point to reach out to Governor McCrory in an effort to secure funding in future state budgets. Part of this effort is encouraging municipalities to send resolutions in support of the fund. Prior to NCDOT purchasing land for the Broad River Greenway the greenway applied for funding from this pot of money. Had the endangered plant species not been discovered on the property, funding from the Clean Water Management Trust Fund would have been essential to the Broad River Greenway.

- **Budget Amendment 130205 & 130205.1**

**Amendment 130205.1** makes several minor changes to the budget. It moves excess money from Administration salaries to miscellaneous. This money will be used to pay an unexpected Employment Security Commission payment, fund some expenses for the Crossroads Festival, and fund departmental supplies for the admin department including a map cabinet.

Funds are also moved from police capital outlay into supplies to pay for equipment in Lt Phillips' new car.

Finally, 50% of Terry Price's salary should have been budgeted out of the Lattimore sewer department. This amendment moves that money from the general water/sewer department to the Lattimore department.

**Amendment 130205** addresses an expense on the Lattimore system that was budgeted in FY11/12. The expense was not realized until FY12/13 and came out of the water/sewer budget this year. The Town has since been reimbursed by the Town of Lattimore and this amendment puts that money back into the water/sewer budget.

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## RESOLUTION TO SUPPORT THE 2013-2015 FUNDING FOR CLEAN WATER MANAGEMENT TRUST FUND RESOLUTION #130205.1

**Whereas** the 1996 General Assembly established the Clean Water Management Trust Fund to provide an innovative and non-regulatory approach to the protection and restoration of the surface waters all across the state; and

**Whereas** the Clean Water Management Trust Fund is a non-regulatory program established to help meet infrastructure needs of municipalities and counties, restore degraded surface water, protect watersheds, increase recreational opportunities, and enhance quality of life in this state, all critical components for communities to obtain a competitive edge in their economic development; and

**Whereas** the Clean Water Management Trust Fund has funded 452 infrastructure projects to assist North Carolina communities balance infrastructure needs with environmental protection and to help struggling communities become self-reliant with future infrastructure needs; and

**Whereas** infrastructure needs across the state addressing drinking water, wastewater, and storm water are estimated at \$16.6 billion between 2005 and 2030; and

**Whereas** the Clean Water Management Trust Fund has leveraged more than \$1 billion of private, local and federal funds to support projects; and

**Whereas** the General Assembly has reduced funding for the Clean Water Management Trust Fund by 78% since 2010; and

**Whereas** limited funding for the Clean Water Management Trust Fund left 88% of 2012 critical local needs unmet; and

**Whereas** our economic vitality, health and ability to sustain ourselves and the natural environment all rely on clean water; and

**Whereas** surface water must be protected to ensure sufficient drinking water supply for the state's growing industrial base and population; and

**Whereas**, Clean Water Management Trust Fund has provided grant(s) to the Broad River Greenway which is owned in partnership with the Town of Boiling Springs and Cleveland County to do one or more of the following; to protect, restore or enhance surface water quality for the benefit of the state's agriculture, military, recreation and tourism economies and to protect our natural heritage for the benefit of all North Carolinians; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF BOILING SPRINGS AT ITS REGULAR MEETING ON FEBRUARY 5, 2013 THAT WE SUPPORT CLEAN WATER MANAGEMENT TRUST FUND AND THAT THE FUND RECEIVE AN INCREASE IN RECURRING FUNDING FROM THE GOVERNOR AND THE NORTH CAROLINA GENERAL ASSEMBLY FOR THE 2013-2015 BIENNIAL BUDGET.**

Adopted this the \_\_\_\_\_ day of February 2013.

\_\_\_\_\_  
Max J. Hamrick, Mayor

ATTEST:

\_\_\_\_\_  
Kim Greene, Town Clerk

(SEAL)



**TOWN OF BOILING SPRINGS**  
**BUDGET ORDINANCE AMENDMENT #130205.1**

**WHEREAS**, the Town Commission of the Town of Boiling Springs adopted a budget ordinance on June 5, 2012 which established revenues and authorized expenditures for fiscal year 2012-2013; and

**WHEREAS**, since the time of the adoption of said ordinance, it has become necessary to make certain changes in the Town's budget to allocate funds the repayment of Lattimore sewer line expenses;

**NOW, THEREFORE, BE IT HEREBY ORDAINED** by the Town Commission of the Town of Boiling Springs that the budget ordinance as adopted on June 5, 2012 be and is hereby amended as follows:

<u>Section 1.</u>	Revenues	<u>Increase</u>
	Water/Sewer-miscellaneous revenue	\$5,700

<u>Section 2.</u>	Expenditures	<u>Increase</u>
	Sewer-noncapital equipment	\$3,000
	Lattimore sewer-sewer line maintenance	\$2,700

This the 5<sup>th</sup> day of February, 2013.

