
Manager's Budget Message

Fiscal Year 2012-2013

To: Mayor and Board of Commissioners

Date: May 24, 2012

This document contains the Town's submitted annual budget required by North Carolina General Statute 159 and the *Local Government Budget and Fiscal Control Act*. The budget is balanced and presented for your review.

Overview of the General Fund

The majority of the general government activities are accounted for in the General Fund. The following sections provide a summary of Fund activities:

Revenues

- < The recommended budget provides for an ad valorem tax rate of 29 cents for each \$100 of assessed valuation, the same rate as the previous fiscal year.
- < Total property valuation is estimated to be \$271,000,000 based on the estimate received from the County Tax Assessor. This is \$3.3 million more than last fiscal year, a 1.2% increase in valuation. Based on the above tax rate of 29 cents per \$100 valuation, the ad valorem tax is estimated to bring in \$762,323 (based on a 97% collection rate).
- < Sales and franchise taxes are projected to show minimal growth. These are heavily influenced by economic conditions and these are still very uncertain.
- < An appropriation of \$135,000 has been recommended from the Town's Powell Bill Fund Balance to pay for a large resurfacing project. The appropriation will be in addition to the current year revenues that will be used for the project.
- < An appropriation of \$16,582 has been recommended from the Town's General Fund Balance specifically to help pay for a new piece of equipment for Solid Waste – a new leaf collection machine.
- < No increases in fees or charges have been recommended.
- < Revenues and expenditures are balanced in accordance with North Carolina General Statutes. Total revenues are \$1,782,968.

Expenditures

The General Fund budget contains funding for a new position in the Police Department and the filling of a vacant position in Solid Waste. The Town received an approximate 5% decrease in health insurance premiums to remain on the current plan. Also, the employer contribution to the Local Government Employees Retirement System will be decreased this year (7.11% to 6.74% for general employees and 7.04% to 6.77% for law enforcement). The budget contains funds for employee merit increases of a maximum of 3%. No fringe benefits have been recommended for elimination and no services have been recommended for cutbacks or elimination.

Administration

Administrative expenditures have decreased by approximately 12%. Last year there were surplus revenues that were budgeted as a capital reserve expenditure. All funds this year are being expended in various departments and there are no surplus revenues.

Police

Police expenditures are up 1%. This is due to the addition of salary and benefits for a full-time investigator position. The part-time officer line-item was decreased to offset some of these costs. There will be no loss of service delivery due to the decrease in part-time funds. Also, equipment purchases that were necessary last fiscal year to implement the CJ Leads and E-Citation programs were only one-time expenses.

Fire

Fire expenditures have increased slightly since they are tied to the Town's valuation, which increased. The Town provides the Department with funding equal to \$0.03 of property valuation.

Street Lighting

Street lighting expenditures are increased due to a rate increase of approximately 7% from Duke Energy.

Powell Bill

Powell Bill expenditures are up due to a large resurfacing project that will be done this year to resurface streets in the majority of the Homestead Acres subdivision.

Solid Waste

Solid waste expenditures are up significantly (25%) due to the addition of some personnel and equipment. The Town attempted to operate the department with only two full-time employees last fiscal year, but service suffered as a result. A third position was still available and it has been filled for this fiscal year. The Town is also planning to purchase a self-contained leaf collector that both collects and stores the leaves. This equipment will allow the staff to continue to collect leaves if there is a problem with the

normal leaf vehicle. Finally, the Town has to begin paying the debt service (\$30,000) for the new Lodal that was purchased last year.

Recreation

Recreation expenditures are down 7% this year. Funds were utilized last year to commemorate the Town's Centennial and were not needed again this year.

Overview of the Water and Sewer Fund

The Water and Sewer fund accounts for the operation of the water distribution system, wastewater collection system, and the wastewater treatment plant.

Revenues

- < The 2012-2013 recommended budget includes no increase in water and sewer rates or in fees.
- < The Town's water/sewer customer base has remained stable and has not seen a decrease due to the slow economy.
- < Total revenues for the year are projected to be \$1,429,991.

Expenditures

The Water/sewer fund budget maintains all currently budgeted personnel at the same level as the previous year. The Town received an approximate 5% decrease in health insurance premiums to remain on the current plan. Also, the employer contribution to the Local Government Employees Retirement System will be decreased this year (7.11% to 6.74% for employees). The budget contains funds for employee merit increases of a maximum of 3%. No fringe benefits have been recommended for elimination and no services have been recommended for cutbacks or elimination.

Administration

Administrative expenditures have increased by 10%. A new inserter/folder used in the preparation and mailing of water/sewer bills is the main component of this increase.

