



Meeting Agenda Packet

Town of Boiling Springs Board of Commissioners

February 2, 2016



MEETING AGENDA

February 2, 2016

Boiling Springs Board of Commissioners

7:00 p.m., Town Hall at 114 East College Ave

1. Mayor's Call to Order
2. Recognition of Citizens Present & Public Comment
3. Approval of Minutes
January 5, 2016 Regular Meeting 3
4. Regular Business 5
Public Hearing, Rezoning Requests -
5. Staff Reports 6
6. Board Member Reports 17

The Board desires all citizens have an opportunity to address the Board in an open and productive manner. Individuals not on the agenda but wishing to speak should register with the Town Clerk prior to the start of the meeting. During the Public Comment portion of the meeting speakers have three (3) minutes unless otherwise approved by the Board. Groups are urged to appoint a spokesperson. If you require additional time, we ask you be placed on the agenda for the next regularly scheduled meeting of the Board. This policy allows the Board members adequate time to familiarize themselves with an issue.

**Town of Boiling Springs
Board of Commissioners
Regular Meeting Minutes
January 5, 2016**

The Board of Commissioners of the Town of Boiling Springs met January 5, 2016 at the Boiling Springs Town Hall. Present were: Mayor Max J. Hamrick; Commissioners James Beason, Cliff Hamrick, Marty Thomas, Bill Ellis, and Daniel Thomas. Town Attorney John Schweppe, III was also present. Staff members present: Town Manager Tom Hart, Town Clerk Kimberly Greene, Public Works Director Mike Gibert, Finance Officer Rhonda Allen, Police Chief Nathan Phillips and Officer Russell Voyles.

Others Present:

AGENDA ITEM I

Call to Order – Max J. Hamrick, Mayor

AGENDA ITEM II

Recognition of Citizens Present & Public Comment

AGENDA ITEM III

Approval of Minutes

Commissioner Hamrick made the motion to approve the minutes of the December 1, 2015 regular meeting. Commissioner Ellis seconded and the vote was unanimous.

AGENDA ITEM IV

Regular Business

Budget Amendment (Refuse Containers)

A budget amendment is necessary to make certain changes in the Town's budget to allocate funds to purchase (50) waste and (50) recycling receptacles from Schaefer Systems, Inc.

<u>Section 1.</u>	Revenues	
		<u>Increase</u>
	Transfer from General Fund reserve	\$ 6,000
<u>Section 2.</u>	Expenditures	
		<u>Increase</u>
	Noncapital equipment – Solid Waste Department	\$ 6,000

Commissioner Beason made the motion to approve Budget Ordinance Amendment #160105.1. Commissioner Marty Thomas seconded and the vote was unanimous. A copy of the Amendment is hereby incorporated into and made a part of the minutes of the meeting.

AGENDA ITEM V

Staff Reports

Nathan Phillips, Interim Police Chief, reported the following:

Chief Phillips reported they had a very successful Shop with a Cop event. Officer Anthony Fields collected donations for the event from businesses and individuals in the community. The department was able to help nine disadvantaged children. The police officers took them on a holiday shopping trip to Walmart and had lunch at Chick-fil-A. It was a very positive experience for all involved.

The Chief also reported on purchasing patrol rifles so that each police vehicle is equipped.

Mike Gibert, Public Works Director, reported the following:

Mike Gibert updated the Board on the Poplar Branch Pump Station Project. He reported progress had been somewhat slower due to recent rains. The right-of-way from the old Lyman Street Pump Station to the Poplar Branch Pump Station was cleared, the easements have been recorded, manholes were delivered, and trees have been cleared.

The Wastewater Department pumped Lyman Street several times in December due to rain. Mr. Gibert discussed infiltration and inflow issues. The department recently smoke tested the sewer lines. They discovered and repaired ten broken cleanouts. They also located two areas having issues with rain water and infiltration - the Southglenn Subdivision area and the outfall line near the AmericInn.

The Water Department recently repaired a water leak on Patrick Avenue.

