

TOWN OF BOILING SPRINGS

FISCAL YEAR 2008 - 2009

MANAGER'S RECOMMENDED BUDGET



Manager's Budget Message Fiscal Year 2008-2009

To: Mayor and Board of Commissioners

Date: June 1, 2008

This binder contains the Town's submitted annual budget required by North Carolina General Statute 159 and the *Local Government Budget and Fiscal Control Act*. The budget is balanced and presented for your review. This budget is a product of the Board's vision of what the Town of Boiling Springs will strive toward in the coming year. The Board considered a number of service expansions this year and funded those it felt will succeed in carrying out the Town's mission now and in the future.

Overview of the General Fund

The majority of the general government activities are accounted for in the General Fund. The following sections provide a summary of changes from the prior year:

Revenues

The recommended budget provides for an ad valorem tax rate of 29 cents for each \$100 of assessed valuation, a decrease of one-cent from the previous fiscal year.

Year	Tax Rate
2003	\$0.33
2004	\$0.30
2005	\$0.30
2006	\$0.30
2007	\$0.30

- ▶ Total property valuation is estimated to be \$256,000,000 based on the estimate received from the County Tax Assessor. Cleveland County completed a revaluation of property this year, which accounts for the large increase from last year's valuation of \$236,000,000.
- ▶ Revenues and expenditures are balanced in accordance with North Carolina General Statutes. Total revenues are \$1,549,842. This is 4.6% above last year's revenues.
- ▶ The projection of sales and other taxes is based on information provided by the North Carolina League of Municipalities. Sales taxes are the second largest revenue source and are expected to increase moderately. It should be noted that the increase shown in the budget is due to the addition of an amount that formerly was budgeted as cable TV franchise tax. This franchise tax is now collected by the State of NC as a sales tax.
- ▶ Interest rates have not decreased dramatically over the last year and so a consequent rise in investment income is expected due to the Town's fund balance reserves.

Expenditures

All departments in the General Fund budget include a 2.0% cost-of-living increase. Also included are funds for performance-based merit pay, up to 3%. Health insurance premiums increased this year by 17.5%.

Administration

Administrative expenditures have decreased by approximately 20%. This decrease is due to the completion of projects, such as the Land Use Plan, that were funded last year.

Police

Police expenditures are up a modest 14.4%. Funding for gasoline has been increased by approximately 63% in the department. Also, funds for two vehicles have been budgeted this year. Finally, personnel costs such as health insurance and holiday pay for the officers has added significantly to the departmental budget.

Fire

Fire expenditures have increased dramatically. Several capital purchases are necessary this year to ensure the department can carry out its functions. Also, important maintenance is needed on some of the firefighting equipment.

Street Lighting

Street lighting expenditures are expected to remain unchanged.

Powell Bill

Powell Bill expenditures have increased 2.8% due to an increase in contracted services.

Solid Waste

Sanitation expenditures decreased approximately 4.7%. The major reason for this decrease is that the debt on the current garbage truck has been retired as of last fiscal year. No capital purchases are planned for this year. Funds for gasoline have been budgeted at more than 30% over last year's approved figure.

Recreation

Recreation expenditures are up 4.8% due to an increase in the Town's annual contribution to the YMCA and to personnel costs such as health insurance.

Overview of the Water and Sewer Fund

The water and sewer fund provides revenues for the operation of the water distribution system, wastewater collection system, and the wastewater treatment plant.

Revenues

The FY 08-09 recommended budget increases water and sewer rates, and projects most other revenues to be flat. A two and one-quarter percent (2.25%) increase in water rates is due to an increase from our water supplier, the City of Shelby. A five percent (5%) increase in sewer rates is to fund maintenance needs and general operations of the sewer department. There is an increase to late and reconnect fees that caused an increase to the projected revenues for those line items.

Expenditures

All departments in the Water and Sewer Fund budget include a 2.0% cost-of-living increase. Also, performance-based merit pay of up to 3% was approved by the Town Board.

Administrative

Administrative expenditures are up 15.8% overall due to an increase in contribution to the "Capital Reserve" account and an increase in personnel costs.

Water Operations

Water Operations expenditures are up 7.9%. This increase is due to capital purchases and necessary maintenance items.

Sewer Operations

Sewer Operations expenditures are down 2.7%. This decrease can be attributed to the elimination this year of funds to be set aside for installation of lines and instead the use of funds on maintenance of the system. The appropriate maintenance line items have been increased accordingly.

Summary

I present the recommended budget for your review and comment. The budget has been planned to provide the human and capital resources that will allow the Town to deliver the highest quality of service at the best cost to its citizens. Any expansions in the budget have been recommended only after determining that they will improve service delivery.

Although the economy is expected to continue to be a cause of great concern during the 2008-2009 fiscal year, the Town must still provide critical basic services such as public safety, solid waste collection, and water/sewer service at adequate levels. Overall, the budget contains those necessary elements to maintain and improve service to the citizens of the Town of Boiling Springs.

Sincerely,

Zach Trogdon
Town Manager

Projected Revenues

Description	FY06-07 Actual	FY 07-08 Budget (amended)	FY 07-08 Budget (projected)	FY 08-09 Proposed	% Change
Property Taxes - Prior Years	\$ 12,965.39	\$ 15,000	\$ 14,040	\$ 14,000	-6.7%
Property Taxes - Current Year	\$ 668,948.10	\$ 666,760	\$ 706,700	\$ 720,128	4.9%
Property Tax Discounts	\$ (2,382.16)	\$ (2,600)	\$ (2,600)	\$ (2,600)	4.0%
Property Taxes - Penalties/Interest	\$ 3,239.40	\$ 2,000	\$ 3,820	\$ 2,400	20.0%
Local Option Sales and Use Taxes	\$ 295,757.07	\$ 232,780	\$ 271,500	\$ 268,000	15.1%
Utilities Franchise Tax	\$ 130,195.95	\$ 115,005	\$ 145,300	\$ 119,000	3.5%
Cleveland County Recreation Grant	\$ 59,714.25	\$ 64,806	\$ 62,700	\$ 64,370	-0.7%
Investment Income - General Fund	\$ 38,871.65	\$ 18,000	\$ 49,000	\$ 25,000	38.9%
Solid Waste Charges	\$ 127,347.03	\$ 126,000	\$ 130,000	\$ 140,000	11.1%
Miscellaneous Revenue	\$ 20,964.27	\$ 12,620	\$ 17,200	\$ 12,620	0.0%
Cable TV Franchise Tax	\$ 25,343.01	\$ 26,500	\$ 30,800	\$ -	
Court Costs, Fee and Charges	\$ 13,931.50	\$ 6,500	\$ 7,700	\$ 7,500	15.4%
Privilege Licenses	\$ 1,803.25	\$ 1,800	\$ 1,800	\$ 1,800	0.0%
Zoning Charges	\$ 4,930.00	\$ 3,500	\$ 4,000	\$ 3,500	0.0%
Investment Income - Powell Bill	\$ 34,623.72	\$ 8,000	\$ 21,000	\$ 15,000	87.5%
Powell Bill Allocation	\$ 127,558.89	\$ 132,425	\$ 142,000	\$ 129,411	-2.3%
DOI Fire Grant	\$ 17,748.96	\$ -	\$ -	\$ 17,240	
NCDOT Pedestrian Planning Grant	\$ 15,723.20	\$ -	\$ -	\$ -	
Governor's Highways Safety Grant	\$ 12,511.61	\$ 33,000	\$ 47,000	\$ 12,473	-62.2%
Reserve Appropriation	\$ 275,000			\$ -	
Total	\$1,884,795.09	\$1,482,196	\$ 1,651,960	\$1,549,842	4.6%

Projected Expenditures

Department	FY 05-06 Actual	FY 06-07 Budget (amended)	FY 06-07 Budget (projected)	FY 07-08 Proposed	% Change
Administration	\$ 610,782.51	\$ 453,260	\$ 343,445	\$ 359,857	-20.6%
Police	\$ 396,819.49	\$ 453,509	\$ 438,660	\$ 518,742	14.4%
Fire	\$ 99,850.58	\$ 66,780	\$ 68,830	\$ 162,265	143.0%
Street Lighting	\$ 35,109.64	\$ 38,500	\$ 34,610	\$ 39,500	0.0%
Powell Bill	\$ 11,512.73	\$ 140,425	\$ 89,180	\$ 144,411	2.8%
Solid Waste	\$ 159,332.71	\$ 204,999	\$ 199,120	\$ 195,464	-4.7%
Recreation	\$ 110,050.56	\$ 123,723	\$ 113,025	\$ 129,603	4.8%
Total	\$1,423,458.22	\$ 1,481,196	\$1,286,870	\$1,549,842	4.6%

Account #	Description	FY06-07 Actual	FY 07-08 Budget (amended)	FY 07-08 Budget (projected)	FY 08-09 Proposed
Various	Property Taxes - Prior Years	\$ 12,965.39	\$ 15,000	\$ 14,040	\$ 14,000
1-3104-12	Property Taxes - Current Year	\$ 668,948.10	\$ 686,760	\$ 706,700	\$ 720,128
1-3100-19	Property Tax Discounts	\$ (2,382.16)	\$ (2,500)	\$ (2,600)	\$ (2,600)
1-3100-18	Property Taxes - Penalties/Interest	\$ 3,239.40	\$ 2,000	\$ 3,820	\$ 2,400
1332831 1-3322-33	Local Option Sales and Use Taxes	\$ 295,757.07	\$ 232,780	\$ 271,500	\$ 268,000
1-3324-31	Utilities Franchise Tax	\$ 130,195.95	\$ 115,005	\$ 145,300	\$ 119,000
1383988 1-3839-31	Cleveland County Recreation Grant	\$ 59,714.25	\$ 64,806	\$ 62,700	\$ 64,370
1-3831-40	Investment Income - General Fund	\$ 38,871.65	\$ 18,000	\$ 49,000	\$ 25,000
1-3839-87	Solid Waste Charges	\$ 127,347.03	\$ 126,000	\$ 130,000	\$ 140,000
1-3839-89	Miscellaneous Revenue	\$ 20,964.27	\$ 12,620	\$ 17,200	\$ 12,620 12700
1-3261-00	Cable TV Franchise Tax	\$ 25,343.01	\$ 26,500	\$ 30,800	\$ -
1321033 1-3839-86	Court Costs, Fee and Charges	\$ 13,931.50	\$ 6,500	\$ 7,700	\$ 7,500
1-3260-00	Privilege Licenses	\$ 1,803.25	\$ 1,800	\$ 1,800	\$ 1,800
1-3839-88	Zoning Charges	\$ 4,930.00	\$ 3,500	\$ 4,000	\$ 3,500
1-3831-41	Investment Income - Powell Bill	\$ 34,623.72	\$ 8,000	\$ 21,000	\$ 15,000
1-3316-33	Powell Bill Allocation	\$ 127,558.89	\$ 132,425	\$ 142,000	\$ 129,411
1-3839-34	DOI Fire Grant	\$ 17,748.96	\$ -	\$ -	\$ 17,240
1-3451-33	NCDOT Pedestrian Planning Grant	\$ 15,723.20	\$ -	\$ -	\$ -
1-3839-34	Governor's Highway Safety Grant	\$ 12,511.61	\$ 33,000	\$ 47,000	\$ 12,473 12411
1-3991-99	Reserve Appropriation	\$ 275.00			\$ -
	Total	\$1,884,795.09	\$1,482,196	\$ 1,651,960	\$ 1,549,842 1549860

Various Accounts

Property Taxes - Prior Years

This line item accounts for uncollected property taxes for prior years. Penalties and interest are included in account number 1-3100-18.

