



Meeting Agenda Packet

Town of Boiling Springs Board of Commissioners

January 5, 2016



MEETING AGENDA

January 5, 2016

Boiling Springs Board of Commissioners
7:00 p.m., Town Hall at 114 East College Ave

1. Mayor's Call to Order
2. Recognition of Citizens Present & Public Comment
3. Approval of Minutes
December 1, 2015 Regular Meeting 3
4. Regular Business 6
Budget Amendment (Refuse Containers) 7
5. Staff Reports 9
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The Board desires all citizens have an opportunity to address the Board in an open and productive manner. Individuals not on the agenda but wishing to speak should register with the Town Clerk prior to the start of the meeting. During the Public Comment portion of the meeting speakers have three (3) minutes unless otherwise approved by the Board. Groups are urged to appoint a spokesperson. If you require additional time, we ask you be placed on the agenda for the next regularly scheduled meeting of the Board. This policy allows the Board members adequate time to familiarize themselves with an issue.

**Town of Boiling Springs
Board of Commissioners
Regular Meeting Minutes
December 1, 2015**

The Board of Commissioners of the Town of Boiling Springs met December 1, 2015 at the Boiling Springs Town Hall. Present were: Mayor Max J. Hamrick; Commissioners Cliff Hamrick, Marty Thomas, Bill Ellis, and Daniel Thomas. Town Attorney John Schweppe, III was also present. Staff members present: Town Manager Tom Hart, Town Clerk Kimberly Greene, Public Works Director Mike Gibert, Finance Officer Rhonda Allen, Interim Police Chief Nathan Phillips and Officer Austin Reulecke.

Others Present: Patti Ellis, Bill Elliott, Sarah Thomas, Larry Thomas, Elizabeth and Dixon Crowder, Pastor Wade Wallace, and Jerry Edwards.

AGENDA ITEM I

Call to Order – Max J. Hamrick, Mayor

Mayor Hamrick welcomed the newly elected commissioners. Town Attorney John Schweppe administered the oath of office to Commissioners Bill Ellis, Daniel Thomas, and Cliff Hamrick.

AGENDA ITEM II

Recognition of Citizens Present & Public Comment

AGENDA ITEM III

Approval of Minutes

Commissioner Hamrick made the motion to approve the minutes of the November 3, 2015 regular meeting and November 3, 2015 closed session. Commissioner Marty Thomas seconded and the vote was unanimous.

AGENDA ITEM IV

Regular Business

Budget Amendment 151201.1 (Phone System)

A budget amendment is necessary to make certain changes in the Town's budget to allocate funds for the telephone system in the new Town Hall.

<u>Section 1.</u>	Revenues	
		<u>Increase</u>
	Transfer from General Fund reserve	\$ 11,000
<u>Section 2.</u>	Expenditures	
		<u>Increase</u>
	Noncapital equipment – General Fund Administration	\$ 11,000

Commissioner Marty Thomas made the motion to approve Budget Ordinance Amendment #151201.1. Commissioner Ellis seconded and the vote was unanimous. A copy of the Amendment is hereby incorporated into and made a part of the minutes of the meeting.

Declare Surplus & Authorize Conveyance (Marine Core League)

Mayor Hamrick reported the 1984 Chevrolet Blazer is no longer needed by the Police Department and should be declared surplus. The Marine Core League NC Foothills Detachment 1164 expressed an interest in the vehicle. They want to restore the vehicle and use it for parades and ceremonies.

1984 Chevrolet Truck – VIN # 1G8D18J7EF152885

Commissioner Hamrick made the motion to approve Resolution #151201.01 Declaring Property Surplus and Conveying Property. Commissioner Marty Thomas seconded and the vote was unanimous. A copy of the Resolution is hereby incorporated into and made a part of the minutes of the meeting.

Appoint Representative to Fire Department

Commissioner Hamrick made the motion to appoint Commissioner Ellis to the Boiling Springs Fire and Rescue Board of Directors. Commissioner Daniel Thomas seconded and the vote was unanimous.

Appoint a Mayor Pro Tem

Mayor Hamrick opened the floor for Mayor Pro Tem nominations. Commissioner Ellis nominated Commissioner Hamrick to serve as Mayor Pro Tem. Commissioner Marty Thomas seconded and the vote was unanimous.

