

CHAPTER 32: BOARDS AND COMMISSIONS

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Community Appearance Commission

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COMMUNITY APPEARANCE COMMISSION

▪ **32.01 ESTABLISHED.**

There is hereby established an official appearance commission for the Town of Boiling Springs to be known as the "Boiling Springs Community Appearance Commission", hereinafter referred to as the "Commission".
(Ord., passed 3-1-94)

▪ **32.02 APPOINTMENT; MEMBERSHIP.**

(A) The Commission shall be appointed by the Town Board of Commissioners and shall consist of 11 members, comprised of nine members who must reside within the Corporate Limits of the Town as they now exist or as amended, and the Town Board of Commissioners shall also appoint two members who reside within the one-mile Extraterritorial Planning Jurisdiction (ETJ).

(B) Members shall be appointed from all parts of the town and the ETJ; and, attention shall be paid to appointment of individuals with special training and skills which would allow them to contribute in the area of landscaping, architecture, horticulture and planning, although experience in any of these areas is not required.
(Ord., passed 3-1-94)

▪ **32.03 TERMS.**

(A) Members shall be appointed and serve terms according to the following schedule which will provide for staggered terms of office. Terms shall begin as of the 1st day of March, 1994.

(B) Three members shall each be appointed to a two-year term initially and thereafter shall be appointed to four-year terms.

(1) Three members shall each be appointed to a three-year term initially and thereafter shall be appointed to four-year terms.

(2) Three members shall each be appointed to a four-year term and thereafter shall be appointed to four-year terms.

(3) The two ETJ members shall each be appointed to a four-year term and thereafter shall be appointed to four-year terms.
(Ord., passed 3-1-94)

▪ **32.04 REMOVAL; VACANCIES.**

Commission members shall serve at the pleasure of the Town Board of Commissioners and may be removed at any time during the course of their term by the Town Board. Commission vacancies, for whatever reason, shall be filled by the Town Board after receiving a recommendation from the Commission for replacements.
(Ord., passed 3-1-94)

▪ **32.05 PLANS; PROGRAMS.**

The Commission, upon its appointment, shall make careful study of the visual problems and needs of the town and the one-mile ETJ and shall make plans and carry out any programs that will, in accordance with the listed powers and duties below, enhance and improve the visual quality and aesthetic characteristics of the town and ETJ.
(Ord., passed 3-1-94)

▪ **32.06 POWERS AND DUTIES.**

The Commission shall have the following powers and duties.

(A) To initiate, promote and assist in the implementation of programs of general community beautification in the town and surrounding ETJ area;

(B) To seek to coordinate the activities of individuals, agencies and organizations, public and private whose plans, activities and programs bear upon the appearance of the town and ETJ;

(C) To provide leadership and guidance to individuals and to public and private organizations and agencies in matters of area or community design and appearance;

(D) To make studies of the visual characteristics and problems of the town and ETJ, including surveys and inventories of an appropriate nature, and to recommend standards and policies of design for an entire area, any portion or neighborhood thereof, or any project to be undertaken;

(E) To prepare both general and specific plans for the improved appearance of the town and ETJ. These plans may include the entire area or any part thereof, and may include private as well as public property. The plans shall set forth desirable standards and goals for the aesthetic enhancement of the town and ETJ or any part thereof, including development of open spaces, public green ways, public and private buildings and projects;

(F) To request from proper officials of any public agency or body, including agencies of the state and its political subdivisions, its plans for public buildings, facilities, or projects located within the town and/or the ETJ;

(G) To review these plans and to make recommendations regarding their aesthetic suitability to the appropriate agency, or the appropriate Town Board. All plans shall be reviewed by the Commission in a prompt and expeditious manner, and all recommendations of the Commission with regard to any public project shall be in writing. Copies of the recommendations shall be transmitted promptly to the appropriate agency or Town Board;

(H) To formulate and recommend to the appropriate Town Board or Committee the adoption or amendment of ordinances (including land use regulations) that will, in the opinion of the Commission, serve to enhance the appearance of the town and surrounding areas;

(I) To direct attention of the appropriate public officials to needed enforcement of any ordinance that may in any way affect the appearance of the town and surrounding areas;

(J) To seek voluntary adherence to the standards and policies of its plans;

(K) To enter, in the performance of its official duties and at reasonable times, upon private property and make examinations and surveys;

(L) To promote public interest in and an understanding of its recommendations, studies, and plans and to that end to prepare, publish and distribute to the public such studies and reports as will, in the opinion of the Commission, advance the cause of improved town appearance;

(M) To conduct public meetings and input sessions, giving reasonable notice thereof. To meet with both public and private groups to discuss issues of public concern.

(N) To establish an Advisory Board or other necessary subcommittees of the Commission. To recommend to the Town Board provisions for staff assistance and other necessary resources.
(Ord., passed 3-1-94)

• **32.07 REPORT.**

The Commission shall, no later than March 15 of each year, submit to the Town Board a written report of its activities, a statement of its expenditures to date for the current fiscal year, and its budget request for the upcoming fiscal year. All accounts and funds of the Commission shall be administered by the Town Finance Officer in accordance with the North Carolina Local Government Budget and Fiscal Control Act.

(Ord., passed 3-1-94)

▪ 32.08 CONTRIBUTIONS.

The Commission may receive contributions from private agencies, foundations, organizations, individuals, the state or federal governments, or any other source, in addition to any sums appropriated by the Town Board. It may accept and disburse these funds for any purpose within the scope of its authority as herein specified. All sums appropriated by the Town Board to further the work and purposes of the Commission are deemed to be for a public purpose.

(Ord., passed 3-1-94)