Budgeted Amount \$14,000

1-3104-12

Property Taxes - Current Year

The Town levies a tax rate of \$0.29 per \$100 valuation of real and personal property. For example, a property owner would owe \$290 of annual tax on property with a value of \$100,000. The recommended revenue amount is based on a collection percentage of 97% of the property tax levy. According to this year's figures, one cent (\$.01) of tax levy will generate revenue of \$24,832.

	FY 07-08	FY 08-09
Total Property Valuation	236,000,000	256,000,000
Tax Rate per \$ 100 Valuation	0.0030	0.0029
Property Tax Levy	708,000	742,400
Historical Collection % @ July 1	0.97	0.97
Estimated Tax Levy Collection @ July 1	686,760	720,128

Budgeted Amount \$720,128

**1-3100-19
Property Tax Discounts**

Discounts are available when payment is made prior to September 1 of each tax year.

Budgeted Amount \$(2,600)

**1-3100-18
Penalties/Interest – Property Taxes**

Penalties and interest are applicable each year for property taxes paid after January 5th.

Budgeted Amount \$2,400

**1-3232-33
Local Option Sales and Use Taxes**

Sales taxes have increasingly been used to make up for the inability of property taxes to adequately fund government services. The General Assembly has authorized counties to levy up to 2 ½% of sales taxes on top of the 4 ½% levied by the State of North Carolina. These taxes have come in the form of an initial 1% tax and three subsequent ½% taxes, the last one in 2002. These sales taxes are collected by the State and distributed to counties and municipalities according to various per capita and point of sale formulations. Counties are given the authority to choose the basis upon which the sales tax proceeds will be distributed among themselves and their municipalities. The two bases are per capita or ad valorem. Cleveland County uses the ad valorem basis and tax proceeds are thus divided between the County and municipalities in proportion to the total amount of ad valorem taxes levied by each. A sales tax on cable services, which replaces a franchise tax formerly collected by the Town, is included in this year's estimated revenue.

Budgeted Amount \$268,000

1-3324-31**State Collected Local Taxes**

These taxes are comprised of:

- A piped natural gas excise tax that is based on therm volumes received by end-users, with each municipality receiving one-half (1/2) of the amount of the new tax attributable to customers within that municipality's boundaries. This excise tax is not tied to the price of natural gas.
- A 3.22 percent franchise tax on the total gross receipts of all electricity providers. A municipality receives an amount equal to 3.09 percent of the total gross receipts of electricity service derived from the sale within that municipality.
- A 6 percent telecommunications sales tax on gross receipts of telephone companies. The amount distributed to an individual municipality depends on the amount it received under the repealed utility franchise tax on telephone companies.

Budgeted Amount \$119,000

1-3839-31**Cleveland County Recreation Grant**

This grant is provided in two parts by the county and is restricted for specific purposes related to recreation.

- The first part of the grant began in 1992 and is based on a weighted per capita formula favoring the small municipalities. This grant amount has not changed since initial implementation and is distributed quarterly.
- The second part of the grant is provided through an interlocal agreement to provide a supervisory presence at the Broad River Greenway through the employment of a Park Ranger. This part of the grant basically covers the salary and benefits for this position and is distributed annually.

Budgeted Amount \$64,370

1-3831-40**Investment Income - General**

This revenue is generated through the investment of general fund balance and idle funds received throughout the fiscal year. This item does not include investment income generated from investment of Powell Bill fund balance reserves or other funds set aside for a specific purpose by the Board. It does account for interest from checking and money market accounts.

Budgeted Amount \$25,000

1-3839-87

Solid Waste Charges

Solid waste charges help to cover a portion of salaries, debt service, and tipping fees needed for collection and disposal. Residents are charged a flat fee of \$8 for each can. Businesses are charged a \$10 minimum monthly charge or \$10.00 per cart per pick up if they choose to have more than one can and have them picked up more than once per week.

Budgeted Amount \$140,000

1-3839-89

Miscellaneous Revenue

Revenues considered in the category of miscellaneous are the payments made for lease of the old Beason Building at 109 South Main Street and fees for rental of the meeting space in Town Hall. Also included is a \$5,000 per year contribution from Gardner-Webb to assist in purchasing fire equipment. Gardner-Webb began contributing this amount in 2002 and will continue through 2008 (seven payments).

Budgeted Amount \$12,620

1-3839-86

Court Costs, Fees, and Charges

These revenues are derived from reimbursements received from the County Clerk of Court for court costs and also include charges for civil citations related to parking, noise, etc.

Budgeted Amount \$7,500

1-3260-00

Privilege Licenses

Municipalities are authorized by statute to charge a fee to various businesses that operate inside its boundaries. The amount of tax varies depending on the type and scope of business.

Budgeted Amount \$1,800

1-3839-88

Zoning Charges

These are charged for zoning compliance permits, variance applications, rezoning applications, subdivision review, and other miscellaneous items related to land use regulation.

Budgeted Amount \$3,500



1-3831-41

Investment Income - Powell Bill

This revenue is generated by the investment of Powell Bill fund balance and idle funds received throughout the year.

Budgeted Amount \$15,000



1-3316-33

Powell Bill Allocation

The State of North Carolina allocates funds to municipalities for use in construction or maintenance of local streets and sidewalks. Municipalities receive funding on a per capita basis according to the latest state certified population estimate and on a per mile basis of local street mileage as certified by a qualified engineer or surveyor.

Budgeted Amount \$129,411



1-3839-34

DOI Fire Grant

The volunteer fire department applied for funding from the NC Department of Insurance to receive assistance in purchasing necessary supplies and equipment. The Department of Insurance matches up to 50% of the costs.

Budgeted Amount \$17,240



1-3839-34

Governor's Highway Safety Grant

The Town has partnered with the State of NC to assist in funding of a traffic officer in Boiling Springs. The grant provides assistance with salary, benefits, and equipment.

Account #	Description	FY 06-07 Actual	FY 07-08 Budget (amended)	FY 07-08 Budget (projected)	FY 08-09 Proposed
1-4120-00	Salary and Wages	\$132,769.81	\$ 152,057	\$ 150,980	\$ 159,679
1-4120-09	FICA & Medicare	\$ 10,001.76	\$ 11,632	\$ 11,550	\$ 12,858
1-4120-11	Group Insurance	\$ 14,303.88	\$ 13,620	\$ 11,700	\$ 15,700
1-4120-10	Retirement	\$ 6,585.04	\$ 7,633	\$ 7,460	\$ 7,936
1-4120-07	401k	\$ 6,621.00	\$ 7,603	\$ 7,550	\$ 7,984
1-4120-02	Governing Body Salaries	\$ 8,400.00	\$ 8,400	\$ 8,400	\$ 8,400
1-4120-18	Professional Services	\$ 15,745.73	\$ 22,000	\$ 11,000	\$ 15,000
1-4120-30	Training	\$ 5,978.38	\$ 6,000	\$ 3,500	\$ 4,000
1-4120-32	Telephone	\$ 2,918.89	\$ 2,700	\$ 2,700	\$ 2,700
1-4120-34	Postage	\$ 1,471.35	\$ 2,000	\$ 1,625	\$ 2,000
1-4120-36	Gasoline	\$ 180.30	\$ 500	\$ -	\$ -
1-4120-33	Utilities	\$ 7,624.20	\$ 8,000	\$ 7,530	\$ 8,000
1-4120-37	Advertising	\$ 3,232.12	\$ 3,000	\$ 2,200	\$ 3,000
1-4120-45	Insurance and Bonds	\$ 49,312.00	\$ 50,000	\$ 49,525	\$ 52,500
1-4120-31	Travel	\$ 12.00	\$ 300	\$ -	\$ 200
1-4120-24	Maintenance - Building and Grounds	\$ 6,063.69	\$ 5,000	\$ 1,740	\$ 2,500
1-4120-35	Maintenance - Equipment	\$ 1,161.99	\$ 1,400	\$ 860	\$ 1,400
1-4120-25	Maintenance - Vehicles	\$ 533.28	\$ 600	\$ -	\$ -
1-4120-26	Supplies and Materials	\$ 5,078.65	\$ 4,000	\$ 4,000	\$ 5,000
1-4120-43	Property Tax Collection	\$ 13,188.33	\$ 14,200	\$ 13,700	\$ 15,000
1-4120-44	Contracted Services	\$ 15,028.12	\$ 33,000	\$ 29,600	\$ 15,000
1-4120-39	Dues and Subscriptions	\$ 12,799.48	\$ 12,800	\$ 13,025	\$ 13,500
1-4120-46	Depreciation				
1-4120-49	Miscellaneous	\$ 9,754.48	\$ 22,000	\$ 6,560	\$ 7,000
1-4120-48	Contingency	\$ -	\$ 20,000	\$ -	\$ -
1-4120-50	Capital Outlay	\$282,018.03	\$ 5,300	\$ 4,800	\$ 500
	Capital Reserve		\$ 39,515	\$ -	\$ -
	Total	\$610,782.51	\$ 453,260	\$ 343,445	\$ 359,857

**1-4120-00
Salaries and Wages**

The Cost-of-Living-Adjustment for this fiscal year is set at 2.0% as well as performance-based merit pay of up to 3%.

Position	Hire Date	FY 07-08 Wages	2.0% COLA	FY 08-09 Wages	Longevity Pay
Manager	1/17/05	\$ 58,232	\$ 1,165	\$ 59,397	\$ 200
Town Clerk	1/17/90	\$ 35,350	\$ 707	\$ 36,057	\$ 800
Finance Officer	7/26/04	\$ 45,327	\$ 907	\$ 46,234	\$ 200
PW Director (25%)	6/19/06	\$ 11,937	\$239	\$ 12,176	-

Budgeted Amount: \$159,679

1-4120-09

FICA/Medicare

The Federal Insurance Contributions Act requires taxes to support the federal Social Security and Medicare programs. The total taxes levied on salaries is 7.65%, of which 6.20% goes toward the old age, survivor, and disability (Social Security) portion of the tax and 1.45% toward the hospital insurance (Medicare) portion.

Budgeted Amount \$12,858

1-4120-11

Group Insurance

The Town provides health insurance for full-time employees. The coverage does not include dependents. This figure also includes a small premium for a life insurance policy.

Budgeted Amount \$15,700

1-4120-10

Retirement

The Town contributes to the Local Government Employees Retirement System (LGERS) for eligible employees. Employees must occupy a permanent position with the Town and work more than 1000 hours per year to be eligible for membership in the LGERS. The Town contributes 5.02% of an employee's salary toward this benefit.