Water Operations

Water Operations expenditures are down almost 10%. The Town has completed the purchase of radio-read meters for its replacement program, which has been a significant cost the last several years. From this point, meters will only need to be purchased for new installations or to replace faulty meters/radio reads. A utility truck was also purchased last fiscal year. Funds are set aside in Capital Outlay for a waterline replacement project, installation of some needed valves, and to replace several faulty fire

hydrants. A small decrease in funds for water purchases is projected since no rate increase has been proposed by the City of Shelby and Town staff has been diligent in repairing leaks.

Sewer Operations

Sewer Operations expenditures are up 13%. A new sludge truck is included as a capital expenditure and funds have been budgeted to replace about 1000' of sewer line that is experiencing infiltration. Sewer line maintenance funds have been increased substantially to allow for repairs after leaks are found through smoke-testing and inspection of the lines with a sewer camera.

Summary

I present the Fiscal Year 2012-1013 recommended budget for your review and comment. The budget includes several items that demonstrate the Board of Commissioners commitment to effective delivery of services to the citizens. First, the addition of the Investigator position in the Police Department will allow the Department to more effectively investigate, solve, and prosecute crimes. Second, significant funds are committed to purchase necessary equipment in the Solid Waste, Sewer, and Water/Sewer Administration departments.

The Board does not take such decisions lightly. These items are only funded after consideration that they are necessary, appropriate, and that there are not higher priority items that are currently needed. Please note that all operating expenditures are adequately funded through current revenues. The reason that the Town has the ability to fund necessary capital items and positions in this down economy is due to the Board and staff working together to operate cost-effectively at all times.

Sincerely,

Zach Trogdon
Town Manager

Projected Revenues

Description	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Actual (projected)	FY 12-13 Proposed	% Change
Property Taxes - Prior Years	\$ 17,996.00	\$ 14,000	\$ 16,700	\$ 15,000	7.1%
Property Taxes - Penalties/Interest	\$ 3,926.00	\$ 2,400	\$ 3,500	\$ 2,400	0.0%
Property Tax Discounts	\$ (2,117.00)	\$ (2,000)	\$ (2,200)	\$ (2,400)	20.0%
Property Taxes – Current Year	\$ 767,924.00	\$ 753,040	\$ 760,020	\$ 762,323	1.2%
Court Costs, Fee and Charges	\$ 6,957.00	\$ 5,000	\$ 3,400	\$ 4,000	-20.0%
Privilege Licenses	\$ 2,299.00	\$ 2,000	\$ 2,000	\$ 2,000	0.0%
Library Donations	\$ 10,000.00	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Powell Bill Allocation	\$ 118,014.00	\$ 123,717	\$ 127,765	\$ 126,823	2.5%
Solid Waste Disposal Tax	\$ 2,881.00	\$ 2,800	\$ 2,900	\$ 3,000	7.1%
Utilities Franchise Tax	\$ 191,777.00	\$ 179,300	\$ 183,100	\$ 186,400	4.0%
Local Option Sales and Use Taxes	\$ 278,081.00	\$ 270,300	\$ 288,600	\$ 275,700	2.0%
Investment Income - General Fund	\$ 20,103.00	\$ 10,000	\$ 9,500	\$ 9,000	-10.0%
Investment Income - Powell Bill	\$ 7,958.00	\$ 4,000	\$ 4,000	\$ 3,000	-25.0%
Investment Income - Library	\$ 9.00	\$ -			
Cleveland County Recreation Grant	\$ 66,141.00	\$ 67,369	\$ 66,700	\$ 66,140	-1.8%
Profit/Loss on Sale of Fixed Assets	\$ -	\$ -	\$ 4,700		
Governor's Highway Safety Grant	\$ 2,981.00		\$ 3,050		
Governor's Crime Commission Grant	\$ -				
Solid Waste Charges	\$ 168,287.00	\$ 166,000	\$ 167,200	\$ 166,800	0.5%
Zoning Charges	\$ 1,030.00	\$ 600	\$ 670	\$ 200	-66.7%
Miscellaneous Revenue	\$ 14,047.00	\$ 1,000	\$ 5,400	\$ 1,000	0.0%
Powell Bill Reserve Appropriation	\$ 75,600.00	\$ 100,000	\$ 100,000	\$ 135,000	35.0%
Reserve Appropriation	\$ 28,300.00	\$ 40,270	\$ 40,270	\$ 16,582	-58.8%
Total	\$1,782,194.00	\$1,749,796	\$ 1,797,275	\$1,782,968	3.1%