Town Hall offices will be closed Monday, January 18, 2016 in observance of Martin Luther King Jr. Day. Garbage collection will be on schedule. Recycling collection for Route A (the Red Route) will also be on schedule Friday, January 22, 2016.

John Schweppe, Town Attorney, reported the following:

Mr. Schweppe updated the Board on the pending court case Hamrick v GWU & TOBS. The case was not resolved at mediation. It is scheduled to be heard by a judge the week of January 19th.

Tom Hart, Town Manager, reported the following:

The Cleveland County Finance Department will hold a public information meeting here Thursday, January 7, 2016 at 6:00 p.m. so the community can learn about the 2016 revaluation.

Mr. Hart recently spoke with Mr. Gary Hamrick of Green Bethel Church to update him on the debris issue on Bethel Avenue. Mr. John Yarboro from the CC School System advised they are in the process of pursuing a quick claim on the deed.

AGENDA ITEM VI

Commissioner's Report/Comments

Commissioner Ellis inquired about the Police Chief Position. Commissioner Ellis also inquired about widening N. Main Street. Mr. Hart has plans to meet with Mr. Gary Spangler of the N.C. Department of Transportation. Commissioner Ellis stated many citizens have complimented the new Town Hall/Police Department especially since the grass has started to grow. He also commended employees for going above and beyond while the building was being built.

Commissioner Hamrick inquired about marketing the old Town Hall.

AGENDA ITEM VII

Mayor's Report/Comments

There being no further business to come before the Board, Mayor Hamrick declared the meeting adjourned at 7:35 p.m.

Max J. Hamrick, Mayor

Kimberly Greene, Town Clerk



Regular Business

February 2, 2016

Public Hearing (Rezoning)

Gardner-Webb University has requested rezoning on 14 parcels that are contiguous or adjacent to their existing main campus. During their January 19th meeting, the Planning Board was unable to reach a decision and tabled the issue until their February 16th meeting. The Planning Board was concerned that some of the parcels have houses on them that are being used to house GWU employees. The Planning Board asked staff to investigate if these uses should be treated as a use customarily associated with colleges and universities and zoned institutional or whether a residential zoning designation is more appropriate. Without a recommendation from the Planning Board it is recommended that the Board of Commissioners open the public hearing and recess the hearing until their March 1st regular board meeting.



Staff Reports
January 5, 2016

Interim Police Chief Nathan Phillips

Public Works Director Mike Gibert

Poplar Branch Pump Station Update

7

Finance Director Rhonda Allen

Town Clerk Kim Greene

Town Attorney John Schweppe III

Town Manager Tom Hart

Pedestrian Counts

12

Patrick Avenue Sidewalk Project

16



"The Crossroads of Opportunity"

TOWN OF BOILING SPRINGS

Please see the budget breakdown below on the Poplar Branch Pump Station Project and the attached Inspection Reports from Odom Engineering. Staff will provide a brief progress report on the project at the February Board Meeting.

Town of Boiling Springs						
Poplar Branch Pump Station Project						
			Construction	Contingencies	Engineering	Total
		Budget:	491,701.00	10,000.00	39,000.00	540,701.00
Odom Engineering	6/18/2015	63243			4,500.00	
	<i>Total FY 2014-2015</i>		-	-	4,500.00	4,500.00
Odom Engineering	8/20/2015	63396			12,000.00	
Odom Engineering	9/3/2015	63417			3,500.00	
Bankhead Surveying	10/5/2015	63492			1,800.00	
NCDENR	10/22/2015	63599		480.00		
Odom Engineering	11/5/2015	63614			4,000.00	
Odom Engineering	12/4/2015	63662			300.00	
Odom Engineering	12/16/2015	63696			1,000.00	
Duke Energy	12/28/2015	63748	10,215.73			
Kennedy Concrete	12/31/2015	63764	52,360.06			
Odom Engineering	1/7/2016	63766			2,500.00	
Odom Engineering	1/14/2016	63791		50.00	1,200.00	
						-
	<i>Total FY 2015-2016</i>		62,575.79	530.00	26,300.00	89,405.79
		Total:	62,575.79	530.00	30,800.00	93,905.79
		Remaining:	429,125.21	9,470.00	8,200.00	446,795.21