Budgeted Amount \$7,936

1-4120-07

401(K) Contributions

The Town contributes 5% of an employee's salary to a 401(K) retirement account. This is not a matching amount and the Town does not require an employee to contribute to such an account.

Budgeted Amount \$7,984

1-4120-02

Governing Body

The Town Board is comprised of six (6) members and each receives a stipend for meetings and other duties required throughout the year.

Budgeted Amount \$8,400

**1-4120-18
Professional Services**

Professional services are those that generally require a licensed professional. The following professional services are included this fiscal year:

- Town Attorney (monthly retainer of \$500)
- Auditor (annual audit share of \$7500)
- Employee Assistance Program (\$600)

Budgeted Amount \$15,000

**1-4120-30
Training**

This line item covers the cost of continuing education and training for the Town Manager, Finance Director, and Town Clerk. This amount also includes allowances for meals and travel to and from events.

Budgeted Amount \$4,000

**1-4120-32
Telephone**

This line item covers the cost of providing telephone service to Town Hall and mobile phone service to Town Hall administrative staff. Internet service is also charged to this line item.

Budgeted Amount \$2,700

**1-4120-34
Postage**

This line item covers the costs of postage for all general fund departments. The lease for the postage meter is also included here.

Budgeted Amount \$2,000

**1-4120-33
Utilities**

This line item covers the cost of providing electric and natural gas service to Town Hall.

Budgeted Amount \$8,000

**1-4120-37
Advertising**

This line item covers the cost of advertising for all general fund departments including public hearings, job advertisements, and the like.

Budgeted Amount \$3,000

**1-4120-45
Insurance and Bonds**

This line item covers the cost of insurance and bonds for general fund employees and equipment. Automobile, Worker's Compensation, property, and general liability insurance are all covered here. Also included are additional Law Enforcement and D & O liability insurance.

Budgeted Amount \$52,500

**1-4120-31
Travel**

This item covers the cost of travel using personal vehicles to and from necessary meetings by Town staff or officials. The recommended IRS mileage rate is \$0.505 per mile.

Budgeted Amount \$200

**1-4120-24
Maintenance - Buildings and Grounds**

This line item covers the costs of scheduled and general maintenance for Town Hall. Scheduled maintenance includes annual fire extinguisher service and annual HVAC maintenance. Also included here is the cost of upkeep at the Town's five gateway signs.

Budgeted Amount \$2,500

**1-4120-35
Maintenance - Equipment**

This line item covers the cost of maintaining Town Hall computer equipment, telephones, copier, and fax machine.

Budgeted Amount \$1,400

**1-4120-26
Supplies and Materials**

This line item covers the cost of general office supplies and printed materials used by administrative staff during general operation.

Budgeted Amount \$5,000

**1-4120-43
Property Tax Collection**

Cleveland County collects taxes for the Town each year for a fee. The fee charged is 2% of real property receipts and 1.5% of personal property receipts.

Budgeted Amount \$15,000

**1-4120-44
Contracted Services**

This line item covers the cost of providing services performed by an outside agency and which cannot be performed by Town personnel because of cost efficiency or lack of expertise. Included among these are cleaning services, code enforcement, services from the Board of Elections, and support services from HMS, our financial software vendor.

Budgeted Amount \$15,000

**1-4120-39
Dues and Subscriptions**

This line item covers membership dues to organizations that provide support and educational opportunities to the Town. These include:

- Institute of Government
- NC League of Municipalities
- NC City/County Management Association
- Isothermal Planning & Development Commission
- Municipal Clerks Association
- Govt. Finance Officers Association
- American Institute of CPAs
- Cleveland County Chamber
- Cleveland County Sports Commission

Budgeted Amount \$13,500

1-4120-49

Miscellaneous

This item generally covers expenditures that do not relate directly to another departmental item. Includes categories such as employee and volunteer appreciation and items budgeted for the Appearance Commission.

Budgeted Amount \$7,000

1-4120-50

Capital Outlay

This line item covers all capital purchases of equipment, vehicles, or land having an initial value in excess of \$250.

Budgeted Amount \$500

Account #	Description	FY 06-07 Actual	FY07-08 Budget (amended)	FY 07-08 Budget (projected)	FY 08-09 Proposed
1-4310-01	Salaries and Wages	\$210,322.25	\$ 239,016	\$ 225,300	\$ 256,039
1-4310-02	Part-time/Reserve Wages	\$ 8,827.94	\$ 18,000	\$ 18,200	\$ 22,000
1-4310-09	FICA & Medicare	\$ 17,870.38	\$ 20,837	\$ 17,240	\$ 22,442
1-4310-11	Group Insurance	\$ 34,080.24	\$ 36,320	\$ 32,110	\$ 41,800
1-4310-04	Separation allowance	\$ 15,315.48	\$ 15,360	\$ 16,100	\$ 15,320
1-4310-06	Retirement	\$ 9,703.60	\$ 11,425	\$ 10,950	\$ 12,239
1-4310-07	401k	\$ 10,153.00	\$ 11,951	\$ 13,660	\$ 12,802
1-4310-30	Training	\$ 1,507.94	\$ 4,600	\$ 1,920	\$ 4,000
1-4310-32	Telephone	\$ 4,472.20	\$ 5,000	\$ 4,240	\$ 5,700
1-4310-33	Utilities	\$ 5,841.68	\$ 6,600	\$ 6,130	\$ 6,500
1-4310-31	Travel	\$ 184.80	\$ 200	\$ -	\$ 200
1-4310-24	Maintenance - Building & Grounds	\$ 729.65	\$ 2,000	\$ 740	\$ 1,000
1-4310-35	Maintenance - Equipment	\$ 842.55	\$ 1,200	\$ 610	\$ 1,000
1-4310-25	Maintenance - Vehicle	\$ 6,345.78	\$ 9,500	\$ 9,350	\$ 8,000
1-4310-36	Gasoline	\$ 17,355.29	\$ 20,000	\$ 26,200	\$ 32,600
1-4310-26	Supplies and Materials	\$ 3,233.50	\$ 4,500	\$ 4,460	\$ 3,500
1-4310-21	Uniforms	\$ 3,361.03	\$ 4,000	\$ 3,920	\$ 4,000
1-4310-44	Contracted Services	\$ 14,037.00	\$ 17,000	\$ 17,660	\$ 17,000
1-4310-49	Miscellaneous	\$ 300.00	\$ 1,000	\$ 450	\$ 600
1-4310-50	Capital Outlay	\$ 32,335.18	\$ 25,000	\$ 29,420	\$ 52,000
	Total	\$396,819.49	\$ 453,509	\$ 438,660	\$ 518,742

**1-4310-01
Salaries and Wages**

The Cost-of-Living-Adjustment for this fiscal year is set at 2.0%, along with performance-based merit pay of 3%. This year's budget also includes holiday pay for shift officers.

Job Class	Hire Date	FY 07-08 Wages	2.0% COLA	FY08-09 Wages	Longevity Pay
Chief	1/27/06	\$ 40,973	\$ 819	\$ 41,792	\$ 200
Lt.	12/05/88	\$ 36,082	\$ 722	\$ 36,804	\$ 800
Officer	05/03/99	\$ 29,724	\$ 594	\$ 30,318	\$ 400
Officer	10/09/03	\$ 27,475	\$ 550	\$ 28,025	\$ 200
Officer	7/1/04	\$ 28,916	\$ 578	\$ 29,494	\$ 200
Officer	2/26/07	\$ 23,755	\$ 475	\$ 24,230	\$ 200
Officer	7/24/07	\$ 22,550	\$ 451	\$ 23,001	\$ -
Officer	4/21/08	\$ 25,000	\$ 500	\$ 25,500	\$ -

Budgeted Amount \$256,039

1-4130-02

Part-Time/Reserve Wages

This line item covers the cost of providing wages for reserve officers who provide service during times when full time permanent officers are not on duty (vacation, sick, comp time, etc.). Additional funds are provided for a part-time position to provide routine enforcement of the parking and traffic ordinances as it relates to on-street parking in the uptown area.

Budgeted Amount \$22,000

1-4130-09

FICA/Medicare

The Federal Insurance Contributions Act requires taxes to be levied to support the federal Social Security and Medicare programs. The total taxes levied on salaries is 7.65%, of which 6.20% goes toward the old age, survivor, and disability (Social Security) portion of the tax and 1.45% toward the hospital insurance (Medicare) portion.

Budgeted Amount \$22,442

1-4130-11

Group Insurance

The Town provides group health insurance for full-time employees. The coverage does not include dependents.

Budgeted Amount \$41,800

1-4310-04

Separation Allowance

The NC General Statutes require the Town to pay certain retired law enforcement officers a separation allowance. To be eligible, officers must have accrued 30 years of creditable service, or be age 55 with at least 5 years of creditable service. The annual amount due to eligible parties is 0.85% of the annual base rate of the most recently applicable compensation multiplied by the total creditable service. The allowance ceases when parties reach age 62.

Budgeted Amount \$15,320

1-4310-10
LEO Retirement

The Town contributes to the Local Government Employees Retirement System (LGERS) for eligible employees. Employees must occupy a permanent position with the Town and work more than 1000 hours per year to be eligible for membership in the LGERS. For law enforcement officers, the Town contributes 4.78% of an officer's salary towards this benefit.

Budgeted Amount \$12,239

1-4310-07
401(K) Contributions

The Town contributes 5% of an employee's salary to a 401(K) retirement account. This is not a matching amount and the Town does not require an employee to contribute to such an account.

Budgeted Amount \$12,802

1-4310-30
Training

This line item covers the cost of providing continuing education and training to all Police Department personnel.

Budgeted Amount \$4,000

1-4310-32
Telephone

This line item covers the cost of providing telephone service to the Police Department and mobile phone service to officers. Internet service is also charged to this line item.

Budgeted Amount \$5,700

1-4310-33
Utilities

This line item accounts for utilities (electricity, natural gas) used by the Police Department.

Budgeted Amount \$6,500

**1-4310-31
Travel**

This item covers the cost of travel to and from necessary and official meetings by Police Department personnel.

Budgeted Amount \$200

**1-4310-24
Maintenance - Buildings & Grounds**

This line item covers the cost of maintenance and repair to Police Department facilities.

Budgeted Amount \$1,000

**1-4310-35
Maintenance - Equipment**

This line item covers the cost of maintaining Police Department computer equipment, telephones, copier, and fax machine.

Budgeted Amount \$1,000

**1-4310-25
Maintenance - Vehicles**

This line item covers the cost of maintaining the patrol vehicles now operated by the Police Department.

Budgeted Amount \$8,000

**1-4310-36
Gasoline**

This line item covers fuel costs for the patrol vehicles now in use by the Police Department.

Budgeted Amount \$32,600

1-4310-26

Supplies and Materials

This line item covers the cost of office supplies and materials used for administrative purposes including office supplies, printed materials, as well as other miscellaneous supplies. Additional materials purchased under this line item include citation books, rubber gloves, and radio batteries.

Budgeted Amount \$3,500

1-4310-21

Uniforms

This line item covers the cost of providing uniforms and accessories to Police Department personnel. An allotment is made for annual uniform replacement, safety shoe replacement, and bullet proof vests.