Projected Expenditures

Department	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Actual (projected)	FY 12-13 Proposed	% Change
Administration	\$ 364,215.00	\$ 455,689	\$ 428,736	\$ 401,702	-11.8%
Police	\$ 471,917.00	\$ 540,178	\$ 513,020	\$ 545,279	0.9%
Fire	\$ 129,000.00	\$ 80,310	\$ 80,310	\$ 81,300	1.2%
Street Lighting	\$ 37,672.00	\$ 44,500	\$ 40,230	\$ 43,800	-1.6%
Powell Bill	\$ 163,965.00	\$ 227,717	\$ 197,250	\$ 267,000	17.3%
Solid Waste	\$ 162,918.00	\$ 219,193	\$ 211,500	\$ 274,094	25%
Recreation	\$ 134,999.00	\$ 182,509	\$ 173,870	\$ 169,793	-7.0%
Total	\$1,464,686.00	\$ 1,750,096	\$ 1,644,916	\$ 1,782,968	2.2%

Description	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Actual (projected)	FY 12-13 Proposed
Property Taxes - Prior Years	\$ 17,996.00	\$ 14,000	\$ 16,700	\$ 15,000
Property Taxes - Penalties/Interest	\$ 3,926.00	\$ 2,400	\$ 3,500	\$ 2,400
Property Tax Discounts	\$ (2,117.00)	\$ (2,000)	\$ (2,200)	\$ (2,400)
Property Taxes – Current Year	\$ 767,924.00	\$ 753,040	\$ 760,020	\$ 762,323
Court Costs, Fee and Charges	\$ 6,957.00	\$ 5,000	\$ 3,400	\$ 4,000
Privilege Licenses	\$ 2,299.00	\$ 2,000	\$ 2,000	\$ 2,000
Library Donations	\$ 10,000.00	\$ 10,000	\$ 10,000	\$ 10,000
Powell Bill Allocation	\$ 118,014.00	\$ 123,717	\$ 127,765	\$ 126,823
Solid Waste Disposal Tax	\$ 2,881.00	\$ 2,800	\$ 2,900	\$ 3,000
Utilities Franchise Tax	\$ 191,777.00	\$ 179,300	\$ 183,100	\$ 186,400
Local Option Sales and Use Taxes	\$ 278,081.00	\$ 270,300	\$ 288,600	\$ 275,700
Investment Income - General Fund	\$ 20,103.00	\$ 10,000	\$ 9,500	\$ 9,000
Investment Income - Powell Bill	\$ 7,958.00	\$ 4,000	\$ 4,000	\$ 3,000
Investment Income - Library	\$ 9.00	\$ -		
Cleveland County Recreation Grant	\$ 66,141.00	\$ 67,369	\$ 66,700	\$ 66,140
Profit/Loss on Sale of Fixed Assets	\$ -	\$ -	\$ 4,700	
Governor's Highway Safety Grant	\$ 2,981.00		\$ 3,050	
Governor's Crime Commission Grant	\$ -			
Solid Waste Charges	\$ 168,287.00	\$ 166,000	\$ 167,200	\$ 166,800
Zoning Charges	\$ 1,030.00	\$ 600	\$ 670	\$ 200
Miscellaneous Revenue	\$ 14,047.00	\$ 1,000	\$ 5,400	\$ 1,000
Powell Bill Reserve Appropriation	\$ 75,600.00	\$ 100,000	\$ 100,000	\$ 135,000
Reserve Appropriation	\$ 28,300.00	\$ 40,270	\$ 40,270	\$ 16,582
Total	\$1,782,194.00	\$1,749,796	\$ 1,797,275	\$1,782,968

Description	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Actual (projected)	FY 12-13 Proposed
Salary and Wages	\$ 163,679	\$ 165,849	\$ 168,100	\$ 173,702
Governing Body Salaries	\$ 8,400	\$ 8,400	\$ 8,400	\$ 8,400
401k	\$ 8,187	\$ 8,292	\$ 8,400	\$ 8,685
FICA & Medicare	\$ 12,525	\$ 13,330	\$ 13,500	\$ 13,288
Retirement	\$ 10,770	\$ 11,792	\$ 11,900	\$ 11,707
Group Insurance	\$ 17,487	\$ 16,920	\$ 17,100	\$ 16,020
Professional Services	\$ 15,605	\$ 16,500	\$ 13,700	\$ 16,000
Maintenance - Building and Grounds	\$ 1,770	\$ 2,500	\$ 3,400	\$ 3,000
Supplies and Materials	\$ 5,203	\$ 5,200	\$ 4,130	\$ 5,000
Training	\$ 2,576	\$ 3,000	\$ 900	\$ 3,000
Travel				
Telephone	\$ 3,025	\$ 3,000	\$ 3,000	\$ 3,000
Utilities	\$ 10,736	\$ 12,000	\$ 9,800	\$ 12,000
Postage	\$ 1,410	\$ 1,800	\$ 1,300	\$ 1,800
Maintenance - Equipment	\$ 497	\$ 1,000	\$ 1,000	\$ 1,000
Advertising	\$ 987	\$ 1,200	\$ 1,200	\$ 1,000
Dues and Subscriptions	\$ 13,862	\$ 13,800	\$ 13,300	\$ 13,500
Property Tax Collection	\$ 15,376	\$ 15,500	\$ 15,500	\$ 15,600
Contracted Services	\$ 18,156	\$ 18,500	\$ 17,700	\$ 18,500
Insurance and Bonds	\$ 37,356	\$ 50,000	\$ 41,100	\$ 50,000
Depreciation				
Contingency		\$ 8,800		\$ 20,000
Miscellaneous	\$ 6,921	\$ 16,200	\$ 13,700	\$ 6,000
Capital Outlay	\$ 9,687	\$ 500	\$ -	\$ -
Equipment (Non-Capital)	\$ -	\$ -	\$ -	\$ 500
Capital Reserve		\$ 61,606	\$ 61,606	\$ -
Total	\$364,215.00	\$ 455,689	\$ 428,736	\$ 401,702