\_\_\_\_\_  
Max J. Hamrick, Mayor

ATTEST:

\_\_\_\_\_  
Kim Greene, Town Clerk

**Meeting Date: February 5, 2013**

**Subject: Staff Reports**

**Police**

**Public Works**

*-Update: B&W Discharges*

**Finance**

*-Report: 2<sup>nd</sup> Quarter Financial Report*

**Town Clerk**

**Town Attorney**

**Town Manager**

*-Update: Software Package  
-Update: South Main Crosswalk  
-Update: Power Line Relocation*

Town of Boiling Springs  
 Allocation of Cash  
 As of December 31, 2012

	Cash							
FNB	GF	PB	Library	Appearance	PB Cap Proj	WSF		
	1,917,566.58	398,525.62	1,004.14	1,376.28	223,340.00	919,606.73	3,461,419.35	0.25%
NCCMT	48,613.32	29,346.76				73,179.75	151,139.83	0.00%
<b>Total cash</b>	<b>1,966,179.90</b>	<b>427,872.38</b>	<b>1,004.14</b>	<b>1,376.28</b>	<b>223,340.00</b>	<b>992,786.48</b>	<b>3,612,559.18</b>	

Town of Boiling Springs  
Statement of Revenue and Expenses to Budget - General Fund  
As of 12/31/2012

Revenue:

	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Ad valorem taxes:				
FY 2012-2013	641,519.98	762,323	120,803.02	84.2%
Prior years	11,992.79	15,000	3,007.21	80.0%
Tax penalties	1,346.32	2,400	1,053.68	56.1%
Tax discounts	(2,159.17)	(2,400)	(240.83)	90.0%
<b>Total taxes</b>	<b>652,699.92</b>	<b>777,323.00</b>	<b>124,623.08</b>	<b>84.0%</b>
Other income:				
Court costs-fees-charges	630.50	4,000	3,369.50	15.8%
Privilege licenses	2,325.37	2,000	(325.37)	116.3%
Library donations	5,001.00	10,000	4,999.00	50.0%
Powell Bill funds	130,671.10	126,823	(3,848.10)	103.0%
Solid waste disposal tax	1,497.50	3,000	1,502.50	49.9%
Utilities franchise tax	101,294.34	186,400	85,105.66	54.3%
Local option sales tax	153,253.34	275,700	122,446.66	55.6%
Recycling	8,702.26	30,000	21,297.74	0.0%
Investment earnings	2,768.49	9,000	6,231.51	30.8%
Powell Bill investment earnings	1,058.16	3,000	1,941.84	35.3%
Library investment earnings	1.50		(1.50)	0.0%
Profit/(loss) on sale of assets			-	0.0%
Zoning	860.00	200	(660.00)	430.0%
DEAO grant	22,500.00	25,000	2,500.00	0.0%
Solid waste	85,032.34	166,800	81,767.66	51.0%
Cleveland Co recreation grant	20,107.90	66,140	46,032.10	30.4%
Transfer from fund balance		41,252	41,252.00	0.0%
Transfer from Powell Bill reserve		135,000	135,000.00	0.0%
Miscellaneous income	2,797.47	1,000	(1,797.47)	279.7%
<b>Total other income</b>	<b>538,501.27</b>	<b>1,085,315.00</b>	<b>546,813.73</b>	<b>49.6%</b>
<b>Total revenue</b>	<b>1,191,201.19</b>	<b>1,862,638.00</b>	<b>671,436.81</b>	<b>64.0%</b>

Expenses:

	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Administration:				
Salary & wages	77,424.21	173,702	96,277.79	44.6%
Commissioners' salaries	4,200.00	8,400	4,200.00	50.0%
401(k)	3,870.00	8,685	4,815.00	44.6%
FICA & medicare	6,099.02	13,288	7,188.98	45.9%
Retirement	5,218.41	11,707	6,488.59	44.6%
Group insurance	7,614.47	16,020	8,405.53	47.5%
Professional services	9,233.04	16,000	6,766.96	57.7%
Maintenance & repairs-building	1,126.47	3,000	1,873.53	37.5%
Departmental supplies	2,946.12	5,000	2,053.88	58.9%
Training	1,028.10	3,000	1,971.90	34.3%
Telephone	1,805.98	3,000	1,194.02	60.2%
Utilities	4,286.26	12,000	7,713.74	35.7%
Postage	600.00	1,800	1,200.00	33.3%
Maintenance & repairs-equipment	1,114.48	1,000	(114.48)	111.4%
Advertising	355.76	1,000	644.24	35.6%
Dues & subscriptions	13,440.83	13,500	59.17	99.6%
Property tax collection	12,838.39	15,600	2,761.61	82.3%
Contracted services	6,522.75	18,500	11,977.25	35.3%
Insurance & bonds	32,011.00	50,000	17,989.00	64.0%
Contingency		20,000	20,000.00	0.0%
Miscellaneous	9,984.40	6,000	(3,984.40)	166.4%
Capital outlay		500	500.00	0.0%
Capital reserve			-	0.0%
<b>Total Administration</b>	<b>201,719.69</b>	<b>401,702</b>	<b>199,982.31</b>	<b>50.2%</b>

Police:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	134,015.86	282,254	148,238.14	47.5%
Reserve wages	7,202.35	20,000	12,797.65	36.0%
Separation allowance	7,657.78	11,935	4,277.22	64.2%
LEO retirement	8,428.33	19,109	10,680.67	44.1%
401(k)	6,222.00	13,800	7,578.00	45.1%
FICA & medicare	11,389.03	23,122	11,732.97	49.3%
Group insurance	23,266.44	48,060	24,793.56	48.4%
Uniforms	2,017.48	6,000	3,982.52	33.6%
Maintenance & repairs-building	1,560.84	2,000	439.16	78.0%
Maintenance & repairs-vehicles	5,959.75	15,000	9,040.25	39.7%
Departmental supplies	1,277.54	4,000	2,722.46	31.9%
Training	244.28	1,000	755.72	24.4%
Telephone	2,516.98	4,000	1,483.02	62.9%
Utilities	2,586.47	6,500	3,913.53	39.8%
Maintenance & repairs-equipment	270.00	4,000	3,730.00	6.8%
Gasoline	16,312.69	40,500	24,187.31	40.3%
Contracted services	12,159.00	17,000	4,841.00	71.5%
Miscellaneous	300.00	500	200.00	60.0%
Capital outlay	22,593.90	24,000	1,406.10	94.1%
Equipment (non-capital)	6,982.28	2,500	(4,482.28)	279.3%
<b>Total Police</b>	<b>272,963.00</b>	<b>545,280.00</b>	<b>272,317.00</b>	<b>50.1%</b>

Fire:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Contracted services	40,650.00	81,300	40,650.00	50.0%
<b>Total Fire</b>	<b>40,650.00</b>	<b>81,300.00</b>	<b>40,650.00</b>	<b>50.0%</b>

Street lighting:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Departmental supplies		500	500.00	0.0%
Street lighting	21,492.92	42,300	20,807.08	50.8%
Street signs	1.00	1,000	999.00	0.1%
<b>Total Street Lighting</b>	<b>21,493.92</b>	<b>43,800.00</b>	<b>22,306.08</b>	<b>49.1%</b>

Powell Bill:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Part-time wages			-	0.0%
FICA & medicare			-	0.0%
Professional services	98.43	4,000	3,901.57	0.0%
Maintenance & repairs-streets			-	0.0%
Maintenance & repairs-vehicles			-	0.0%
Departmental supplies	300.72	1,000	699.28	30.1%
Maintenance & repairs-equipment		500	500.00	0.0%
Gasoline			-	0.0%
Contracted services	230,960.31	260,000	29,039.69	88.8%
Insurance & bonds	1,069.00	1,500	431.00	71.3%
<b>Total Powell Bill</b>	<b>232,428.46</b>	<b>267,000.00</b>	<b>34,571.54</b>	<b>87.1%</b>

Sanitation:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	37,345.03	78,125	40,779.97	47.8%
Part-time wages			-	0.0%
401(k)	1,783.00	3,906	2,123.00	45.6%
FICA & medicare	2,856.93	5,977	3,120.07	47.8%
Retirement	2,401.16	5,266	2,864.84	45.6%
Group insurance	8,056.38	16,020	7,963.62	50.3%
Uniforms	1,332.60	2,000	667.40	66.6%
Maintenance & repairs-vehicles	6,452.48	14,000	7,547.52	46.1%
Departmental supplies	52,204.32	53,670	1,465.68	97.3%
Telephone	624.91	800	175.09	78.1%
Utilities	263.02	500	236.98	52.6%
Maintenance & repairs-equipment	252.36	5,000	4,747.64	5.0%
Gasoline	11,070.66	20,000	8,929.34	55.4%
Contracted services	26,514.31	79,000	52,485.69	33.6%
Capital outlay	38,300.00	38,500	200.00	99.5%
Equipment (non-capital)		1,000	1,000.00	0.0%
Debt service	29,834.75	30,000	165.25	99.4%
Capital reserve-trash truck			-	0.0%
<b>Total Sanitation</b>	<b>219,291.91</b>	<b>353,764.00</b>	<b>134,472.09</b>	<b>62.0%</b>