Budgeted Amount \$4,000

1-4310-44

Contracted Services

The majority of the funds in this line item cover the cost of providing animal control services. These services are provided through an inter-local agreement with Cleveland County Health Department. Animal Control is charged with enforcing the County Animal Control Ordinance and the Town Leash Ordinance. The other portion of these funds is for a software contract for the Police Department.

Budgeted Amount \$17,000

1-4310-49

Miscellaneous

This line item covers the cost of community educational programs regarding safety as well as any unanticipated costs which cannot be related to any other departmental item.

Budgeted Amount \$600

1-4310-50

Capital Outlay

This line item covers all capital purchases of equipment, vehicles or land having an initial value in excess of \$250 but less than \$ 10,000; except that patrol vehicles are included in this item. Two vehicles are planned for purchase this year.

Budgeted Amount \$52,000

Account #	Description	FY 06-07 Actual	FY 07-08 Budget	FY 07-08 Budget (projected)	FY 08-09 Proposed
1-4340-01	Salary and Wages				\$ 10,000 5000.
1-4340-06	Retirement		\$ 1,080	\$ 1,080	\$ 3,500
1-4340-09	FICA & Medicare				\$ 765 393
1-4340-30	Training	\$ 134.03	\$ 800	\$ 300	\$ 4,000 3000
1-4340-32	Telephone	\$ 627.84	\$ 800	\$ 670	\$ 800
1-4340-33	Utilities	\$ 2,493.89	\$ 3,000	\$ 4,600	\$ 5,000
1-4340-31	Travel		\$ 200	\$ -	\$ 800
1-4340-24	Maintenance - Building and Grounds	\$ 638.88	\$ 1,000	\$ 820	\$ 3,000 2500
1-4340-35	Maintenance - Equipment	\$ 850.52	\$ 1,200	\$ 920	\$ 2,500
1-4340-25	Maintenance - Vehicle	\$ 4,740.11	\$ 4,500		\$ 10,000 9000
1-4340-36	Gasoline	\$ 1,319.30	\$ 2,400	\$ 2,910	\$ 3,000
1-4340-26	Supplies and Materials	\$ 3,618.87	\$ 3,500	\$ 4,210	\$ 5,000
1-4340-39	Dues and Subscriptions	\$ 615.00	\$ 700	\$ 720	\$ 700
1-4340-49	Miscellaneous	\$ 298.90	\$ 2,000	\$ -	\$ 10,000 8000
1-4340-70	Debt Service - Principal and Interest	\$39,166.75	\$ 39,200	\$ 39,200	\$ 39,200
1-4340-50	Capital Outlay	\$45,346.49	\$ 6,400	\$ 13,400	\$ 74,000
	Total	\$99,850.58	\$ 66,780	\$ 68,830	\$ 162,265 162383.

**1-4340-01
Salaries and Wages**

This line item accounts for funds to be paid to firefighters who respond to calls. Funds have been set aside to provide \$10 per call.

Budgeted Amount \$10,000

**1-4340-06
Firemen's Pension Fund**

The Town contributes thirty dollars (\$30) per month toward the Firemen's Pension Fund for eligible members.

Budgeted Amount \$3,500

1-4340-09
FICA/Medicare

The Federal Insurance Contributions Act requires taxes to support the federal Social Security and Medicare programs. The total taxes levied on salaries is 7.65%, of which 6.20% goes toward the old age, survivor, and disability (Social Security) portion of the tax and 1.45% toward the hospital insurance (Medicare) portion.

Budgeted Amount \$765

1-4340-30
Training

This line item covers the cost of providing continuing education and training to all Fire Department volunteers. Training is normally sponsored by the County Firefighter's Association, the Community College System, local fire departments or as in house training.

Budgeted Amount \$4,000

1-4340-32
Telephone

This line item covers fire department telephone, cell phone, and pager service.

Budgeted Amount \$800

1-4340-33
Utilities

This line item covers utility service (electricity, natural gas) used at the fire department facilities.

Budgeted Amount \$5,000

1-4340-31
Travel

This line item covers the costs for firefighters to attend necessary meetings.

Budgeted Amount \$800

1-4340-24

Maintenance - Buildings & Grounds

This line item covers the cost of maintenance and repair to Fire Department building.

Budgeted Amount \$3,000

1-4340-35

Maintenance - Equipment

This line item covers the cost of maintaining Fire Department computer equipment, software, telephone, and fax machine.

Budgeted Amount \$2,500

1-4340-25

Maintenance - Vehicles

This line item covers the cost of maintaining vehicles operated by the Fire Department.

Budgeted Amount \$10,000

1-4340-36

Gasoline

This line item covers fuel costs for fire service vehicles now in use by the Fire Department.

Budgeted Amount \$3,000

1-4340-26

Supplies and Materials

This line item covers the cost of office supplies and materials used for administrative purposes including office supplies, printed materials, as well as other miscellaneous supplies. Additional materials purchased under this line item include rubber gloves, first-responder supplies, and radio batteries.

Budgeted Amount \$5,000



1-4340-39
Dues and Subscriptions

This line item covers the cost of dues for the annual certification for the NC Firemen's Association and other such necessary items.

Budgeted Amount \$700



1-4340-49
Miscellaneous

This line item covers the cost of unanticipated costs which cannot be related to any other departmental item.

Budgeted Amount \$10,000



1-4340-70
Debt Service

This line item covers the annual debt service payment for the Pierce Fire Truck purchased in October 2002 for \$242,080. The debt for the truck will be retired in October 2008. The truck was financed as an installment purchase at an interest rate of 4.24%

Budgeted Amount \$39,200



1-4340-50
Capital Outlay

This line item covers all capital purchases of equipment, vehicles or land having an initial value in excess of \$250 but less than \$ 10,000. A new brush truck, a trailer for transporting a generator, and turnout gear funded by a DOI grant are planned expenditures.

Budgeted Amount \$74,000

Account #	Description	FY 06-07 Actual	FY 07-08 Budget (approved)	FY 07-08 Budget (amended)	FY 08-09 Proposed
1-4500-33	Street Lighting	\$35,109.64	\$ 38,000	\$ 33,600	\$ 38,000
1-4500-26	Supplies and Materials		\$ 500	\$ -	\$ 500
1-4500-38	Street Signs	\$ 581.04	\$ 1,000	\$ 1,010.00	\$ 1,000
	Total	\$35,109.64	\$ 38,500	\$ 34,610	\$ 39,500

**1-4500-33
Street Lighting**

This line item covers the cost of contracting for the provision of street lighting with Duke Power Company. Street lighting is installed according to standards set by the governing body. The general standard for residential lighting is one street light per three residences. Exceptions are made for traffic safety issues. Lighting for commercial sections of town are provided as needed and requested.

Budgeted Amount \$38,000

**1-4500-26
Supplies and Materials**

This line item covers the cost of minor supplies and materials used for the erection of street name signs including post drivers, posts and hardware for securing each sign.

Budgeted Amount \$500

**1-4500-38
Street Signs**

This line item covers the cost of purchasing street name signs only for both new and existing streets. This cost is not Powell Bill eligible. The Town currently has over 100 intersections which must be marked to provide residents, postal carriers, EMS, fire and police with accurate signage.

Budgeted Amount \$1,000

Account #	Description	FY 06-07 Actual	FY 07-08 Budget (approved)	FY 07-08 Budget (projected)	FY 08-09 Proposed
1-4510-02	Part-time Wages	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
1-4510-09	Part-time Benefits (FICA)	\$ -	\$ 575	\$ 500	\$ 575
1-4510-18	Professional Services	\$ 5,903.10	\$ 5,000	\$ 400	\$ 2,000
1-4510-35	Maintenance to Equipment	\$ -	\$ 2,000	\$ -	\$ 2,000
1-4510-25	Maintenance/Repair Vehicle	\$ -	\$ 1,000	\$ -	\$ 1,000
1-4510-36	Gasoline	\$ 495.52	\$ 1,000	\$ 240	\$ 1,000
1-4510-26	Supplies and Materials	\$ 468.97	\$ 4,500	\$ 940	\$ 4,500
1-4510-44	Contracted Services	\$ 3,554.14	\$ 119,250	\$ 80,000	\$ 126,236
1-4510-45	Insurance and Bonds	\$ 1,091.00	\$ 1,100	\$ 1,100	\$ 1,100
1-4510-50	Capital Outlay	\$ -	\$ -	\$ -	\$ -
	Total	\$ 11,512.73	\$ 140,425	\$ 89,180	\$ 144,411

**1-4510-02
Part-Time Wages**

This line item covers the cost of part-time labor used specifically for street maintenance purposes.

Budgeted Amount \$6,000

**1-4510-09
FICA**

This line item covers the cost of part-time labor used specifically for street maintenance purposes.

Budgeted Amount \$575

**1-4510-18
Professional Services**

This line item covers the cost of services that require the work of a licensed professional such as a civil engineer, surveyor, or attorney. Typical expenditures include preparation of specifications and bid documents for street resurfacing or preparation of plans relating to street drainage or other maintenance.

Budgeted Amount \$5,000

1-4510-35

Maintenance/Repair – Equipment

This line item covers the cost of maintaining and repairing equipment used specifically for street maintenance purposes.

Budgeted Amount \$2,000

1-4510-25

Maintenance/Repair – Vehicles

This line item covers the cost of maintaining vehicles operated for street purposes.

Vehicle	Mileage
2005 Dodge Ram 2500	11,532

Budgeted Amount \$1,000

1-4510-36

Gasoline

This line item covers fuel costs for vehicles in use for Powell Bill purposes.

Budgeted Amount \$1,000

1-4510-26

Supplies and Materials

This line item covers the cost of supplies and materials used for street maintenance including cold patch asphalt, gravel, rip-rap stone, and weed killer. Additional materials purchased under this line item include regulatory signs, safety equipment, and work zone warning devices.

Budgeted Amount \$4,500

1-4510-44

Contracted Services

This line item covers the cost of services that cannot be performed by Town personnel, but are necessary street maintenance functions. These include striping, resurfacing, sidewalk construction and repair, and street construction and repair. Costs this year will be based on the following estimates: asphalt at \$6.50 per square yard and sidewalks at \$15 per linear foot.

Budgeted Amount \$126,236

1-4510-45

Insurance and Bonds

This line item covers the cost of providing applicable insurance coverage directly related to the performance of street maintenance.

Budgeted Amount \$1,100



ASD

1-4340-50

Capital Outlay

This line item covers all capital purchases of equipment, vehicles or land having an initial value in excess of \$250 but less than \$ 10,000.