Description	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Actual (projected)	FY 12-13 Proposed
Salaries and Wages	\$ 231,183	\$ 246,309	\$ 242,100	\$ 282,254
Part-time/Reserve Wages	\$ 22,086	\$ 40,000	\$ 34,000	\$ 20,000
Separation allowance	\$ 15,315	\$ 15,320	\$ 15,315	\$ 11,935
Retirement	\$ 12,995	\$ 17,340	\$ 17,100	\$ 19,109
401k	\$ 10,133	\$ 12,315	\$ 9,700	\$ 13,800
FICA & Medicare	\$ 20,547	\$ 23,075	\$ 22,300	\$ 23,122
Group Insurance	\$ 43,968	\$ 45,119	\$ 44,915	\$ 48,060
Uniforms	\$ 4,648	\$ 6,000	\$ 4,700	\$ 6,000
Maintenance - Building & Grounds	\$ 79	\$ 1,000	\$ 300	\$ 2,000
Maintenance - Vehicle	\$ 9,583	\$ 12,500	\$ 13,900	\$ 15,000
Supplies and Materials	\$ 4,141	\$ 4,000	\$ 4,000	\$ 4,000
Training	\$ 515	\$ 1,500	\$ 800	\$ 1,000
Travel				
Telephone	\$ 2,737	\$ 7,000	\$ 4,200	\$ 4,000
Utilities	\$ 5,879	\$ 7,200	\$ 5,400	\$ 6,500
Maintenance - Equipment	\$ 863	\$ 4,000	\$ 1,450	\$ 4,000
Gasoline	\$ 31,019	\$ 36,000	\$ 37,800	\$ 40,500
Contracted Services	\$ 20,758	\$ 21,000	\$ 22,100	\$ 17,000
Miscellaneous	\$ 300	\$ 500	\$ 300	\$ 500
Capital Outlay	\$ 35,168	\$ 32,700	\$ 22,240	\$ 24,000
Equipment (Non-Capital)		\$ 7,300	\$ 10,400	\$ 2,500
Total	\$ 471,917	\$ 540,178	\$ 513,020	\$ 545,279

Description	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Actual (projected)	FY 12-13 Proposed
Contracted Svcs. – BS Fire and Rescue	\$ 129,000	\$ 80,310	\$ 80,310	\$ 81,300
Total	\$129,000	\$ 80,310	\$ 80,310	\$ 81,300

Description	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Actual (projected)	FY 12-13 Proposed
Street Lighting	\$ -	\$ 500	\$ -	\$ 500
Supplies and Materials	\$ 37,447.00	\$ 43,000	\$ 39,510	\$ 42,300
Street Signs	\$ 225.00	\$ 1,000	\$ 720	\$ 1,000
Total	\$39,042.80	\$ 44,500	\$ 40,230	\$ 43,800

Description	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Actual (projected)	FY 12-13 Proposed
Part-time Wages	\$ -	\$ 500	\$ -	\$ -
Part-time Benefits (FICA)	\$ -	\$ 40	\$ -	\$ -
Professional Services	\$ 70	\$ 3,000	\$ 150	\$ 4,000
Maintenance/Repair Vehicle		\$ -	\$ 250	\$ -
Supplies and Materials	\$ 510	\$ 2,000	\$ 120	\$ 1,000
Maintenance - Equipment		\$ 500	\$ 30	\$ 500
Gasoline		\$ 500	\$ -	\$ -
Contracted Services	\$ 161,814	\$ 220,077	\$ 195,300	\$ 260,000
Insurance and Bonds	\$ 1,241	\$ 1,100	\$ 1,400	\$ 1,500
Capital Outlay	\$ 330	\$ -	\$ -	\$ -
Total	\$ 163,965	\$ 227,717	\$ 197,250	\$ 267,000