Parks & recreation:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	30,648.00	63,282	32,634.00	48.4%
Part-time wages			-	0.0%
401(k)	1,532.00	3,164	1,632.00	48.4%
FICA & medicare	2,316.61	4,841	2,524.39	47.9%
Retirement	2,065.65	4,265	2,199.35	48.4%
Group insurance	3,621.41	5,340	1,718.59	67.8%
Uniforms	585.70	1,200	614.30	48.8%
Maintenance & repairs-building	45.72	2,000	1,954.28	2.3%
Maintenance & repairs-vehicles	1,767.58	1,000	(767.58)	176.8%
Departmental supplies	454.59	1,500	1,045.41	30.3%
Telephone	463.19	1,200	736.81	38.6%
Utilities	584.51	1,000	415.49	58.5%
Maintenance & repairs-equipment	631.16	1,000	368.84	63.1%
Gasoline	2,999.20	5,000	2,000.80	60.0%
Greenway requests	278.94	1,500	1,221.06	18.6%
YMCA	24,188.50	47,000	22,811.50	51.5%
Contracted services		5,000	5,000.00	0.0%
Library expenses	10,000.00	20,000	10,000.00	50.0%
Museum expenses	60.85	500	439.15	12.2%
Capital outlay				
Equipment (non-capital)		1,000	1,000.00	0.0%
Total Parks & Recreation	82,243.61	169,792.00	87,548.39	48.4%
Total Expenses	1,070,790.59	1,862,638.00	791,847.41	57.5%
Net Income/(loss)	120,410.60	-	(120,410.60)	6.5%

Town of Boiling Springs  
Statement of Revenue and Expenses to Budget - Water-Sewer Fund  
As of 12/31/2012

Revenue:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Reconnections	14,239.28	26,000	11,760.72	54.8%
Taps & connections	2,260.00	2,100	(160.00)	107.6%
Water charges	472,718.85	843,200	370,481.15	56.1%
Sewer charges	260,818.82	462,000	201,181.18	56.5%
Lattimore sewer charges	16,217.16	30,000	13,782.84	54.1%
Investment earnings	1,283.65	8,000	6,716.35	16.0%
Profit/(loss) on sale of assets			-	0.0%
Transfer from retained earnings		80,491	80,491.00	
Miscellaneous income	8,740.00	20,200	11,460.00	43.3%
<b>Total revenue</b>	<b>776,277.76</b>	<b>1,471,991.00</b>	<b>695,713.24</b>	<b>52.7%</b>

Expenses:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
<b>Water-Sewer Administration:</b>				
Salary & wages	35,969.21	73,981	38,011.79	48.6%
401(k)	1,798.00	3,699	1,901.00	48.6%
FICA & medicare	2,693.99	5,659	2,965.01	47.6%
Retirement	2,424.40	4,986	2,561.60	48.6%
Group insurance	5,374.92	10,680	5,305.08	50.3%
Professional services	5,190.00	14,000	8,810.00	37.1%
Maintenance & repairs-building		500	500.00	0.0%
Departmental supplies	2,520.61	5,000	2,479.39	50.4%
Training			-	0.0%
Telephone	573.34	1,500	926.66	38.2%
Utilities	2,367.46	7,000	4,632.54	33.8%
Postage	4,342.00	8,000	3,658.00	54.3%
Maintenance & repairs-equipment	1,351.15	2,000	648.85	67.6%
Advertising	137.50	400	262.50	34.4%
Dues & subscriptions	3,707.43	7,000	3,292.57	53.0%
Contracted services	3,000.00	8,000	5,000.00	37.5%
Insurance & bonds	20,269.00	26,000	5,731.00	78.0%
Contingency			-	0.0%
Capital outlay	11,209.75	12,000	790.25	93.4%
Capital reserve			-	0.0%
<b>Total Water-Sewer Administration</b>	<b>102,928.76</b>	<b>190,405.00</b>	<b>87,476.24</b>	<b>54.1%</b>