Budgeted Amount \$0

Account #	Description	FY 06-07 Actual	FY 07-08 Budget (amended)	FY 07-08 Budget (projected)	FY 08-09 Proposed
1-4710-01	Salaries and Wages	\$ 46,833.85	\$ 67,768	\$ 60,500	\$ 66,157
1-4710-02	Part-time Wages		\$ 1,000	\$ -	\$ 1,000
1-4710-09	FICA & Medicare	\$ 3,720.18	\$ 5,261	\$ 4,630	\$ 5,061
1-4710-11	Group Insurance	\$ 8,741.26	\$ 9,080	\$ 4,410	\$ 10,500
1-4710-10	Retirement	\$ 2,079.71	\$ 3,402	\$ 2,900	\$ 3,288
1-4710-07	401k	\$ 2,091.00	\$ 3,388	\$ 3,060	\$ 3,308
1-4710-32	Telephone	\$ 353.09	\$ 750	\$ 350	\$ 750
1-4710-33	Utilities	\$ 485.02	\$ 500	\$ 550	\$ 600
1-4710-35	Maintenance to Equipment	\$ 1,594.32	\$ 1,800	\$ 240	\$ 5,000
1-4710-25	Maintenance/Repair Vehicle	\$ 9,890.73	\$ 10,000	\$ 15,200	\$ 13,000
1-4710-36	Gasoline	\$ 12,288.40	\$ 13,200	\$ 14,600	\$ 18,000
1-4710-26	Supplies and Materials	\$ 1,574.33	\$ 7,500	\$ 9,000	\$ 5,000
1-4710-21	Uniforms	\$ 1,737.55	\$ 1,800	\$ 1,400	\$ 1,800
1-4710-44	Contracted Services - Landfill	\$ 37,412.96	\$ 40,000	\$ 37,300	\$ 42,000
1-4710-50	Capital Outlay		\$ 9,000	\$ 8,200	\$ -
1-4710-70	Debt Service - Principal and Interest	\$ 30,530.31	\$ 30,550	\$ 36,780	\$ -
1-4710-96	Capital Reserve - Sanitation Truck				\$ 20,000
	Total	\$159,332.71	\$ 204,999	\$ 199,120	\$ 195,464

**1-4710-01
Salaries and Wages**

The Cost-of-Living-Adjustment for this fiscal year is set at 2.0% along with performance-based merit pay of 3%.

Job Class	Hire Date	FY 07-08 Wages	2.0% COLA	FY 08-09 Wages	Longevity Pay
Truck Driver	1/24/02	\$ 27,040	\$ 541	\$ 27,581	\$ 400
SW Worker	4/21/07	\$ 20,800	\$ 416	\$ 21,216	\$ 200
SW Worker		\$7-9/hr	n/a	\$7-9/hr	n/a

Budgeted Amount: \$66,157

**1-4710-02
Part-Time Wages**

This line item covers the cost of providing wages for part time employees during times when full time permanent personnel are not on duty. (vacation, sick, comp time, etc.)

Budgeted Amount \$1,000

1-4710-09
FICA/Medicare

The Federal Insurance Contributions Act requires taxes to be levied to support the federal Social Security and Medicare programs. The total taxes levied on salaries is 7.65%, of which 6.20% goes toward the old age, survivor, and disability (Social Security) portion of the tax and 1.45% toward the hospital insurance (Medicare) portion.

Budgeted Amount \$5,061

1-4710-11
Group Insurance

The Town provides group health insurance for full-time employees. The coverage does not include dependents.

Budgeted Amount \$10,500

1-4710-10
Retirement

The Town contributes to the Local Government Employees Retirement System (LGERS) for eligible employees. Employees must occupy a permanent position with the Town and work more than 1000 hours per year to be eligible for membership in the LGERS. The Town contributes 5.02% of an employee's salary towards this benefit.

Budgeted Amount \$3,288

1-4710-07
401(K) Contributions

The Town contributes 5% of an employee's salary to a 401(K) retirement account. This is not a matching amount and the Town does not require an employee to contribute to such an account.

Budgeted Amount \$3,308

1-4710-32
Telephone

This line item covers the cost of mobile and other phone service as it relates to the solid waste function.

Budgeted Amount \$750

1-4710-33

Utilities

This line item covers the portion of utilities used in support of the solid waste function.

Budgeted Amount \$600

1-4710-35

Maintenance - Equipment

This line item covers the cost of maintaining equipment used for solid waste collection. Included among this equipment are brush chipper, leaf vacuum, backhoe, tractor, chain saws, and other power tools.

Budgeted Amount \$5,000

1-4710-25

Maintenance - Vehicle

This line item covers the cost of maintaining the vehicles now operated by the Solid Waste Department.

Budgeted Amount \$13,000

1-4710-36

Gasoline

This line item covers fuel costs for the vehicles now in use by the Solid Waste Department.

Budgeted Amount \$18,000

1-4710-26

Supplies and Materials

This line item covers the cost of supplies and materials used for solid waste collection purposes including safety equipment, small tool replacement, chemicals, and other applicable supplies.

Budgeted Amount \$5,000

1-4710-21

Uniforms

This line item covers the cost of providing uniforms and accessories to Solid Waste Department personnel. Uniform services are provided to each full time permanent employee as well as annual safety boot replacement.

Budgeted Amount \$1,800

1-4710-44

Contracted Services

This line item covers the cost of solid waste disposal at the Cleveland County Landfill. The current rate for solid waste disposal at the landfill is \$28 per ton and it is estimated that an average of approximately 110 tons per month will be dumped. Other services needed to support the solid waste function are also budgeted here.

Budgeted Amount \$42,000

1-4710-50

Capital Outlay

This line item covers all capital purchases of equipment, vehicles, or land having an initial value in excess of \$250.

Budgeted Amount \$0

1-4710-96

Capital Reserve - Sanitation Truck

This line item accounts for money to be set aside to purchase a new solid waste collection truck in the coming years. The current collection truck was purchased in February 2004 and the debt was paid in full in July 2007. The expected date for purchase of new truck is still to be determined.

Budgeted Amount \$20,000

Account #	Description	FY 06-07 Actual	FY 07-08 Budget (approved)	FY 07-08 Budget (projected)	FY 08-09 Proposed
1-6120-01	Salary and Wages	\$ 54,252.85	\$ 52,928	\$ 48,610	\$ 50,683
1-6120-02	Part-time Wages		\$ 2,000	\$ -	\$ 2,000
1-6120-09	FICA & Medicare	\$ 4,039.95	\$ 4,137	\$ 3,720	\$ 3,877
1-6120-11	Group Insurance	\$ 4,767.96	\$ 4,540	\$ 4,390	\$ 5,300
1-6120-10	Retirement	\$ 1,578.64	\$ 2,614	\$ 2,410	\$ 2,519
1-6120-07	401k	\$ 1,589.00	\$ 2,604	\$ 2,180	\$ 2,534
1-6120-32	Telephone	\$ 1,073.87	\$ 700	\$ 995	\$ 700
1-6120-33	Utilities	\$ 432.74	\$ 400	\$ 680	\$ 800
1-6120-24	Maintenance - Buildings and Grounds	\$ 1,614.20	\$ 1,600	\$ 720	\$ 800
1-6120-35	Maintenance - Equipment	\$ 480.89	\$ 1,000	\$ 150	\$ 700
1-6120-25	Maintenance - Vehicle	\$ 369.77	\$ 800	\$ 2,260	\$ 1,600
1-6120-36	Gasoline	\$ 1,970.64	\$ 2,000	\$ 1,920	\$ 2,500
1-6120-26	Supplies and Materials	\$ 217.41	\$ 800	\$ 150	\$ 500
1-6120-21	Uniforms	\$ 667.64	\$ 800	\$ 790	\$ 800
1-6120-44	Contracted Services	\$ 3,942.50	\$ 5,000	\$ 3,870	\$ 5,000
1-6120-43	Contracted Services - YMCA	\$ 23,664.00	\$ 39,800	\$ 39,800	\$ 41,790
1-6120-42	Greenway Request	\$ 292.90	\$ 2,000	\$ 380	\$ 2,000
1-6120-50	Capital Outlay	\$ 9,095.60	\$ -	\$ -	\$ 5,500
	Total	\$110,050.56	\$ 123,723	\$ 113,025	\$ 129,603

**1-6120-01
Salaries and Wages**

The Cost-of-Living-Adjustment for this fiscal year is set at 2.0% along with performance-based merit pay of 3%. Wages are also budgeted for part-time workers that are here for the whole year and not just seasonally.

Job Class	Hire Date	FY 07-08 Wages	2.0 % COLA	FY 08-09 Wages	Longevity Pay
Park Ranger	08/02/01	\$ 33,301	\$ 666	\$ 32,967	\$ 400
Maint. Worker		\$ 7-9/hr	n/a	\$ 7-9/hr	n/a

Budgeted Amount: \$50,683

**1-6120-02
Part-Time Wages**

This line item covers the cost of providing wages for seasonal part-time employees during times when full time permanent personnel are not on duty. (vacation, sick, comp time, etc.)

Budgeted Amount \$2,000

1-6120-09
FICA/Medicare

The Federal Insurance Contributions Act requires taxes to be levied to support the federal Social Security and Medicare programs. The total taxes levied on salaries is 7.65%, of which 6.20% goes toward the old age, survivor, and disability (Social Security) portion of the tax and 1.45% toward the hospital insurance (Medicare) portion.

Budgeted Amount \$3,877

1-6120-11
Group Insurance

The Town provides group health insurance for full-time employees. The coverage does not include dependents.

Budgeted Amount \$5,300

1-6120-10
Retirement

The Town contributes to the Local Government Employees Retirement System (LGERS) for eligible employees. Employees must occupy a permanent position with the Town and work more than 1000 hours per year to be eligible for membership in the LGERS. The Town contributes 5.02% of an employee's salary towards this benefit.

Budgeted Amount \$2,519

1-6120-07
401(K) Contributions

The Town contributes 5% of an employee's salary to a 401(K) retirement account. This is not a matching amount and the Town does not require an employee to contribute to such an account.

Budgeted Amount \$2,534

1-6120-32
Telephone

This line item covers the cost of mobile and other phone service as it relates to the recreation function.

Budgeted Amount \$700

1-6120-33

Utilities

This line item covers the portion of utilities used in support of the recreation function.

Budgeted Amount \$800

1-6120-24

Maintenance - Buildings and Grounds

This line item covers the cost of maintenance and repair to town recreational facilities including the gymnasium and baseball fields used by the YMCA, Town Hall Park, and Springmore Park.

Budgeted Amount \$800

1-6120-35

Maintenance - Equipment

This line item covers the cost of maintaining equipment used for recreational facility maintenance purposes. This includes the following: lawnmowers, trimmers, chain saws, and other applicable power tools.

Budgeted Amount \$700

1-6120-25

Maintenance - Vehicle

This line item covers the cost of maintaining the vehicles now operated by the Recreation Department.

Budgeted Amount \$1,600

1-6120-36

Gasoline

This line item covers fuel costs for the vehicles now in use by the Recreation Department.

Budgeted Amount \$2,500

1-6120-26

Supplies and Materials

This line item covers the cost of supplies and materials used for recreation purposes including safety equipment, small tool replacement, chemicals, and other applicable supplies. A portion of this line item will be expended to purchase tools and materials for use by the Park Ranger at the Broad River Greenway

Budgeted Amount \$500

1-6120-21

Uniforms

This line item covers the cost of providing uniforms and accessories to Recreation Department personnel. Uniform services are provided to each full time permanent employee as well as annual safety boot replacement.

Budgeted Amount \$800

1-6120-44

Contracted Services

This line item covers the cost of services such as holiday parade float leasing and activities for Town festivals and events.