ENGINEER'S CONSTRUCTION OBSERVATION REPORT

Project: Poplar Branch Lift Station – Town of Boiling Springs		Project Number:
Contractor: Kennedy Concrete and Utility		Contact at Site: Ken Mabe
Date: 01/13/2016	Time of Arrival: 1:00	Weather Conditions: Wet Soils /workable.
Notice to Proceed:		Substantial Completion Date:
Previous Rain Days:		Previous Substantial Completion Date:
Rain Days Since Last Report:	Total Rain Days:	Current Substantial Completion Date:

Observations & Notes:

Met on site with Ken Mabe, Kennedy Concrete and Utility.

Construction activity observed:

- Soil materials are being hauled to the site from an off-site borrow area.
- Storm drainage pipe work area has been undercut to stable soils for new pipe installation.
- Areas adjacent to the new sewer lift station pad are being re-worked by the contractor to provide stable soils for the building pad and project entrance. Unsuitable soils in the existing dike area and former sediment basin are being removed and replaced with good quality borrow material.
- The existing sediment basin and outlet pipe remain in-place at this time. The area remains wet and un-workable with standing water at elevations lower than the outlet pipe.

The site was stable with no erosion control problems noted at time of inspection.



Proposed new storm drainage pipe installation area.



Existing dike and sediment basin area. New lift station location.



ENGINEER'S CONSTRUCTION OBSERVATION REPORT

Project: Poplar Branch Lift Station – Town of Boiling Springs		Project Number:
Contractor: Kennedy Concrete and Utility		Contact at Site: John Kennedy
Date: 01/19/2016	Time of Arrival: 3:00	Weather Conditions: Wet Soils /workable.
Notice to Proceed:		Substantial Completion Date:
Previous Rain Days:		Previous Substantial Completion Date:
Rain Days Since Last Report:	Total Rain Days:	Current Substantial Completion Date:

Observations & Notes:

Met on site with John Kennedy, Kennedy Concrete and Utility.

Construction activity observed:

- Soil materials are being hauled to the site from an off-site borrow area.
- Storm drainage pipe has been installed and soil materials are being hauled, placed and compacted over the new pipe at the road entrance to the site.
- The work areas adjacent to the road entrance is being prepared for the installation of the lift station wet well – scheduled for delivery first week of February.

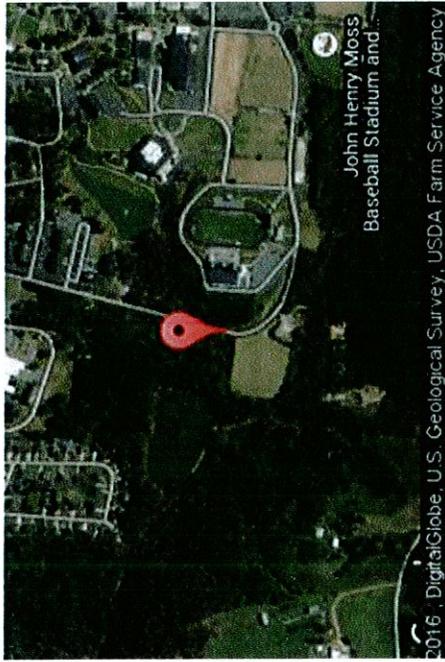
The site was stable in good condition at time of inspection.



Project entrance – area of new soil fill material over Concrete drainage pipe culvert.