Water Line:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	28,661.20	58,525	29,863.80	49.0%
401(k)	1,434.00	2,926	1,492.00	49.0%
FICA & medicare	2,192.53	4,477	2,284.47	49.0%
Retirement	1,931.83	3,945	2,013.17	49.0%
Group insurance	5,374.92	10,680	5,305.08	50.3%
Uniforms	1,649.94	2,300	650.06	71.7%
Maintenance & repairs-building		400	400.00	0.0%
Maintenance & repairs-vehicles	960.35	1,500	539.65	64.0%
Departmental supplies	7,490.05	15,000	7,509.95	49.9%
Water purchases-City of Shelby	180,088.80	330,000	149,911.20	54.6%
Training		500	500.00	0.0%
Telephone	902.74	2,300	1,397.26	39.2%
Utilities	1,065.74	2,600	1,534.26	41.0%
Maintenance & repairs-equipment	734.94	4,200	3,465.06	17.5%
Gasoline	4,609.44	7,500	2,890.56	61.5%
Contracted services	1,280.00	16,000	14,720.00	8.0%
Capital outlay			-	0.0%
Equipment (non-capital)	775.00	500	(275.00)	
Capital outlay-water lines	42,000.00	117,000	75,000.00	35.9%
Capital reserve-water tank maint			-	0.0%
Water debt service	44,270.91	88,542	44,271.09	50.0%
<b>Total Water Line</b>	<b>325,422.39</b>	<b>668,895.00</b>	<b>343,472.61</b>	<b>48.7%</b>

Sewer Line:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	45,611.07	115,793	70,181.93	39.4%
401(k)	1,269.50	5,790	4,520.50	21.9%
FICA & medicare	3,489.27	8,858	5,368.73	39.4%
Retirement	1,711.33	7,804	6,092.67	21.9%
Group insurance	10,768.12	21,360	10,591.88	50.4%
Uniforms	2,240.15	3,500	1,259.85	64.0%
Maintenance & repairs-building	169.97	1,200	1,030.03	14.2%
Maintenance & repairs-vehicles	2,400.94	3,000	599.06	80.0%
Departmental supplies	9,495.09	14,000	4,504.91	67.8%
Sewer line maintenance	2,799.70	25,000	22,200.30	11.2%
Training	178.00	1,000	822.00	17.8%
Telephone	2,345.05	5,200	2,854.95	45.1%
Utilities	25,561.18	61,000	35,438.82	41.9%
Maintenance & repairs-equipment	3,595.14	10,000	6,404.86	36.0%
Gasoline	2,998.62	6,100	3,101.38	49.2%
Contracted services	11,121.69	20,000	8,878.31	55.6%
Capital outlay	5,328.80	49,500	44,171.20	10.8%
Equipment (non-capital)	10,336.85	500	(9,836.85)	2067.4%
Capital outlay-sewer lines		50,000	50,000.00	0.0%
Debt service	12,454.32	171,100	158,645.68	7.3%
<b>Total Sewer Line</b>	<b>153,874.79</b>	<b>580,705.00</b>	<b>426,830.21</b>	<b>26.5%</b>

Lattimore Sewer Line:	<u>12/31/2012</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Spent</u>
Salary & wages	10,852.15	10,176	(676.15)	106.6%
401(k)	542.50	400	(142.50)	135.6%
FICA & medicare	830.19	600	(230.19)	138.4%
Retirement	731.43	560	(171.43)	130.6%
Maintenance & repairs-building			-	0.0%
Departmental supplies	84.28	50	(34.28)	0.0%
Sewer line maintenance	1,764.92	2,000	235.08	88.2%
Telephone	2,768.72	4,200	1,431.28	65.9%
Utilities		7,900	7,900.00	0.0%
Maintenance & repairs-equipment		1,800	1,800.00	0.0%
Capital outlay-sewer lines		4,300	4,300.00	0.0%
<b>Total Lattimore Sewer Line</b>	<b>17,574.19</b>	<b>31,986.00</b>	<b>14,411.81</b>	<b>54.9%</b>

<b>Total Expenses</b>	<b>599,800.13</b>	<b>1,471,991.00</b>	<b>872,190.87</b>	<b>40.7%</b>
<b>Net income/(loss)</b>	<b>176,477.63</b>	<b>-</b>	<b>(176,477.63)</b>	<b>12.0%</b>

**Meeting Date: February 5, 2013**  
**Subject: Commissioners' Reports**

**Commissioner Gravett**

**Commissioner Elliott**

**Commissioner Beason**

**Commissioner Glenn**

**Commissioner C. Hamrick**

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**Meeting Date: February 5, 2013**  
**Subject: Mayor's Report**