Budgeted Amount \$5,000

1-6120-43

YMCA

The Town has contracted with the YMCA to operate its recreation programs. Funding is provided on a per capita basis. The amount provided will increase by 5% each year of a ten-year contract that begins July 1, 2007. The YMCA uses Town facilities to host some of these programs and funding for upkeep and maintenance of these facilities are handled in the appropriate line items. This is the second year of the agreement.

Budgeted Amount \$41,790

1-6120-42

Broad River Greenway

The Town provides funding to the Greenway to support some of its administrative and operational needs.

Budgeted Amount \$2,000



1-6120-50

Capital Outlay

This line item covers all capital purchases of equipment, vehicles or land having an initial value in excess of \$250 but less than \$ 10,000. A planned purchase for this year is a utility vehicle such as a Gator.

Budgeted Amount \$5,500

FY 2008-2009 General Fund Schedule of Taxes, Fees and Charges	
Ad Valorem Tax Rate	29 cents per \$ 100 of property valuation
Returned Check Fee	\$ 25.00 per check per occurrence
Document Copying Fee	25 cents for 1 st page and 10 cents for each additional page
Admin Record Charge	An administrative record charge covering public record preparation, copying, distribution applies if request must involve the more than 1 hour (per request) of staff time. This charge consists of actual employee time at current wage rate, actual material costs and copying fee.
Rezoning Application Fee	\$ 250.00 application fee due at the time of filing.
Zoning Compliance Permit	\$ 20.00 for each required permit
Board of Adjustment Review (Includes code interpretation, variances, CU permits, site plan review, all other zoning appeals)	\$ 250.00 application fee submitted at filing.
Final subdivision plat review	\$ 50.00 fee plus \$ 5.00 for each lot over 25. Must be paid prior to final plat being approved.
Voluntary Annexation Petition	\$ 200.00 application fee submitted at the time of filing.
Street Closing Petition	\$ 500.00 application fee due at the time of filing.
Police Report Copy Fee	\$ 3.00 per copy
Fingerprinting Fee	\$ 5.00 each time for resident; \$10.00 each time for non-resident
Civil Citations - Parking	\$ 20.00 civil penalty per violation plus \$50.00 late fee for each and every 30 calendar days beyond the initial 30 day grace period
Civil Citations - Fire Lane	\$ 50.00 civil penalty per violation.
Garbage Charges (per month)	Residential: \$ 8.00 per household Commercial: \$ 10.00 per cart per pick up (minimum of \$ 10.00 per month)
Business Privilege License Fee	As set forth in Chapter 110 and Schedule B of Town Code.
Board Room Rental Fee	\$15.00 per hour

*Note: All other penalties are specifically provided for in the applicable section of the Town Code of Ordinances.

Projected Revenues

Description	FY 06-07 Actual	FY 07-08 Budget (amended)	FY 07-08 Budget (projected)	FY 08-09 Proposed	% Change
Investment Income	\$ 14,502.51	\$ 8,000	\$ 20,200	\$ 12,000	50.0%
Miscellaneous Revenue	\$ 36,071.89	\$ 33,450	\$ 34,400	\$ 37,000	10.6%
Water Charges	\$ 797,004.96	\$ 736,379	\$ 754,850	\$ 752,947	2.2%
Wastewater Charges	\$ 425,597.93	\$ 437,965	\$ 445,700	\$ 459,863	5.0%
New Connection Fees	\$ 12,910.00	\$ 10,000	\$ 15,600	\$ 10,000	0.0%
Late and Reconnect Fees	\$ 16,726.62	\$ 16,000	\$ 17,200	\$ 21,000	31.3%
Lattimore Charges	\$ 26,764.67	\$ 22,400	\$ 28,300	\$ 22,400	0.0%
Total	\$1,329,668.96	\$1,264,194	\$1,316,250	\$1,315,210	4.0%

Projected Expenditures

Department	FY 06-07 Actual	FY 07-08 Budget (amended)	FY 07-08 Budget (projected)	FY 08-09 Proposed	% Change
Administration	\$ 144,373.34	\$ 174,698	\$ 135,740	\$ 202,270	15.8%
H2O Operations	\$ 527,566.69	\$ 533,965	\$ 531,650	\$ 576,335	7.9%
Sewer Operations	\$ 450,990.14	\$ 528,439	\$ 453,530	\$ 514,206	-2.7%
Lattimore Sewer		\$ 19,800	\$ 10,180	\$ 22,400	13.1%
Total	\$1,122,930.17	\$1,237,102	\$1,120,920	\$1,315,210	6.3%

Account #	Description	FY 06-07 Actual	FY 07-08 Budget (amended)	FY 07-08 Budget (projected)	FY 08-09 Proposed
6-3831-40	Investment Income	\$ 14,502.51	\$ 8,000	\$ 20,200	\$ 12,000
6-3839-89	Miscellaneous Revenue	\$ 36,071.89	\$ 33,450	\$ 34,400	\$ 37,000
6-3713-51	Water Charges	\$ 797,004.96	\$ 736,379	\$ 754,850	\$ 752,947
6-3714-51	Sewer Charges	\$ 425,597.93	\$ 437,965	\$ 445,700	\$ 459,863
6-3710-53	Taps and Connection Fees	\$ 12,910.00	\$ 10,000	\$ 15,600	\$ 10,000
6-3710-52	Late and Reconnect Fees	\$ 16,726.62	\$ 16,000	\$ 17,200	\$ 21,000
6-3715-51	Lattimore Charges	\$ 26,764.67	\$ 22,400	\$ 28,300	\$ 22,400
	Total	\$1,329,578.58	\$1,264,194	\$1,316,250	\$1,315,210

**6-3831-40
Investment Income**

This line item accounts for income received from the investment of water and sewer reserve funds.

Budgeted Amount \$12,000

**6-3839-89
Miscellaneous Revenue**

This line item accounts almost exclusively for revenue from antennae lease on our water tank. Verizon Wireless (lessee since September 2000) and AT&T Wireless (now SunCom, lessee since April 2003) each pay fifteen thousand dollars (\$15,000) per year. Each five (5) years, the lease amount increases fifteen percent (15%) from the preceding five year term. Other sources of revenue in this item may be meter testing fees, civil penalties, or others not directly attributable to another source.

Budgeted Amount \$37,000

**6-3713-51
Water Charges**

A rate increase of two and one-quarter percent (2.25%) is included to compensate for a five percent (5%) increase from the City of Shelby, the Town's water supplier. Rates are found in a fee schedule adopted by the Town Board.

Budgeted Amount \$752,947

6-3714-51

Sewer Charges

A 5% rate increase is recommended this year to make funds available to continue implementation of the Capital Improvement Plan (CIP) and to fund ongoing operations and maintenance to the sewer system.

Budgeted Amount \$459,863

6-3710-53

Taps and Connection Fees

Projections for tap and connection fee revenue are based on current growth patterns.

Budgeted Amount \$10,000

6-3710-52

Late and Reconnect Fees

Customers are charged a fee for late payment and have their water disconnected if payment is not received by a certain date during the month. For water service to be reestablished, customers must pay a fee as set in the fee schedule adopted by the Town Board.

Budgeted Amount \$21,000

6-3715-51

Lattimore Sewer Charges

In 2001, the Town completed an agreement with the Town of Lattimore to accept sewer from a collection system owned by Lattimore at our wastewater treatment plant. The system has been operating since mid-2002.

Budgeted Amount \$22,400

Account #	Description	FY 06-07 Actual	FY 07-08 Budget (amended)	FY 07-08 Budget (projected)	FY 08-09 Proposed
6-7110-01	Salary and Wages	\$ 70,345.86	\$ 64,885	\$ 63,100	\$ 68,050
6-7110-09	FICA & Medicare	\$ 5,275.39	\$ 4,964	\$ 4,830	\$ 5,206
6-7110-11	Group Insurance	\$ 8,655.22	\$ 9,080	\$ 8,770	\$ 10,500
6-7110-10	Retirement	\$ 2,419.19	\$ 3,225	\$ 2,640	\$ 3,382
6-7110-07	401k	\$ 2,434.00	\$ 3,244	\$ 3,200	\$ 3,403
6-7110-18	Professional Services	\$ 7,183.33	\$ 14,000	\$ 5,270	\$ 10,000
6-7110-30	Training	\$ -	\$ 500	\$ 800	\$ 500
6-7110-32	Telephone	\$ 1,465.47	\$ 1,500	\$ 1,320	\$ 1,500
6-7110-34	Postage	\$ 7,007.75	\$ 9,100	\$ 7,300	\$ 9,500 8,500.
6-7110-33	Utilities	\$ 5,847.20	\$ 6,000	\$ 5,200	\$ 6,000
6-7110-24	Maintenance - Buildings and Grounds	\$ 71.25	\$ 500	\$ -	\$ 500
6-7110-35	Maintenance - Equipment	\$ 1,750.23	\$ 1,600	\$ 1,530	\$ 1,800
6-7110-37	Advertising	\$ 100.82	\$ 1,000	\$ -	\$ 500
6-7110-26	Supplies and Materials	\$ 3,084.34	\$ 3,500	\$ 2,800	\$ 3,500
6-7110-44	Contracted Services	\$ 4,215.50	\$ 8,000	\$ 5,000	\$ 8,000 6,000.
6-7110-39	Dues and Subscriptions	\$ 3,796.79	\$ 3,600	\$ 5,460	\$ 5,000
6-7110-45	Insurance and Bonds	\$ 20,721.00	\$ 20,000	\$ 18,520	\$ 22,000
6-7110-48	Contingency	\$ -	\$ 20,000	\$ -	\$ 20,000
6-7110-49	Miscellaneous	\$ -	\$ -	\$ -	\$ -
6-7110-50	Capital Outlay	\$ -	\$ -	\$ -	\$ 1,500
	Capital Reserve	\$ -	\$ -	\$ -	\$ 24,429
	Total	\$144,373.34	\$ 174,698	\$ 135,740	\$ 202,270

202,270

6-7110-01 Salaries and Wages

The Cost-of-Living-Adjustment for this fiscal year is set at 2.0% along with performance-based merit pay of up to 3%.

Position	Hire Date	FY 07-08 Wages	2.0% COLA	FY 08-09 Wages	Longevity Pay
Billing Clerk	4/30/01	\$ 28,390	\$ 568	\$ 28,958	\$ 400
PW Director (75%)	6/19/06	\$ 35,812	\$ 716	\$ 36,528	\$ 200

Budgeted Amount: \$68,051

**6-7110-09
FICA/Medicare**

The Federal Insurance Contributions Act requires taxes to be levied to support the federal Social Security and Medicare programs. The total taxes levied on salaries is 7.65%, of which 6.20% goes toward the old age, survivor, and disability (Social Security) portion of the tax and 1.45% toward the hospital insurance (Medicare) portion.

Budgeted Amount \$5,206

**6-7110-11
Group Insurance**

The Town provides group health insurance for full-time employees. The coverage does not include dependents.

Budgeted Amount \$10,500

**6-7110-10
Retirement**

The Town contributes to the Local Government Employees Retirement System (LGERS) for eligible employees. Employees must occupy a permanent position with the Town and work more than 1000 hours per year to be eligible for membership in the LGERS. The Town contributes 5.02% of an employee's salary towards this benefit.