Description	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Actual (projected)	FY 12-13 Proposed
Salaries and Wages	\$ 62,040	\$ 53,616	\$ 51,400	\$ 78,125
Part-time Wages	\$ -	\$ 2,000	\$ -	\$ -
401k	\$ 1,471	\$ 2,681	\$ 2,600	\$ 3,906
FICA & Medicare	\$ 4,746	\$ 4,255	\$ 4,000	\$ 5,977
Retirement	\$ 1,937	\$ 3,791	\$ 3,700	\$ 5,266
Group Insurance	\$ 5,580	\$ 11,280	\$ 9,000	\$ 16,020
Uniforms	\$ 1,020	\$ 1,800	\$ 2,000	\$ 2,000
Maintenance/Repair Vehicle	\$ 17,933	\$ 15,000	\$ 15,900	\$ 14,000
Supplies and Materials	\$ 2,718	\$ 4,000	\$ 9,100	\$ 4,000
Telephone	\$ 874	\$ 800	\$ 900	\$ 800
Utilities	\$ 491	\$ 700	\$ 600	\$ 500
Maintenance to Equipment	\$ 1,183	\$ 4,000	\$ 4,000	\$ 5,000
Gasoline	\$ 15,824	\$ 18,000	\$ 19,900	\$ 20,000
Contracted Services - Landfill	\$ 47,101	\$ 49,000	\$ 46,100	\$ 49,000
Capital Outlay	\$ -	\$ 47,870	\$ 41,920	\$ 38,500
Equipment (Non-Capital)	\$ -	\$ 400	\$ 380	\$ 1,000
Debt Service - Principal and Interest	\$ -	\$ -	\$ -	\$ 30,000
Capital reserve - trash truck	\$ -	\$ -	\$ -	
Total	\$162,918.00	\$ 219,193	\$ 211,500	\$ 274,094

Description	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Actual (projected)	FY 12-13 Proposed
Salaries and Wages	\$ 40,682	\$ 60,734	\$ 60,250	\$ 63,282
Part-time Wages		\$ 2,000		
401k	\$ 2,790	\$ 3,037	\$ 3,015	\$ 3,164
FICA & Medicare	\$ 3,056	\$ 4,799	\$ 4,610	\$ 4,841
Retirement	\$ 4,198	\$ 4,294	\$ 4,300	\$ 4,265
Group Insurance	\$ 5,579	\$ 5,640	\$ 5,700	\$ 5,340
Uniforms	\$ 960	\$ 1,000	\$ 1,140	\$ 1,200
Maintenance – Buildings and Grounds	\$ 152	\$ 2,000	\$ 200	\$ 2,000
Maintenance/Repair Vehicle	\$ 1,257	\$ 1,000	\$ 250	\$ 1,000
Supplies and Materials	\$ 390	\$ 2,000	\$ 2,200	\$ 1,500
Telephone	\$ 1,079	\$ -	\$ 1,200	\$ 1,200
Utilities	\$ 1,051	\$ 1,200	\$ 1,000	\$ 1,000
Maintenance to Equipment	\$ 1,356	\$ 1,000	\$ 700	\$ 1,000
Gasoline	\$ 3,123	\$ 3,400	\$ 5,600	\$ 5,000
Greenway Request	\$ 1,288	\$ 2,000	\$ 300	\$ 1,500
Contracted Services - YMCA	\$ 46,073	\$ 48,405	\$ 48,405	\$ 47,000
Contracted Services	\$ 2,263	\$ 20,000	\$ 15,000	\$ 5,000
Library Expenses	\$ 19,702	\$ 20,000	\$ 20,000	\$ 20,000
Museum Expenses	\$ -	\$ -	\$ -	\$ 500
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Equipment (Non-Capital)	\$ -	\$ -	\$ -	\$ 1,000
Total	\$ 134,999	\$ 182,509	\$ 173,870	\$ 169,793