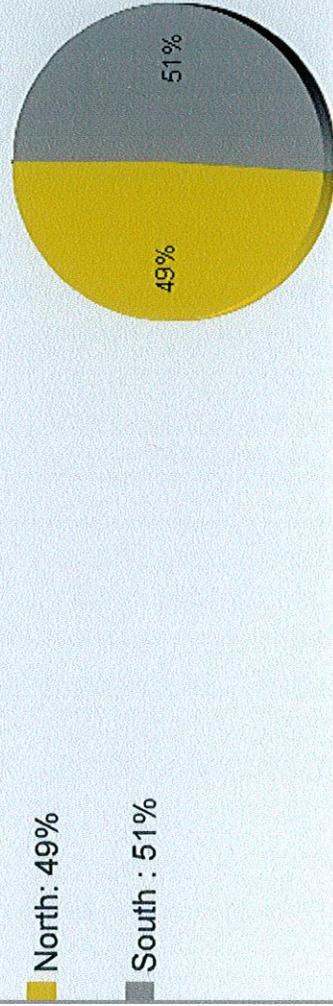


Soil fill material being placed at project entrance and Concrete pipe installation.



Key Figures

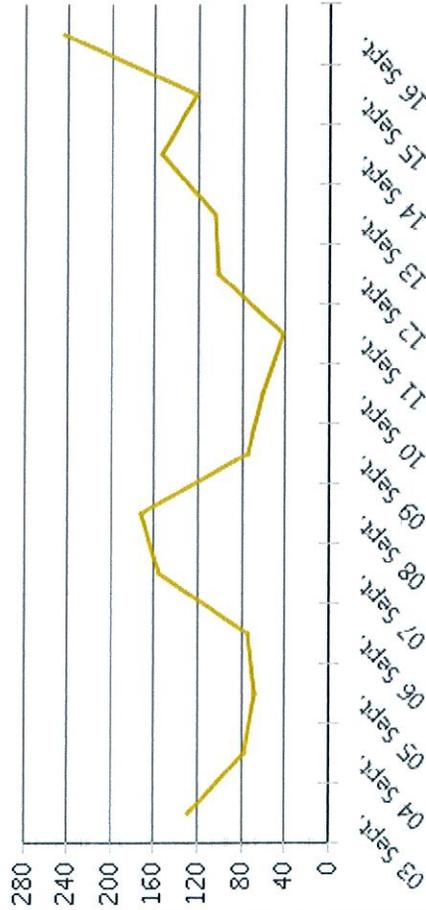
- Total Traffic for the Period Analyzed: 1,579
- Daily Average : 113
- Busiest Day of the Week : Wednesday
- Busiest Days of the Period Analyzed:
 1. Wednesday September 16, 2015 (244)
 2. Tuesday September 08, 2015 (172)
 3. Monday September 07, 2015 (155)
- Distribution by Direction:



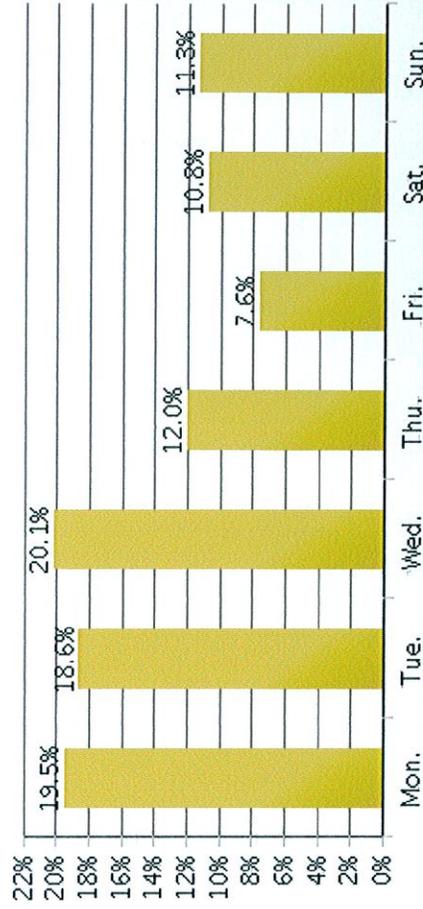
Boiling Springs – Stadium Drive

Period Analyzed: Thursday, September 03, 2015 to Wednesday, September 16, 2015

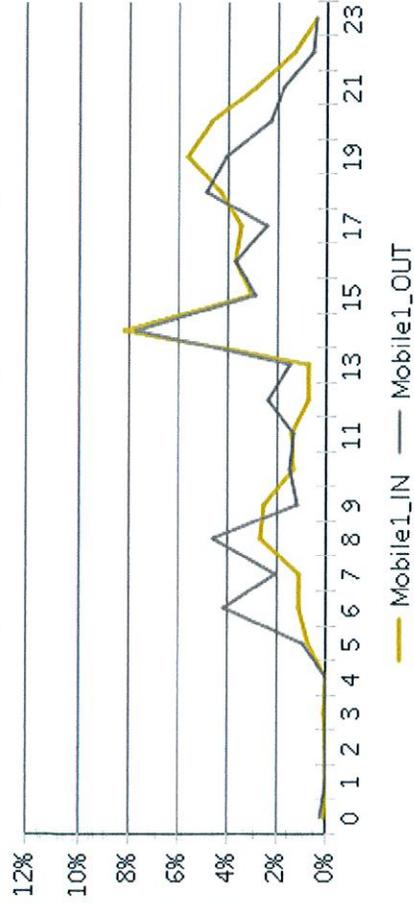
Daily Data



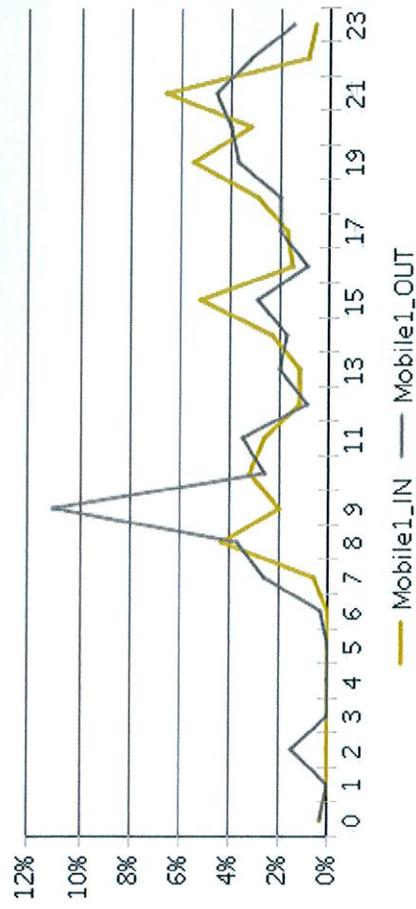
Weekly Profile

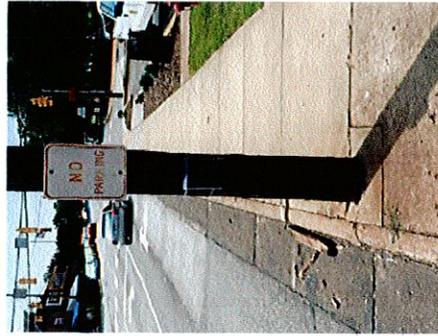
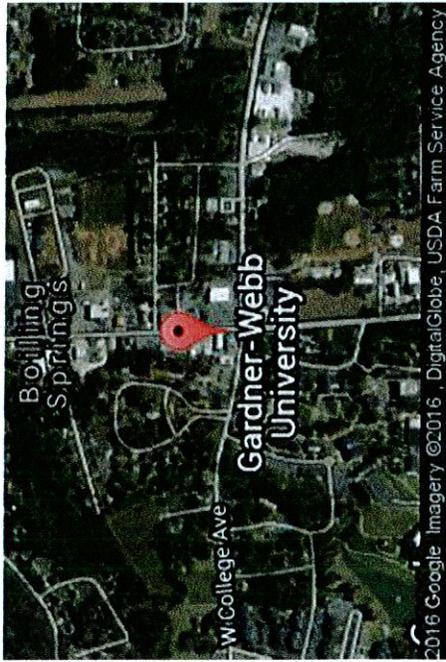