Project Budget Amendment 151201.1 (Pump Station)

Mayor Hamrick reported the Board approved a preliminary budget (Capital Project Ordinance #150630.1) on June 30, 2015 for the Poplar Branch Pump Station Project previously known as the Lyman Street Lift Station Relocation Project. This ordinance will replace Capital Project Ordinance #150630.1.

Section 1. The following amounts are hereby appropriated for the planning, design, and construction of the Poplar Branch Lift Station Project:

Construction	\$465,341
Contingencies	\$ 10,000
Construction admin/engineering/surveying	\$ 39,000
Total	<u>\$514,341</u>

Section 2. It is estimated that the following revenues will be available for the planning, design, and construction of the Poplar Branch Lift Station Project:

Transfer from Water/Sewer retained earnings	<u>\$514,341</u>
Total	<u>\$514,341</u>

Commissioner Hamrick made the motion to approve Capital Project Ordinance Amendment #151201.1. Commissioner Marty Thomas seconded and the vote was unanimous. A copy of the Ordinance Amendment is hereby incorporated into and made a part of the minutes of the meeting.

Poplar Branch Pump Station Construction Bids

Mayor Hamrick reported Kennedy Concrete & Utilities was the low bidder and Odom Engineering recommended approval. The bid results were as follows:

Kennedy Concrete & Utilities	\$445,341
Two Brothers	\$474,650
Brushy Mountain	\$513,335
Clark Ledbetter	\$538,150
Buckeye Bridge	\$539,892

Commissioner Marty Thomas made the motion to accept the low bid of \$445,341 from Kennedy Concrete & Utilities, Inc. Commissioner Daniel Thomas seconded and the vote was unanimous.

Poplar Branch Pump Station Easements

Mayor Hamrick reported the easements from the Cleveland County Family YMCA, Inc. and Lisa Piercy need to be secured to complete the Poplar Branch Pump Station Project. The easements run along the southern most portion of the YMCA property through Lisa Piercy's property to the existing Lyman Street Pump Station. Commissioner Hamrick made the motion to approve the easements for the Cleveland County Family YMCA, Inc. and Lisa Piercy. Commissioner Ellis seconded and the vote was unanimous.

AGENDA ITEM V

Staff Reports

Nathan Phillips, Interim Police Chief, reported the following:

Chief Phillips reported the luncheon for former Police Chief Randy Page went very well.

The Police Department is taking donations for *Shop with a Cop* until December 19th to help local families in need of assistance.

Mike Gibert, Public Works Director, reported the following:

Mr. Gibert reported on the garbage collection schedule for the upcoming holidays:

December 21-23 will be collected on schedule.

December 24-25 will be collected on Saturday, December 26.

January 1st will be collected on schedule.

A water main break occurred November 11th at approximately 8 a.m. on Oak Avenue. McDonalds and Clinton Street were also affected. The break was repaired by 3:30 p.m. after calling in an Emergency Locate with 811 so that the location of underground utility lines were marked prior to digging. Mr. Hart contacted the residents that were affected through the Town's Emergency Notification System, CodeRED.

Mr. Gibert reported they were still having infiltration issues at the Lyman Street Pump Station. The Wastewater Department is preparing to smoke test and jet the sewer lines.

Rhonda Allen, Finance Officer, reported the following:

Rhonda Allen reported Jennifer Jensen was hired for the Billing and Collections Clerk position.

John Schweppe, Town Attorney, reported the following:

Town Attorney John Schweppe administered the oath of office to Mayor Pro Tem Cliff Hamrick.

Mr. Schweppe reported a mediation date had been scheduled in December for the Dale Hamrick Gardner-Webb University case.

Tom Hart, Town Manager, reported the following:

The Board agreed to close December 23-25 in observance of the Christmas Holiday.

AGENDA ITEM VI

Commissioner's Report/Comments

Mayor Hamrick welcomed the newly elected Commissioners.

Commissioner Danial Thomas acknowledged his family in attendance and expressed his appreciation for the opportunity to serve as a Town Commissioner.

Commissioner Hamrick also welcomed the newly elected Commissioners.

Commissioner Ellis thanked his family and the voters for their support noting that he looks forward to serving as a Boiling Springs Commissioner.

Commissioner Marty Thomas inquired about (1) marketing the old Town Hall building; (2) a third lane on N. Main Street and the on-street parking; and (3) the debris on the Bethel Avenue property.