FY 2012-2013 General Fund Schedule of Taxes, Fees and Charges	
Ad Valorem Tax Rate	29 cents per \$ 100 of property valuation
Returned Check Fee	\$ 25.00 per check per occurrence
Document Copying Fee	25 cents for 1 st page and 10 cents for each additional page
Admin Record Charge	An administrative record charge covering public record preparation, copying, distribution applies if request must involve the more than 1 hour (per request) of staff time. This charge consists of actual employee time at current wage rate, actual material costs and copying fee.
Rezoning Application Fee	\$ 250.00 application fee due at the time of filing.
Zoning Compliance Permit	\$ 20.00 for each required permit
Board of Adjustment Review (Includes code interpretation, variances, CU permits, site plan review, all other zoning appeals)	\$ 250.00 application fee submitted at filing.
Final subdivision plat review	\$ 50.00 fee plus \$ 5.00 for each lot over 25. Must be paid prior to final plat being approved.
Voluntary Annexation Petition	\$ 200.00 application fee submitted at the time of filing.
Street Closing Petition	\$ 500.00 application fee due at the time of filing.
Police Report Copy Fee	\$ 3.00 per copy
Fingerprinting Fee	\$ 5.00 each time for resident; \$10.00 each time for non-resident
Civil Citations - Parking	\$ 20.00 civil penalty per violation plus \$50.00 late fee for each and every 30 calendar days beyond the initial 30 day grace period
Civil Citations - Fire Lane	\$ 50.00 civil penalty per violation.
Garbage Charges (per month)	Residential: \$ 8.50 per household; \$13.00 outside Town Commercial: \$ 10.50 per cart per pick up (minimum of \$ 10.50 per month)
Animal Control Citation	Varies depending upon frequency of violation
Business Privilege License Fee	As set forth in Chapter 110 and Schedule B of Town Code.
Board Room Rental Fee	\$15.00 per hour

*Note: All other penalties are specifically provided for in the applicable section of the Town Code of Ordinances.

Projected Revenues

Description	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Actual (projected)	FY 12-13 Proposed	% Change
Late and Reconnect Fees	\$ 28,232.29	\$ 26,000	\$ 27,100	\$ 26,000	0.0%
New Connection Fees	\$ 3,480.00	\$ 2,100	\$ 3,750	\$ 2,100	0.0%
Water Charges	\$ 870,676.06	\$ 842,000	\$ 847,400	\$ 843,200	0.1%
Wastewater Charges	\$ 471,949.50	\$ 457,000	\$ 462,300	\$ 462,000	1.1%
Lattimore Charges	\$ 29,934.46	\$ 30,000	\$ 30,000	\$ 30,000	0.0%
Investment Income	\$ 10,180.42	\$ 8,000	\$ 3,800	\$ 8,000	0.0%
Profit/Loss on Sale of Fixed Assets	\$ -	\$ -	\$ 7,409.25	\$ -	
Miscellaneous Revenue	\$ 36,983.67	\$ 20,200	\$ 25,400	\$ 20,200	0.0%
Reserve Appropriation		\$ 26,025	\$ 26,025	\$ 38,491	47.9%
Total	\$1,451,436.40	\$ 1,411,325	\$ 1,433,184	\$ 1,429,991	1.3%

Projected Expenditures

Department	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Actual (projected)	FY 12-13 Proposed	% Change
Administration	\$ 162,958.00	\$ 172,728	\$ 156,880	\$ 190,405	10.2%
H2O Operations	\$ 600,225.00	\$ 693,645	\$ 620,420	\$ 626,895	-9.6%
Sewer Operations	\$ 463,396.00	\$ 514,991	\$ 414,335	\$ 580,705	12.8%
Lattimore Sewer	\$ 11,706.00	\$ 29,961	\$ 28,058	\$ 31,986	6.8%
Total	\$ 1,238,285	\$1,411,325	\$1,219,693	\$1,429,991	1.3%

Description	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Budget (projected)	FY 12-13 Proposed
Late and Reconnect Fees	\$ 28,232.29	\$ 26,000	\$ 27,100	\$ 26,000
New Connection Fees	\$ 3,480.00	\$ 2,100	\$ 3,750	\$ 2,100
Water Charges	\$ 870,676.06	\$ 842,000	\$ 847,400	\$ 843,200
Wastewater Charges	\$ 471,949.50	\$ 457,000	\$ 462,300	\$ 462,000
Lattimore Charges	\$ 29,934.46	\$ 30,000	\$ 30,000	\$ 30,000
Investment Income	\$ 10,180.42	\$ 8,000	\$ 3,800	\$ 8,000
Profit/Loss on Sale of Fixed Assets	\$ -	\$ -	\$ 7,409.25	\$ -
Miscellaneous Revenue	\$ 36,983.67	\$ 20,200	\$ 25,400	\$ 20,200
Reserve Appropriation		\$ 26,025	\$ 26,025	\$ 38,491
Online Payment Charges	\$ 465.23	\$ -	\$ -	\$ -
Total	\$1,451,436.40	\$ 1,411,325	\$ 1,433,184	\$ 1,429,991