Hourly Profile during Weekdays



Hourly Profile during the Weekend





Key Figures

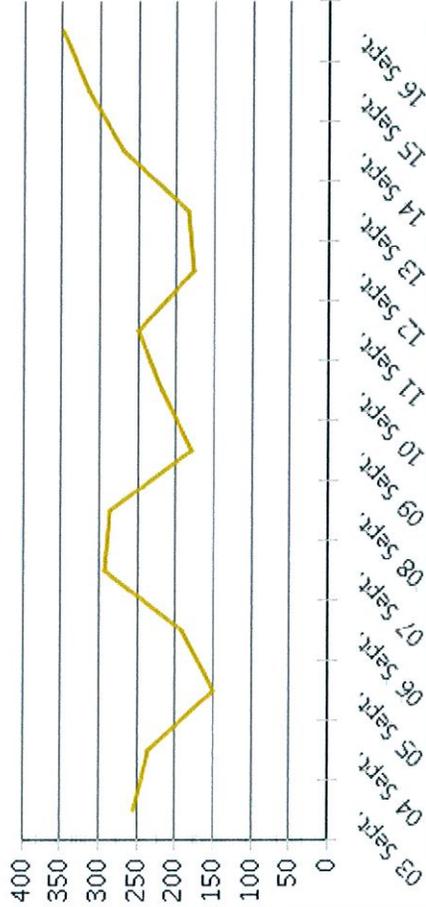
- Total Traffic for the Period Analyzed: 3,339
- Daily Average : 239
- Busiest Day of the Week : Tuesday
- Busiest Days of the Period Analyzed:
 1. Wednesday September 16, 2015 (348)
 2. Tuesday September 15, 2015 (315)
 3. Monday September 07, 2015 (292)
- Distribution by Direction:



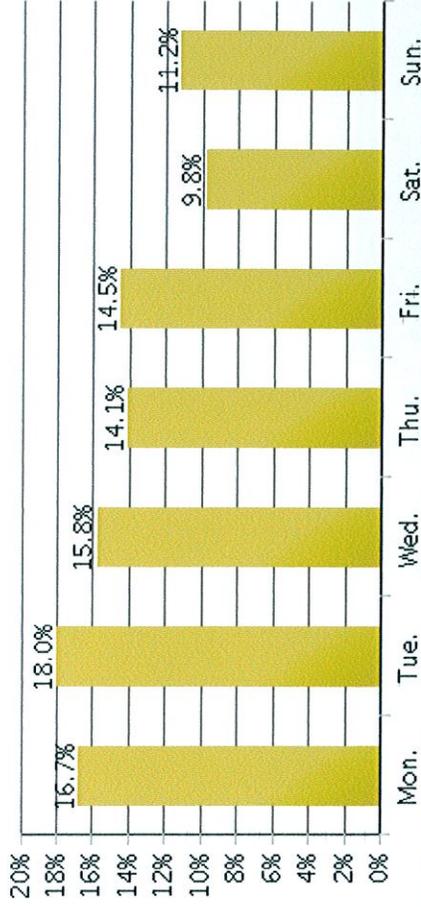
Boiling Springs Main Street Just North of College Ave