Budgeted Amount \$3,382

**6-7110-07
401(K) Contributions**

The Town contributes 5% of an employee's salary to a 401(K) retirement account. This is not a matching amount and the Town does not require an employee to contribute to such an account.

Budgeted Amount \$3,403

**6-7110-18
Professional Services**

Professional services are those that generally require a licensed professional. The following professional services are needed during the year:

- Engineering Services - This item covers only routine engineering consultation throughout the year. Engineering relating to a specific project is budgeted in the project ordinance. This line item includes engineering assistance with operational and technical water and sewer issues. For FY-05-06, funds have been provided for sampling study being required by DENR.
- Legal Services - This item also covers routine legal services throughout the year including ordinance review, water and sewer easement preparation, contract review and preparation etc.

- Financial Auditing - This item covers a portion the cost of providing for an independent audit of the Town financial statements annually after the close of the fiscal year.

Budgeted Amount \$10,000

**6-7110-30
Training**

This line item covers the cost of continuing education and training for the Public Works Director and Billing and Collections Clerk. This amount also includes allowances for meals and travel to and from events.

Budgeted Amount \$500

**6-7110-32
Telephone**

This line item covers the cost of providing telephone service for staff, including mobile phones. A portion of internet service is also charged to this line item.

Budgeted Amount \$1,500

**6-7110-34
Postage**

This line item covers the costs of postage for all water/sewer fund departments. A portion of the lease for the postage meter is also included.

Budgeted Amount \$8,500

**6-7110-33
Utilities**

This line item covers the cost of providing electric and natural gas service that support the billings and collection function.

Budgeted Amount \$6,000

6-7110-39

Dues and Subscriptions

This line item covers membership dues to organizations that provide support and educational opportunities to the Town. These include:

- NC Rural Water Association
- NC Water Distribution Facility Operator Certification Renewal
- NC Water Pollution Control System Operator Certification Renewal
- NC Wastewater Collection System Operator Certification Renewal
- Annual Admin/Compliance Monitoring Fee
- Annual Community Water System Permit Fee
- Annual Sludge Permit Fee

Budgeted Amount \$5,000

6-7110-45

Insurance and Bonds

This line item covers the cost of insurance and bonds for water/sewer fund employees and equipment. Automobile, Worker's Compensation, property, and general liability insurance are all covered here.

Budgeted Amount \$22,000

6-7110-48

Contingency

This line item contains contingency funds for use at the discretion of the Town Board.

Budgeted Amount \$20,000

6-7110-49

Miscellaneous

This item covers the cost of the following programs and may also be used for small, unanticipated expenditures that do not relate directly to another departmental item.

Budgeted Amount \$0

6-7110-50

Capital Outlay

This line item covers all capital purchases of equipment, vehicles, or land having an initial value in excess of \$250.

Budgeted Amount \$1,500

Capital Reserve

This account is set up to set aside funds for capital projects such as implementing the Capital Improvements Plan.

Budgeted Amount \$24,429

Account #	Description	FY 06-07 Actual	FY 07-08 Budget (approved)	FY 07-08 Budget (projected)	FY 08-09 Proposed
6-7130-01	Salary and Wages	\$ 49,450.03	\$ 52,153	\$ 51,440	\$ 54,229 <i>28</i>
6-7130-09	FICA & Medicare	\$ 3,776.43	\$ 3,990	\$ 3,940	\$ 4,149
6-7130-11	Group Insurance	\$ 9,525.62	\$ 9,080	\$ 8,770	\$ 10,500
6-7130-10	Retirement	\$ 2,455.43	\$ 2,592	\$ 2,390	\$ 2,695
6-7130-07	401k	\$ 2,469.00	\$ 2,608	\$ 2,580	\$ 2,711
6-7130-30	Training		\$ 500	\$ -	\$ 500
6-7130-32	Telephone	\$ 1,348.05	\$ 1,300	\$ 1,970	\$ 1,800
6-7130-33	Utilities	\$ 2,210.73	\$ 2,200	\$ 3,160	\$ 2,300
6-7130-24	Maintenance - Building and Grounds	\$ 228.07	\$ 500	\$ 100	\$ 500
6-7130-35	Maintenance - Equipment	\$ 4,861.50	\$ 4,200	\$ 4,150	\$ 4,200
6-7130-25	Maintenance - Vehicle	\$ 1,933.07	\$ 1,500	\$ 1,990	\$ 1,000
6-7130-59	Capital Outlay - Lines	\$ 52,230.11	\$ 54,000	\$ 40,000	\$ 54,000
6-7130-36	Gasoline	\$ 4,186.13	\$ 6,000	\$ 6,480	\$ 7,400
6-7130-26	Supplies and Materials	\$ 11,216.81	\$ 15,000	\$ 15,000	\$ 15,000
6-7130-21	Uniforms	\$ 2,270.87	\$ 1,800	\$ 1,940	\$ 1,800
6-7130-44	Contracted Services	\$ 16,314.00	\$ 12,000	\$ 14,120	\$ 18,000
6-7130-27	Water Purchases - City of Shelby	\$ 274,549.02	\$ 275,000	\$ 282,960	\$ 297,000
6-7130-70	Water Debt Service (Principal and Interest)	\$ 88,541.82	\$ 88,542	\$ 88,550	\$ 88,550
6-7130-50	Capital Outlay - Equipment		\$ 1,000	\$ 2,110	\$ 10,000
	Total	\$ 527,566.69	\$ 533,965	\$ 531,650	\$ 576,335

**6-7130-01
Salaries and Wages**

The Cost-of-Living-Adjustment for this fiscal year is set at 2.0% along with performance-based merit pay of up to 3%.

Job Class	Hire Date	FY 07-08 Wages	2.0% COLA	FY 08-09 Wages	Longevity Pay
Utilities Maint Worker	08/05/92	\$ 25,480	\$ 510	\$ 25,990	\$ 600
Utilities Maint Worker	11/29/04	\$ 25,376	\$ 508	\$ 25,884	\$ 200

Budgeted Amount: \$54,229

**6-7130-09
FICA/Medicare**

The Federal Insurance Contributions Act requires taxes to be levied to support the federal Social Security and Medicare programs. The total taxes levied on salaries is 7.65%, of which 6.20% goes toward the old age, survivor, and disability (Social Security) portion of the tax and 1.45% toward the hospital insurance (Medicare) portion.

Budgeted Amount \$4,149

6-7130-11
Group Insurance

The Town provides group health insurance for full-time employees. The coverage does not include dependents.

Budgeted Amount \$10,500

6-7130-10
Retirement

The Town contributes to the Local Government Employees Retirement System (LGERS) for eligible employees. Employees must occupy a permanent position with the Town and work more than 1000 hours per year to be eligible for membership in the LGERS. The Town contributes 5.02% of an employee's salary towards this benefit.

Budgeted Amount \$2,695

6-7130-07
401(K) Contributions

The Town contributes 5% of an employee's salary to a 401(K) retirement account. This is not a matching amount and the Town does not require an employee to contribute to such an account.

Budgeted Amount \$2,711

6-7130-30
Training

This line item covers the cost of continuing education and training for water operations personnel. This amount also includes allowances for meals and travel to and from events. Typical training courses include those on water distribution and safety.

Budgeted Amount \$500

6-7130-32
Telephone

This line item covers the cost of providing telephone service for the water operations, including mobile service.

Budgeted Amount \$1,800

6-7130-33

Utilities

This line item covers the cost of providing electric and natural gas service that supports water operations.

Budgeted Amount \$2,300

6-7130-24

Maintenance - Buildings and Grounds

This line item covers a portion of the costs of scheduled and general maintenance for water operations facilities, e.g, pump station buildings and water filter house.

Budgeted Amount \$500

6-7130-35

Maintenance - Equipment

General maintenance and repairs to water facilities including electronic water monitoring system connection between City of Shelby and Town. Also, maintenance to equipment housed at airport pump station building, backhoe, pumps, and other small equipment.

Budgeted Amount \$4,200

6-7130-25

Maintenance - Vehicles

Covers scheduled and unscheduled maintenance to vehicles.

Budgeted Amount \$1,000

6-7130-59

Capital Outlay - Lines

These funds are used to continue the meter replacement program that involves replacing manually read meters with ones that utilize radio-read technology. The program is scheduled to take five (5) years with 20% being replaced per year. The program began in 2004.

Budgeted Amount \$54,000

**6-7130-36
Gasoline**

Gasoline/fuel for department vehicles and equipment.

Budgeted Amount \$7,400

**6-7130-26
Supplies and Materials**

Includes expenditures for items such as waterline appurtenances and supplies, safety equipment, tool replacement, materials inventory replacement, and fire hydrant replacement.

Budgeted Amount \$15,000

**6-7130-21
Uniforms**

Provides for uniform replacement for the two (2) water operations employees and for protective footwear replacement.

Budgeted Amount \$1,800

**6-7130-44
Contracted Services**

Provides funds for services such as fire hydrant maintenance/construction, water system sampling, and other services that cannot be performed in-house.

Budgeted Amount \$18,000

**6-7130-27
Water Purchases – City of Shelby**

This line item accounts for water purchased from the City of Shelby and distributed by the Town. The water purchase agreement was entered into in 1994 and extends for a term of forty (40) years. The contractual rate for the Town is the lowest rate charged by Shelby to any customers outside of its municipal limits. These purchases have historically been budgeted as a contracted service, but are being separated in order to better track the expenditures. This year's figure includes a 5% rate increase by the City of Shelby.

Budgeted Amount \$297,000

6-7130-70

Debt Service

This line item covers the annual debt service payment for financing to construct the water line and pump station that delivers water from the City of Shelby. This debt was originally incurred in 1995 and was refinanced in December 2003 to a lower interest rate. The new financing was done as an installment purchase and has an interest rate of 4.10%. The financed amount is \$1,200,500 and the debt will be retired in November 2023.

Budgeted Amount \$88,550

6-7130-50

Capital Outlay - Equipment

This line item covers all capital purchases of equipment, vehicles, or land having an initial value in excess of \$250. Funds are budgeted this year for a fence at the water pump station and a necessary meter reading handheld receiver.