Description	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Actual (projected)	FY 12-13 Proposed
Salary and Wages	\$ 69,245	\$ 70,638	\$ 70,100	\$ 73,980
401k	\$ 3,461	\$ 3,532	\$ 3,600	\$ 3,699
FICA & Medicare	\$ 5,182	\$ 5,404	\$ 5,400	\$ 5,659
Retirement	\$ 4,556	\$ 4,994	\$ 5,000	\$ 4,986
Group Insurance	\$ 11,908	\$ 11,280	\$ 11,400	\$ 10,680
Professional Services	\$ 5,062	\$ 14,000	\$ 5,000	\$ 14,000
Maintenance - Buildings and Grounds	\$ 60	\$ 500	\$ -	\$ 500
Supplies and Materials	\$ 5,521	\$ 5,000	\$ 5,100	\$ 5,000
Training	\$ 85		\$ -	
Telephone	\$ 1,401	\$ 1,500	\$ 1,600	\$ 1,500
Utilities	\$ 6,507	\$ 7,600	\$ 5,400	\$ 7,000
Postage	\$ 8,109	\$ 8,000	\$ 8,400	\$ 8,000
Maintenance - Equipment	\$ 1,831	\$ 2,000	\$ 1,400	\$ 2,000
Advertising		\$ 300	\$ 400	\$ 400
Dues and Subscriptions	\$ 6,017	\$ 7,000	\$ 4,600	\$ 7,000
Contracted Services	\$ 7,729	\$ 5,000	\$ 3,000	\$ 8,000
Insurance and Bonds	\$ 23,582	\$ 25,000	\$ 26,000	\$ 26,000
Depreciation	\$ -	\$ -	\$ -	\$ -
Contingency	\$ 2,702	\$ 500		\$ 12,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Equipment (Non-Capital)	\$ -	\$ -	\$ -	\$ -
Capital Reserve	\$ -	\$ 480	\$ 480	\$ -
Total	\$ 162,958	\$ 172,728	\$ 156,880	\$ 190,405

Description	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Budget (projected)	FY 12-13 Proposed
Salary and Wages	\$ 55,280	\$ 56,280	\$ 56,280	\$ 58,525
401k	\$ 2,764	\$ 2,814	\$ 2,814	\$ 2,926
FICA & Medicare	\$ 4,229	\$ 4,305	\$ 4,305	\$ 4,477
Retirement	\$ 3,637	\$ 3,979	\$ 3,979	\$ 3,945
Group Insurance	\$ 11,158	\$ 11,280	\$ 11,400	\$ 10,680
Uniforms	\$ 2,653	\$ 2,600	\$ 3,000	\$ 2,300
Maintenance - Building and Grounds	\$ 120	\$ 400	\$ 2,500	\$ 400
Maintenance - Vehicle	\$ 1,898	\$ 1,500	\$ 1,100	\$ 1,500
Supplies and Materials	\$ 13,923	\$ 16,200	\$ 15,300	\$ 15,000
Water Purchases - City of Shelby	\$ 326,434	\$ 338,000	\$ 320,000	\$ 330,000
Training	\$ 562	\$ 500	\$ -	\$ 500
Telephone	\$ 1,885	\$ 2,000	\$ 2,100	\$ 2,300
Utilities	\$ 2,364	\$ 3,000	\$ 2,400	\$ 2,600
Maintenance - Equipment	\$ 9,557	\$ 4,200	\$ 6,500	\$ 4,200
Gasoline	\$ 6,276	\$ 6,500	\$ 9,600	\$ 7,500
Contracted Services	\$ 15,585	\$ 16,000	\$ 5,200	\$ 16,000
Capital Outlay - Equipment	\$ 5,623	\$ 69,745	\$ 25,600	\$ -
Equipment (Non-Capital)		\$ 800	\$ 800	\$ 500
Capital Outlay - Lines	\$ 47,735	\$ 65,000	\$ 59,000	\$ 75,000
Capital Reserve – Water Tank Maint.	\$ -	\$ -	\$ -	\$ -
Water Debt Service (Principal and Interest)	\$ 88,542	\$ 88,542	\$ 88,542	\$ 88,542
Total	\$ 600,225	\$ 693,645	\$ 620,420	\$ 626,895

Description	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Budget (projected)	FY 12-13 Proposed
Salary and Wages	\$ 116,325	\$ 108,530	\$ 88,700	\$ 115,793
401k	\$ 5,520	\$ 5,426	\$ 4,435	\$ 5,790
FICA & Medicare	\$ 8,708	\$ 8,302	\$ 6,800	\$ 8,858
Retirement	\$ 7,263	\$ 7,673	\$ 6,300	\$ 7,804
Group Insurance	\$ 24,566	\$ 22,560	\$ 17,500	\$ 21,360
Uniforms	\$ 3,713	\$ 3,500	\$ 3,100	\$ 3,500
Maintenance - Building and Grounds	\$ 759	\$ 400	\$ 1,700	\$ 1,200
Maintenance - Vehicle	\$ 3,468	\$ 3,000	\$ 4,600	\$ 3,000
Supplies and Materials	\$ 18,979	\$ 19,000	\$ 16,500	\$ 14,000
Maintenance to Sewer System	\$ 2,879	\$ 7,500	\$ 1,600	\$ 25,000
Training	\$ 1,009	\$ 2,000	\$ -	\$ 1,000
Telephone	\$ 5,176	\$ 5,200	\$ 5,300	\$ 5,200
Utilities	\$ 53,098	\$ 52,000	\$ 56,000	\$ 61,000
Maintenance - Equipment	\$ 12,172	\$ 11,000	\$ 3,700	\$ 10,000
Gasoline	\$ 6,471	\$ 6,900	\$ 5,100	\$ 6,100
Contracted Services	\$ 18,089	\$ 25,000	\$ 12,500	\$ 20,000
Capital Outlay - Equipment	\$ 343	\$ 20,900	\$ 5,300	\$ 49,500
Equipment (Non-Capital)		\$ 4,100	\$ 4,100	\$ 500
Capital Outlay - Sewer	\$ -	\$ 30,000	\$ -	\$ 50,000
Sewer Debt Service (Principal and Interest)	\$ 174,858	\$ 172,000	\$ 171,100	\$ 171,100
Total	\$ 463,396	\$ 514,991	\$ 414,335	\$ 580,705