AGENDA ITEM VII

Mayor's Report/Comments

Mayor Hamrick recognized Elizabeth Crowder. She suggested the Town hold a tree lighting ceremony at the Town Hall next year.

There being no further business to come before the Board, Mayor Hamrick declared the meeting adjourned.

Max J. Hamrick, Mayor

Kimberly Greene, Town Clerk



Regular Business

January 5, 2016

Budget Amendment (Refuse Containers)

During FY15/16 budget preparation Public Works requested funding for new garbage and recycling containers. Hoping the remaining spare containers would last through the year, the request was not funded in FY15/16. The remaining spare containers have not lasted and at this time more containers are needed to be responsive to resident's requests for replacement cans. The simplest way to facilitate the purchase at this time is a budget amendment appropriating fund balance to purchase the cans. See included budget amendment.

TOWN OF BOILING SPRINGS
BUDGET ORDINANCE AMENDMENT #160105.1

WHEREAS, the Town Commission of the Town of Boiling Springs adopted a budget ordinance on June 30, 2015 which established revenues and authorized expenditures for fiscal year 2015-2016; and

WHEREAS, since the time of the adoption of said ordinance, it has become necessary to make certain changes in the Town's budget to allocate funds for waste and recycling receptacles;

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Commission of the Town of Boiling Springs that the budget ordinance as adopted on June 30, 2015 be and is hereby amended as follows:

<u>Section 1.</u>	Revenues	
		<u>Increase</u>
	Transfer from General Fund reserve	\$ 6,000
<u>Section 2.</u>	Expenditures	
		<u>Increase</u>
	Noncapital equipment-Solid Waste Department	\$ 6,000

This the 5th day of January 2016.

Max J. Hamrick, Mayor

ATTEST:

Kim Greene, Town Clerk

Quotation

Schaefer Systems Inc.
 10021 Westlake Drive
 Charlotte, NC 28273
linda.lassiter@ssi-schaefer.us

Date: December 31, 2015
 Quote #: 1208-15-978-2
 Acct. Code: 304834

Bill To: Town of Boiling Springs
 PO Box 1014
 Boiling Springs, NC 28017
 704-434-2357
mike.gibert@boilingspringsnc.net

Ship To: Town of Boiling Springs
 145 South Main St.
 Shelby, NC 28152

Terms	Requested by	ETA	FOB
Net 30 Days	Mike Gilbert	4 to 6 weeks	Charlotte, NC
Qty.	Description	Unit Price	Line Total
50	95-Gallon Schaefer Refuse Container, Model Number USD95M, with 10" Plastic Snap-on Wheels, Color: Green, Hot stamp, RFID tag -Recycling	\$52.50	\$2,625.00
50	95-Gallon Schaefer Refuse Container, Model Number USD95M, with 10" Plastic Snap-on Wheels, Color: Dark Green, New Hot Stamp, RFID tag-Garbage.	\$52.50	\$2,625.00
1	One Time Die Charge for new hot stamp for garbage	\$250.00	\$250.00
1	Estimated Freight Charges ~ Due to fluctuating fuel costs, freight will be charged based on the actual costs incurred at time of shipping.	\$ 420.00	\$420.00
<i>*Applicable Sales Tax will be added to your invoice unless a Tax Exempt Certificate is on file with SSI Schaefer.</i>			Sales Tax
			*Total \$5,920.00

THIS QUOTE IS VALID FOR 14 DAYS FROM THE ABOVE DATE.
 DUE TO FLUCTUATING RESIN CRISIS, ALL ORDERS RECEIVED PAST
 QUOTE EXPIRY DATE WILL BE REVIEWED FOR POSSIBLE PRICE ADJUSTMENT.

Thank you for your business!
 10021 Westlake Drive, Charlotte NC 28273 Tel. 704-944-4500 Fax 704-944-4569



Staff Reports
January 5, 2016

Interim Police Chief Nathan Phillips

Public Works Director Mike Gibert

Finance Director Rhonda Allen

Town Clerk Kim Greene

Town Attorney John Schweppe III

Pending Court Case Hamrick v GWU & TOBS

Town Manager Tom Hart

Property Tax Revaluation Meeting
Bethel Church Debris Update



Board Member Reports

January 5, 2016

Commissioner Marty L. Thomas

Commissioner James L. Beason

Commissioner Bill Ellis

Commissioner Clifford E. Hamrick III

Commissioner Daniel Thomas

Mayor Max J. Hamrick