Budgeted Amount \$10,000

Account #	Description	FY 06-07 Actual	FY 07-08 Budget (approved)	FY 07-08 Budget (projected)	FY 08-09 Proposed
6-7140-01	Salary and Wages	\$125,779.87	\$ 128,191	\$ 117,660	\$ 122,348
6-7140-09	FICA & Medicare	\$ 9,558.85	\$ 9,807	\$ 9,010	\$ 9,360
6-7140-11	Group Insurance	\$ 18,253.31	\$ 18,160	\$ 14,630	\$ 21,000
6-7140-10	Retirement	\$ 6,221.02	\$ 6,371	\$ 5,820	\$ 6,081
6-7140-07	401k	\$ 6,256.00	\$ 6,410	\$ 5,230	\$ 6,117
6-7140-30	Training	\$ 365.00	\$ 2,000	\$ 1,970	\$ 2,000
6-7140-32	Telephone	\$ 9,559.34	\$ 4,500	\$ 4,640	\$ 4,700
6-7140-33	Utilities	\$ 47,864.77	\$ 40,000	\$ 39,740	\$ 48,000
6-7140-28	Maintenance - Sewer System	\$ 2,102.17	\$ 10,000	\$ -	\$ 15,000
6-7140-24	Maintenance - Buildings and Grounds	\$ 7,597.62	\$ 400	\$ 780	\$ 400
6-7140-35	Maintenance - Equipment	\$ 13,936.70	\$ 11,000	\$ 11,000	\$ 11,000
6-7140-25	Maintenance - Vehicle	\$ 2,928.49	\$ 3,000	\$ 4,720	\$ 3,000
6-7140-59	Capital Outlay - Sewer		\$ 40,000	\$ -	\$ -
6-7140-36	Gasoline	\$ 6,765.69	\$ 8,000	\$ 8,400	\$ 8,600
6-7140-26	Supplies and Materials	\$ 14,932.38	\$ 14,000	\$ 16,460	\$ 14,000
6-7140-21	Uniforms	\$ 2,633.64	\$ 2,600	\$ 2,780	\$ 2,600
6-7140-44	Contracted Services	\$ 27,920.83	\$ 30,000	\$ 10,230	\$ 30,000
6-7140-70	Sewer Debt Service (Principal and Interest)	\$112,040.54	\$ 192,000	\$ 192,000	\$ 192,000
6-7140-50	Capital Outlay - Equipment	\$ 36,273.92	\$ 2,000	\$ 8,460	\$ 18,000
	Total	\$450,990.14	\$ 528,439	\$ 453,530	\$ 514,208

**6-7140-01
Salaries and Wages**

The Cost-of-Living-Adjustment for this fiscal year is set at 2.0% along with performance-based merit pay up to 3%.

Job Class	Hire Date	FY 07-08 Wages	2.0% COLA	FY 08-09 Wages	Longevity Pay
System Supervisor	8/10/87	\$ 36,088	\$ 722	\$ 36,810	\$ 800
System Operator	2/20/03	\$ 30,893	\$ 618	\$ 31,511	\$ 200
System Operator	1/3/06	\$ 25,452	\$ 509	\$ 25,961	\$ 200
System Operator	7/23/07	\$ 24,232	\$ 458	\$ 23,338	\$ -

Budgeted Amount: \$122,348

**6-7140-09
FICA/Medicare**

The Federal Insurance Contributions Act requires taxes to be levied to support the federal Social Security and Medicare programs. The total taxes levied on salaries is 7.65%, of which 6.20% goes toward the old age, survivor, and disability (Social Security) portion of the tax and 1.45% toward the hospital insurance (Medicare) portion.

Budgeted Amount \$9,360

**6-7140-11
Group Insurance**

The Town provides group health insurance for full-time employees. The coverage does not include dependents.

Budgeted Amount \$21,000

**6-7140-10
Retirement**

The Town contributes to the Local Government Employees Retirement System (LGERS) for eligible employees. Employees must occupy a permanent position with the Town and work more than 1000 hours per year to be eligible for membership in the LGERS. The Town contributes 5.02% of an employee's salary towards this benefit.

Budgeted Amount \$6,081

**6-7140-07
401(K) Contributions**

The Town contributes 5% of an employee's salary to a 401(K) retirement account. This is not a matching amount and the Town does not require an employee to contribute to such an account.

Budgeted Amount \$6,117

**6-7140-30
Training**

This line item covers the cost of continuing education and training for wastewater operations personnel. This amount also includes allowances for meals and travel to and from events. Typical training courses include those on wastewater collection and safety.

Budgeted Amount \$2,000

6-7140-32

Telephone

This line item covers the cost of providing telephone service for wastewater operations, including mobile service. Telephones located at pump stations that call out in emergencies are budgeted here.

Budgeted Amount \$4,700

6-7140-33

Utilities

This line item covers the cost of providing electric and natural gas service that support wastewater operations at the wastewater treatment plant and the pump stations.

Budgeted Amount \$48,000

6-7140-28

Maintenance - Sewer System

This line item funds general maintenance to the sewer system. This includes repairs to manholes, raising manholes, clearing line blockages, etc. These operations are done on an as-needed basis and are not a part of the CIP.

Budgeted Amount \$15,000

6-7140-24

Maintenance - Buildings and Grounds

This line item covers a portion of the costs of scheduled and general maintenance and repairs to WWTP buildings, grounds and facilities.

Budgeted Amount \$400

6-7140-35

Maintenance - Equipment

Includes the following, along with other incidental maintenance:

- flow meter calibration (required 2x year)
- diffuser repair materials
- lab equipment calibration
- blower maintenance
- lift station repairs electrical and mechanical
- Diffuser replacement
- General maintenance and repair small equipment

Budgeted Amount \$11,000

6-7140-25
Maintenance - Vehicles

Includes scheduled and unscheduled maintenance to vehicles used by wastewater staff.

Budgeted Amount \$3,000

6-7140-59
Capital Outlay - Sewer

These funds are used to continue implementation of the CIP.

Budgeted Amount \$0

6-7140-36
Gasoline

Gasoline/fuel for department vehicles and equipment such as pumps and generators.

Budgeted Amount \$8,600

6-7140-26
Supplies and Materials

Includes expenditures for items such as wastewater appurtenances and supplies, safety equipment, tool replacement, and materials inventory replacement.

Budgeted Amount \$14,000

6-7140-21
Uniforms

Provides for uniform replacement for the four (4) sewer operations employees and for protective footwear replacement.

Budgeted Amount \$2,600

6-7140-44

Contracted Services

Provides funds for services such as sludge monitoring that includes quarterly digester sludge analysis, annual TCLP analysis, and annual report preparation and contingency. Also covers sludge hauling and pumping from lift stations, and disposal of biosolids from the wastewater treatment plant through land application or at the City of Shelby treatment plant.

Budgeted Amount \$30,000

6-7140-70

Debt Service

This item covers the annual debt service payment for a wastewater treatment plant expansion (\$1,233,000), repair of the Lyman Street outfall line (\$151,706), and construction of the Beaverdam basin lift station project. The wastewater treatment plant expansion loan was incurred in March 1999, has an interest rate of 2.91%, and will be retired in May 2014. The Lyman Street outfall project loan was incurred in May 2003, has an interest rate of 2.57%, and will be retired in May 2022. Payment on the Beaverdam lift station project will begin in November 2007 and will be retired in May 2027. The interest rate is 2.305%

Budgeted Amount \$192,000

6-7140-50

Capital Outlay - Equipment

This line item covers all capital purchases of equipment, vehicles, or land having an initial value in excess of \$250. This year includes the purchase of a spare pump for a station at Lyman Street.

Budgeted Amount \$18,000

Account #	Description	FY 06-07 Actual	FY 07-08 Budget (approved)	FY 07-08 Budget (projected)	FY 08-09 Proposed
6-7150-32	Telephone		\$ 4,200	\$ 3,670	\$ 4,200
6-7150-33	Utilities		\$ 6,500	\$ 5,900	\$ 6,500
6-7150-28	Maintenance to Sewer System				\$ 2,000
6-7150-24	Maintenance to Buildings and Grounds		\$ 100	\$ -	\$ 700
6-7150-26	Supplies and Materials		\$ 1,000	\$ -	\$ 1,000
6-7150-35	Maintenance to Equipment		\$ 2,000	\$ 610	\$ 2,000
6-7150-59	Capital Outlay		\$ 6,000	\$ -	\$ 6,000
	Total		\$ 19,800	\$ 10,180	\$ 22,400

6-7150-32

Telephone

This line item covers the cost of providing telephone service for wastewater operations, including mobile service. Telephones located at pump stations that call out in emergencies are budgeted here.

Budgeted Amount \$4,200

6-7150-33

Utilities

This line item covers the cost of providing electric and natural gas service that support at pump stations.

Budgeted Amount \$6,500

6-7150-28

Maintenance - Sewer System

This line item funds general maintenance to the sewer system. This includes repairs to manholes, raising manholes, clearing line blockages, etc. These operations are done on an as-needed basis and are not a part of the CIP.

Budgeted Amount \$2,000

6-7150-24

Maintenance - Buildings and Grounds

This line item covers a portion of the costs of scheduled and general maintenance and repairs to WWTP buildings, grounds and facilities.

Budgeted Amount \$700

6-7150-26

Supplies and Materials

Includes expenditures for items such as wastewater appurtenances and supplies, safety equipment, tool replacement, and materials inventory replacement.

Budgeted Amount \$1,000

6-7150-35

Maintenance - Equipment

Budgeted Amount \$2,000

6-7140-50

Capital Outlay - Equipment

This line item covers all capital purchases of equipment, vehicles, or land having an initial value in excess of \$250.

Budgeted Amount \$6,000

FY 2008-2009 WATER AND SEWER FEE SCHEDULE	
Description	Amount of Fee or Charge
Water Deposit	Inside - \$ 60.00 Outside - \$ 75.00
Water and Sewer Deposit	Inside - \$ 100.00 Outside - \$ 125.00
Water Tap Fees:	
3/4"	Inside - \$ 700.00 Outside - \$ 900.00
1"	Inside - \$ 900.00 Outside - \$ 1100.00
1.5"	Inside - \$ 1200.00 Outside - \$ 1400.00
2", 3", 4", 6"	Cost of Construction + Tap Inspection Fee
Water/Sewer Tap Inspection Fee	Inside - \$ 330.00 Outside - \$ 490.00
Meter Installation Fee:	
3/4"	Inside - \$ 370.00 Outside - \$ 470.00
1"	Inside - \$ 490.00 Outside - \$ 590.00
Water/Sewer/Garbage Late Fee	\$ 10.00 per occurrence
Water Reconnection Fee	\$ 25.00 per occurrence, \$50 after 4 p.m., weekends, holidays
Meter Testing Fee	\$ 100.00 per occurrence
Meter Tampering Fee	\$ 200.00 per occurrence
Inside Water Rates	Minimum charge \$ 16.24 per month for 0 - 2,000 gallons Cost per thousand gallons above minimum: \$ 4.64 2,000 – 15,000 gallons \$ 5.53 > 15,000 gallons
Outside Water Rates	Minimum charge \$ 19.90 per month for 0 - 2,000 gallons Cost per thousand gallons above minimum: \$ 5.80 2,000 – 15,000 gallons \$ 6.96 > 15,000 gallons
Inside Sewer Rates	Minimum charge \$ 15.16 per month for 0 - 2,000 gallons Cost per thousand gallons above minimum: \$ 4.85 2,000 – 15,000 gallons \$ 5.76 > 15,000 gallons
Outside Sewer Rates	Minimum charge \$ 22.43 per month for 0 - 2,000 gallons Cost per thousand gallons above minimum: \$ 5.91 2,000 – 15,000 gallons \$ 7.08 > 15,000 gallons
Outside Sewer Rates (non water customer)	Minimum charge \$ 25.09 per month for 0 - 2,000 gallons Cost per thousand gallons above minimum: \$ 7.27 2,000 – 15,000 gallons \$ 8.48 > 15,000 gallons