Description	FY 10-11 Actual	FY 11-12 Budget (amended)	FY 11-12 Budget (projected)	FY 12-13 Proposed
Salary and Wages	\$ -	\$ 10,158	\$ 7,900	\$ 10,176
401k	\$ -	\$ 508	\$ 395	\$ 400
FICA & Medicare	\$ -	\$ 777	\$ 604	\$ 600
Retirement	\$ -	\$ 718	\$ 559	\$ 560
Maintenance to Buildings and Grounds	\$ -	\$ 700	\$ 700	
Supplies and Materials	\$ 80	\$ -	\$ -	\$ 50
Maintenance to Sewer System	\$ 507	\$ 2,000	\$ 200	\$ 2,000
Telephone	\$ 4,161	\$ 4,200	\$ 4,200	\$ 4,200
Utilities	\$ 6,257	\$ 6,000	\$ 7,400	\$ 7,900
Maintenance to Equipment	\$ 701	\$ 2,000	\$ 1,800	\$ 1,800
Capital Outlay - Sewer		\$ 2,900	\$ 4,300	\$ 4,300
Total	\$ 11,706	\$ 29,961	\$ 28,058	\$ 31,986

FY 2012-2013 WATER AND SEWER FEE SCHEDULE

Description	Amount of Fee or Charge
Water Deposit	Inside - \$ 60.00 Outside - \$ 75.00
Water and Sewer Deposit	Inside - \$ 100.00 Outside - \$ 125.00
Water Tap Fees:	
3/4"	Inside - \$ 700.00 Outside - \$ 900.00
1"	Inside - \$ 900.00 Outside - \$ 1100.00
1.5"	Inside - \$ 1200.00 Outside - \$ 1400.00
2", 3", 4", 6"	Cost of Construction + Tap Inspection Fee
Water/Sewer Tap Inspection Fee	Inside - \$ 330.00 Outside - \$ 490.00
Meter Installation Fee:	
3/4"	Inside - \$ 370.00 Outside - \$ 470.00
1"	Inside - \$ 490.00 Outside - \$ 590.00
Additional Fee if Installation Requires a Road Bore:	Irrigation - \$ 400.00 Outside - \$ 400.00
Water/Sewer/Garbage Late Fee	\$ 10.00 per occurrence
Water Reconnection Fee	\$ 25.00 per occurrence, \$50 after 4 p.m., weekends, holidays
Meter Testing Fee	\$ 100.00 per occurrence
Meter Tampering Fee	\$ 200.00 per occurrence
Inside Water Rates	Minimum charge \$ 17.00 per month for 0 - 2,000 gallons Cost per thousand gallons above minimum: \$ 4.90 2,000 – 15,000 gallons \$ 5.80 > 15,000 gallons
Outside Water Rates	Minimum charge \$ 20.85 per month for 0 - 2,000 gallons Cost per thousand gallons above minimum: \$ 6.10 2,000 – 15,000 gallons \$ 7.30 > 15,000 gallons
Inside Sewer Rates	Minimum charge \$ 15.60 per month for 0 - 2,000 gallons Cost per thousand gallons above minimum: \$ 5.00 2,000 – 15,000 gallons \$ 5.95 > 15,000 gallons
Outside Sewer Rates	Minimum charge \$ 23.10 per month for 0 - 2,000 gallons Cost per thousand gallons above minimum: \$ 6.10 2,000 – 15,000 gallons \$ 7.30 > 15,000 gallons
Outside Sewer Rates (non water customer)	Minimum charge \$ 25.85 per month for 0 - 2,000 gallons Cost per thousand gallons above minimum: \$ 7.50 2,000 – 15,000 gallons \$ 8.75 > 15,000 gallons