Period Analyzed: Thursday, September 03, 2015 to Wednesday, September 16, 2015

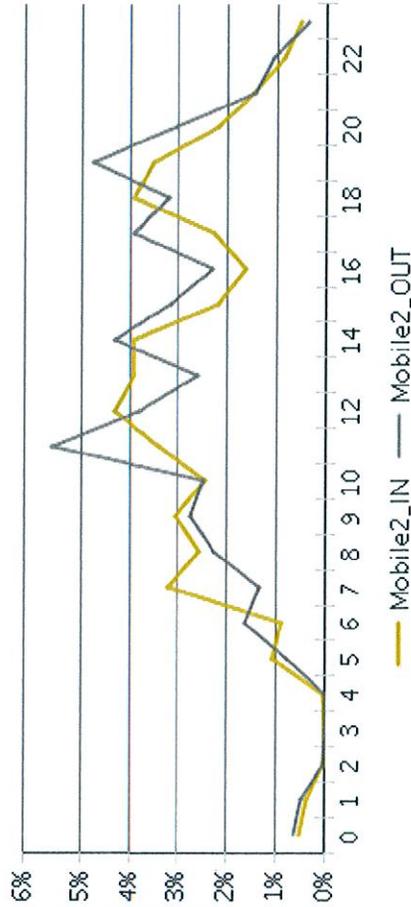
Daily Data



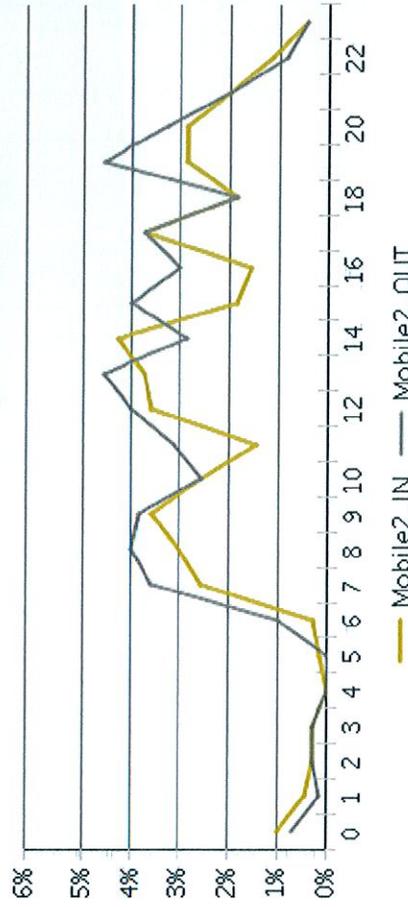
Weekly Profile

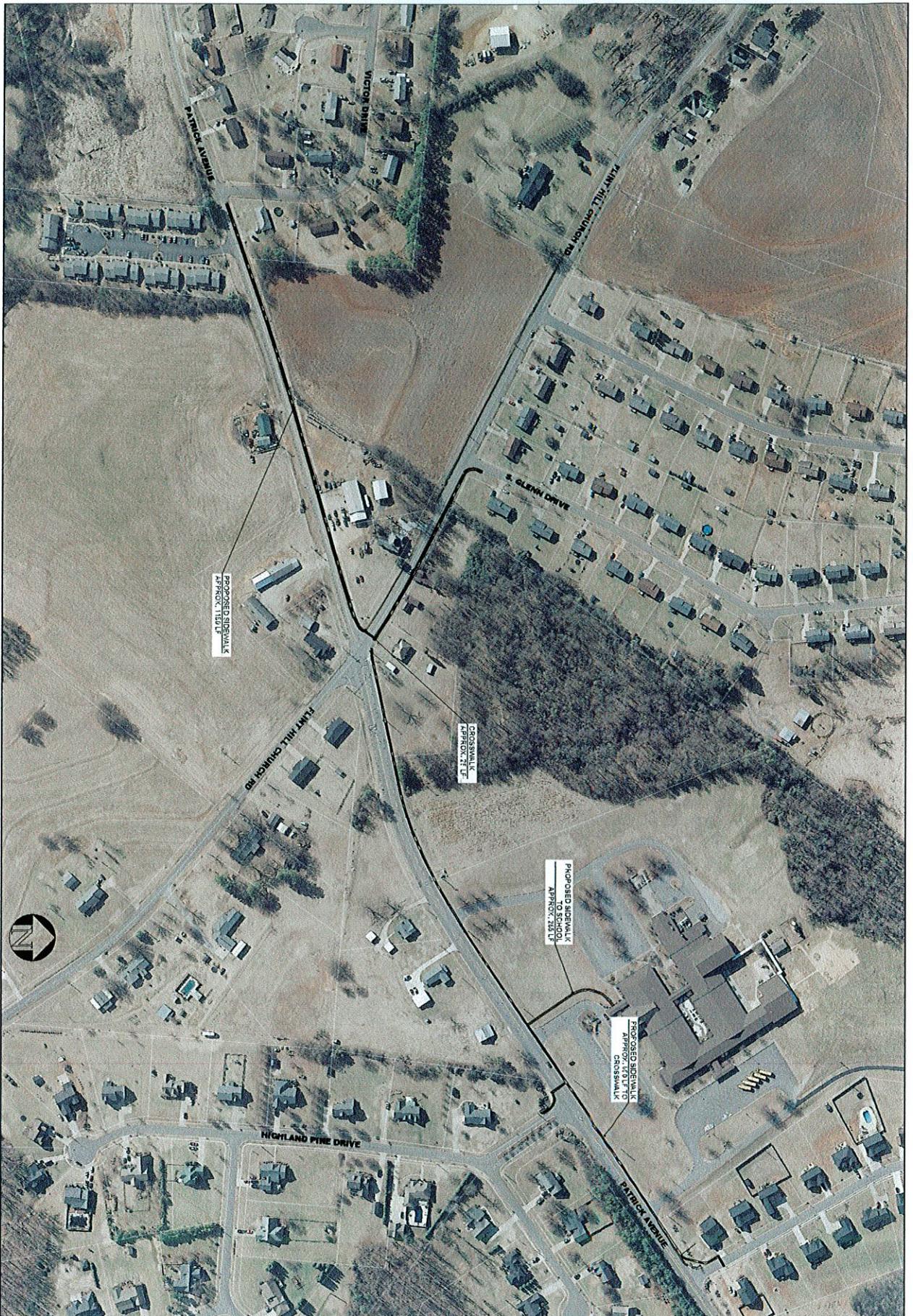


Hourly Profile during Weekdays



Hourly Profile during the Weekend





<p>SCALE: 1" = 100'</p> <p>DATE: 6.23.18</p> <p>PROJECT: HIGHLAND PINE</p> <p>CLIENT: BOILING SPRINGS</p> <p>1 OF 1</p>	 <p>Odom Engineering PLLC</p> <p>100 Park Road, Raleigh, NC 27607 919.876.4664 Fax 919.876.4667</p>	<p>SIDEWALK LAYOUT FOR PATRICK AVE.</p> <p>TOWN OF BOILING SPRINGS</p> <p>BOILING SPRINGS CLEVELAND COUNTY, NC</p> <p>OVERALL</p>	<p>REV</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>1</td><td></td><td></td><td></td></tr> <tr><td>2</td><td></td><td></td><td></td></tr> <tr><td>3</td><td></td><td></td><td></td></tr> <tr><td>4</td><td></td><td></td><td></td></tr> <tr><td>5</td><td></td><td></td><td></td></tr> <tr><td>6</td><td></td><td></td><td></td></tr> <tr><td>7</td><td></td><td></td><td></td></tr> <tr><td>8</td><td></td><td></td><td></td></tr> <tr><td>9</td><td></td><td></td><td></td></tr> <tr><td>10</td><td></td><td></td><td></td></tr> </table>	1				2				3				4				5				6				7				8				9				10				<p>DESCRIPTION</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td> </td><td> </td></tr> </table>																							<p>BY</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td> </td></tr> </table>												<p>DATE</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td> </td></tr> </table>												<p>14073</p>
1																																																																																											
2																																																																																											
3																																																																																											
4																																																																																											
5																																																																																											
6																																																																																											
7																																																																																											
8																																																																																											
9																																																																																											
10																																																																																											



Board Member Reports

February 2, 2016

Commissioner Marty L. Thomas

Commissioner James L. Beason

Commissioner Bill Ellis

Commissioner Clifford E. Hamrick III

Commissioner Daniel Thomas

Mayor Max J. Hamrick